



Ms. Rhonda Poirier, Municipal Stormwater Coordinator  
Maine Department of Environmental Protection  
17 State House Station  
Augusta, ME 04333-0017

9/13/2018

Sent via email to [Rhonda.Poirier@maine.gov](mailto:Rhonda.Poirier@maine.gov)

**Subject: Southern Maine Stormwater Working Group Annual Report Permit Year 5  
July 1, 2017 through June 30, 2018  
General Permit for the Discharge of Stormwater from Small Municipal Separate Storm  
Sewer Systems (MS4s)**

Dear Ms. Poirier:

The Towns of York, Kittery, Eliot, South Berwick, and Berwick, Maine are each subject to the 2013-2018 General Permit for the Discharge of Stormwater from Small Municipal Separate Storm Sewer Systems (MS4s).

On behalf of these Towns, Integrated Environmental Engineering, Inc. (Integrated Environmental) is providing an Annual Report documenting the activities completed between July 1, 2017 and June 30, 2018, during Permit Year 5 of the 2013-2018 General Permit cycle. The Annual Report can be found in Attachment A. It contains a summary of the activities completed to date. Changes to the Stormwater Program Management Plan (SWPMP, last revised 3/30/2016) and/or changes to the Responsible Party are also listed for each required Best Management Practice (BMP).

Attachment B contains the required signatory certifications for this Annual Report.

As required by the General Permit, we are including in this transmittal a General Assessment of Compliance with the permit conditions.

**General Assessment of Compliance:** The Towns were in compliance with the General Permit.

**Monitoring Data:** No wet weather monitoring data was obtained this permit cycle. Any illicit discharge data collected is generally summarized under MCM 3 in Attachment A.

If you have any questions regarding this letter or the attachments, please contact Kristie Rabasca at 207.415.5830 or [krabasca@integratedenv.com](mailto:krabasca@integratedenv.com), or any of the following individuals:

Jessa Kellogg, Kittery Stormwater Coordinator: [jkellogg@kitteryme.org](mailto:jkellogg@kitteryme.org) or 207.439.0333  
Joel Moulton, Eliot Public Works Director: [jmoulton@eliotme.org](mailto:jmoulton@eliotme.org) or 207.439.9451  
Jon St. Pierre, South Berwick Public Works Director: [jstpierre@sbmaine.us](mailto:jstpierre@sbmaine.us) or 207.384.3300  
Steve Eldridge, Berwick Town Manager: [townmanager@berwickmaine.org](mailto:townmanager@berwickmaine.org) or 207.698.1101  
Leslie Hinz, York Stormwater Manager: [lhinz@yorkmaine.org](mailto:lhinz@yorkmaine.org) 207.363.1002

Sincerely,

***Integrated Environmental Engineering, Inc.***



Kristie L. Rabasca, P.E., LEED AP BD + C

Attachment A	Permit Year 5 Annual Report
Attachment B	Town Certifications for the Permit Year 5 Annual Report

Cc (via email):

Jessa Kellogg – Town of Kittery  
Joel Moulton – Town of Eliot  
Jon St. Pierre – Town of South Berwick  
Steve Eldridge – Town of Berwick  
Leslie Hinz – Town of York

# Permit Year 5 Annual Report

*for the 2013 – 2018 General Permit for Discharges  
from Municipal Separate Storm Sewer Systems*

*Prepared for the Towns of*

**Berwick  
Eliot  
Kittery  
South Berwick, and  
York, Maine**

**September 2018**



12 Farms Edge Road  
Cape Elizabeth, Maine 04107  
Ph: 207-415-5830

[www.integratedenv.com](http://www.integratedenv.com)

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## MCM 1 PUBLIC EDUCATION AND OUTREACH

### **BMP 1.1: Update and Implement Public Stormwater Awareness Plan**

*Measurable Goal 1.1.1* – The towns are cooperating on preparation of a Statewide Public Awareness Plan. The Plan is being written by the ISWG with input by the towns. ISWG has indicated that by December 2, 2013 they will submit the Statewide Public Stormwater Awareness Plan to raise awareness of stormwater issues such as the path stormwater runoff takes, sources of stormwater pollution and the impact that polluted stormwater runoff has in the community(s).


The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick South Berwick Eliot Kittery York</b>	ISWG received an extension from 12/2/2013 to 12/16/2013 for submittal of the Draft Public Stormwater Awareness Plan. ISWG provided the draft plan to the Maine DEP on 12/16/2013. The Maine DEP provided comments to ISWG on 12/20/2013. ISWG revised the document and resubmitted it to the Maine DEP on 1/10/2014. The Maine DEP approved the plan on 1/15/2014.	No work required these Permit Years		On behalf of ISWG, CCSWCD worked with representatives from the MS4 regional groups to revise the existing DEP-approved Statewide Awareness Plan throughout PY4. The original DEP-approved Plan called for the statewide public survey to be conducted in PY4; however, DEP felt that the Plan timeline conflicted with the Permit language and required that it be changed. Through official correspondence, phone conversations, and a video conference between DEP and representatives from the MS4 regional groups on 12/5/16, a compromise was reached. The revised DEP-approved Plan was modified as follows and approved by DEP in a letter dated 2/21/17: Permit Year 4 requirements:	The SMSWG communities requested and received permission from the Maine DEP on 2/15/2018 to replace the Comcast online ads with Facebook Ads with goals to get 50 people to “Like” the SMSWG Facebook page. SMSWG committed to weekly posts from 2/20/2018 to 6/30/2018. (Note no television advertising was required during PY5).  SMSWG also clarified that stenciling by public works could be completed if accompanied by public education messages related to stenciling on the Town websites (because it is not always

## MCM 1 PUBLIC EDUCATION AND OUTREACH

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<ul style="list-style-type: none"> <li>Finalize survey tool: incorporate DEP's comments into the survey and circulate it to DEP and regional groups for review and comment circa February 2017</li> <li>Finalize survey methods: input final survey into an online tool (i.e., Survey Monkey) circa March 2017</li> <li>Pilot survey: request that statewide partners, municipal staff, and others test the online survey and provide feedback on question language, survey duration, etc. by May 31, 2017; modify survey as needed based on pilot survey feedback on or by June 30, 2017</li> </ul> <p>Permit Year 5 requirements:</p> <ul style="list-style-type: none"> <li>Implement statewide survey: use targeted online advertising to drive traffic to the statewide survey; also purchase survey responses from Survey Monkey to inform evaluation</li> <li>Analyze survey results: provide a draft</li> </ul>	possible to do stenciling with a public group).

## MCM 1 PUBLIC EDUCATION AND OUTREACH

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>analysis/report to regional groups by June 30, 2018</p> <ul style="list-style-type: none"> <li>• Provide assessment of all awareness activities: finalize analysis based on input from the facilitators of the statewide clusters for inclusion in the PY5 annual report (due September 15, 2018)</li> </ul>  <p>Per the new DEP-Approved Awareness Plan requirements, CCSWCD incorporated comments and feedback from DEP and the MS4 clusters to finalize the statewide public survey for evaluating impact of our awareness activities. CCSWCD also compiled the methods and determined the target sample size for the survey. This information was provided to DEP and the MS4 clusters for their review on 5/12/17. If an additional copy is required, please contact <a href="mailto:jfitch@cumberlandswcd.org">jfitch@cumberlandswcd.org</a>.</p> <p>Following the input of the survey into Survey Monkey, the online evaluation survey was piloted by CCSWCD staff and municipal reps from the MS4</p>	

## MCM 1 PUBLIC EDUCATION AND OUTREACH

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				clusters. Those who took the survey provided feedback on the survey content and the functionality of the online format. Minor revisions to the survey were made based on feedback. The survey will be implemented with the public in early PY5.	
<b>Changes to Meas. Goal</b>	None	None	None	See Above	None

*Measurable Goal 1.1.2* – Unless DEP responds in writing or verbally otherwise, then as of February 1, 2014 the Stormwater Awareness Plan is considered approved and implementation of the Stormwater Awareness Plan will begin within one week of approval. The details and schedule for implementation will be defined in the Plan. The implementation activities associated with the Awareness Plan will be documented under this Measurable Goal.

The Statewide Awareness Plan requires that the Towns implement media campaigns in Permit Years 1, 2, 3, and 4. The Towns of Berwick, South Berwick, Eliot and Kittery engaged their primary cable provider, ComCast, to run Ducky I and Ducky II ads, and to run online banner ads on the Xfinity website (the primary ComCast website which allow viewers to watch TV on-demand). The Town of York cooperated with the other Maine MS4 communities in engaging their primary cable provider, Time Warner Cable to run the Ducky I and Ducky II ads, and run online banner ads on the Time Warner Cable website. The following provides the details of how the plan was implemented. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Measurable Goal 1.1.2 Implement Stormwater Awareness Plan</b>					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick, South Berwick, Eliot, and Kittery</b>	<i>Television advertising</i> Comcast ran the Ducky II ads March 17-30 and April 14-27 and the Ducky I ads May 19-31. 72	<i>Television advertising</i> Comcast ran the Ducky I and II ads from September 15 to September 28, 2014. 108 commercials were	<i>Television Advertising</i> Comcast ran Ducky I and II ads from May 1, 2016 through June 30, 2016. 1056 Ads were run (132 ads per week) on the	<i>Television Advertising</i> Comcast ran Ducky I and II ads from Sept. 1 to 30, 2016. 308 Ads were run (77 ads per week) on the following channels:	<i>Television Advertising</i> Not required during PY5.



## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>commercials were run during each of the three time segments, spread out over the following channels: The Discovery Channel, Bravo, HLN, HGTV, DIY, and National Geographic. Additional commercials (73) were also aired over DIY, the Weather Channel and National Geographic during these general time frames.</p> <p>Ducky 1 – 144 runs Devil Duck – 145 runs Total – 289 runs Estimated Reach – 23.9% (ages 25-54) Estimated Reach – 29.9% (ages 35-64) Estimated Frequency: 1.9 (ages 25-54) Estimated Frequency: 2.0 (ages 35-64)</p> <p>Reach is the % of homes with people of</p>	<p>run on the following channels: The Discovery Channel, Bravo, HLN, HGTV, DIY, Weather Channel, XCSB (Boston Interactive) and National Geographic.</p> <p>Estimated Reach – 30.3% (ages 25-54) Estimated Reach – 37.4% (ages 35-64) Estimated Frequency: 2.4 (ages 25-54) Estimated Frequency: 2.7 (ages 35-64)</p> <p>Reach is the % of homes with people of that age group subscribing to Comcast that saw the ad at least once over the length of the campaign. Frequency is the average number of times a home or person is exposed to the commercial over</p>	<p>following channels: Discovery, AMC, Bravo, HLN, HGTV, National Geographic, Animal Planet, and the Weather Channel.</p> <p>Estimated Reach 50.2% (ages 25-54) Estimated Reach 55.1% (ages 35-64) Estimated Frequency: 4.1 (ages 25-54) Estimated Frequency: 4.3 (ages 35-64)</p> <p><i>Online advertising</i> 227,263 thinkbluemaine banner impressions and 28,729 online video ads were run on the Xfinity.com website from May 1 through June 30, 2016</p> <p>408 people clicked on the link to the thinkbluemaine website (0.18%)</p> <p>Based on analytical software installed on the Think Blue Maine website,</p>	<p>Discovery, AMC, Bravo, HLN, HGTV, National Geographic, Animal Planet, and the Weather Channel.</p> <p>Estimated Reach 53% (ages 25-54) Estimated Reach 66% (ages 35-64) Estimated Frequency: 1.7 (ages 25-54) Estimated Frequency: 2.0 (ages 35-64)</p> <p><i>Online advertising</i> 50,660 thinkbluemaine banner impressions and 52,705 online video ads were run on the Xfinity.com website in the month of September 2016.</p> <p>Only 12 people clicked on the video.</p>	<p><i>Online Advertising – Statewide:</i> CCSWCD coordinated an online media campaign in the ISWG region through the placement of ads on Facebook. The devil ducky ad ran for six months, from January through June 2018. Ads were targeted to the identified awareness audience (homeowners, aged 35-55).</p> <p>The following online campaign data were provided Facebook: Reach: 15% Frequency: 3.1 Impressions: 35,149 Link clicks: 171 Click through rate: 0.49% compared to industry average of 0.04 to 0.08%)</p> <p>Based on analytical software installed on the Think Blue Maine website, hits during the online media campaign were more than nine times</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>that age group subscribing to Comcast that saw the ad at least once over the length of the campaign. Frequency is the average number of times a home or person is exposed to the commercial over the length of the campaign.</p> <p><i>Online advertising</i> More than 75,000 thinkbluemaine banner impressions were run during each of the three-time slots on the Xfinity.com website (243,749 ads total). 1,886 (0.77%) viewed some portion of the ad. Approximately 400 people (0.14%) watched the entire ad.</p> <p>241 people click on the link to the thinkbluemaine website (0.10%)</p>	<p>the length of the campaign.</p> <p><i>Online advertising</i> 82,000 thinkbluemaine banner impressions were run on the Xfinity.com website from September 5 through September 25, 2014.</p> <p>101 people clicked on the link to the thinkbluemaine website (0.12%)</p> <p>In September 2014, there were 343 hits on the thinkbluemaine website. This constitutes an increase/decrease of 57% over the hits in September 2013.</p>	<p>hits during the online media campaign were more than five times higher than hits during the same three-month time period in 2015 when the online ad campaign was inactive. Between March and June 2016, there were 3,347 visits to the Think Blue Maine website. Between March and June 2015, there were 614 visits.</p>	<p>Based on analytical software installed on the Think Blue Maine website, hits during the online media campaign were more than nine times higher than hits during the same three-month time period in 2015 when the online ad campaign was inactive. Between August and October 2016, there were 3,528 visits to the Think Blue Maine website. Between March and June 2015, there were 381 visits.</p>	<p>higher than hits during the previous 6-month period when the online ad campaign was inactive. Between January and June 2018, there were 1,399 visits to the Think Blue Maine website. Between July and December 2017, there were 153 visits.</p> <p><i>Online advertising - local</i> The online ad campaign to drive respondents to the statewide survey began on October 25 on the SMSWG Facebook page.</p> <p>The Duckie I ad was also loaded to the Facebook page and was promoted through paid advertising to reach the target audience living in the Kittery Maine area (+/- 20 miles). As of 1/23/2018, 123 people had been reached, as of 7/1/2018, 2,500 people had been reached (last day of paid promotion was 6/30/2018).</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>In addition to the Duckie Ad, a link to the ThinkBlue Maine.org website was posted, and periodic additional posts were made to keep the pages fresh.</p> <p>Weekly posts began the week of 2/20/2018 as agreed to with Maine DEP. A few weeks were missed because of vacation, but additional posts were made in the days before and after the vacation weeks. However, 23 posts were made over the 19 weeks between 2/20/2018 and 6/30/2018. The majority of the posts were just before and just after public education events to either promote the event or provide post event updates.</p> <p>By 6/30/2018, The SMSWG Facebook page had 52 "Likes"</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p><i>Two Awareness activities:</i> The Towns selected poster hanging and stenciling as their two additional awareness activities.</p> <p><u>Posters:</u> The Towns maintained posters at select locations as described in BMP 1.1.3.</p> <p>During PY5, the Towns were required to conduct one additional awareness activity beyond the posters.</p> <p>The additional awareness activities are described in 1.1.3.</p>
<b>York</b>	<p><i>Television advertising</i> CCSWCD coordinated a television and online media campaign through Time Warner Cable on behalf of</p>	<p><i>Television advertising</i> CCSWCD coordinated a television and online media campaign through Time Warner Cable on behalf of</p>	<p><i>Television advertising</i> CCSWCD coordinated a statewide television and online media campaign through Time Warner Cable. The original ducky</p>	<p><i>Television advertising:</i> CCSWCD coordinated a statewide television and online media campaign through Time Warner Cable. The original</p>	<p><i>Television advertising:</i> None required PY 5</p> <p><i>Online advertising:</i></p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>ISWG. The ducky and devil ducky ads ran two weeks per month from March through June 2014. The ads were shown on cable television stations most likely to reach the target audience (e.g. HGTV, The Weather Channel, ESPN, Fox News, DIY).</p> <p>The following television campaign data were provided by Time Warner Cable:</p> <p>Ducky 1 – 824 runs Devil Duck – 1240 runs Total – 2064 runs Estimated reach: 35.9% Estimated Frequency: 3.8</p> <p><i>Online advertising</i> CCSWCD developed online ads with a clean water message that directed to <a href="http://www.ThinkBlueMaine">www.ThinkBlueMaine</a></p>	<p>ISWG and the Town of York. The original ducky and devil ducky ads ran two weeks per month from August through October 2014. The ads were shown on cable television stations most likely to reach the target audience (e.g. HGTV, The Weather Channel, ESPN, Fox News, DIY).</p> <p>The following television campaign data were provided by Time Warner Cable:</p> <p>Total – 762 runs (York had 243) Estimated reach: 23.65% (York was 21.90%) Estimated Frequency: 2.4 (York was 2.1)</p> <p><i>Online advertising</i> CCSWCD developed online ads with a clean water message that directed to</p>	<p>and devil ducky ads ran two weeks per month from March through June 2016 in PY3. The ads were shown on cable television stations most likely to reach the target audience (i.e., homeowners, aged 35-55, in Maine’s 30 MS4 communities), including: AMC, Animal Planet, CNN, Discovery, ESPN, Food Network, Freeform (formally ABC Family), FX, Fox News, HGTV, NESN, National Geographic, Nickelodeon, Outdoor Network, The Weather Channel.</p> <p>Total – 525 runs (York had 525) Estimated reach: 52% (York was 52%) Estimated Frequency: 4.3 (York was 4.3)</p> <p><i>Online advertising</i> CCSWCD developed online ads with a clean water message that directed users to the Think Blue</p>	<p>ducky and devil ducky ads ran two weeks per month from August through October 2016 in PY4. The ads were shown on cable television stations most likely to reach the target audience (i.e., homeowners, aged 35-55, in Maine’s 30 MS4 communities), including: AMC, Animal Planet, CNN, Discovery, ESPN, Food Network, Freeform, FX, Fox News, HGTV, NESN, National Geographic, Nickelodeon, Outdoor Network, The Weather Channel.</p> <p>Total – 644 runs Estimated reach: 19.3% Estimated Frequency: 2.8</p> <p>(York numbers were same as above)</p> <p><i>Online advertising</i></p>	<p>Same as other SMSWG Towns.</p> <p><i>Two Awareness activities:</i> Same as other SMSWG Towns.</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>.org. Time Warner Cable placed the ads on websites most likely to reach the target audience (e.g. local and national news websites, outdoor-themed sites). The online ad campaign ran continuously from March through June 2014.</p> <p>The following online campaign data were provided by Time Warner Cable: 701,137 impressions were run Click through rate = 0.04% (on par with national average).</p> <p>Based on analytical software installed on the Think Blue Maine website, hits during the online media campaign increased 82% over the previous four-month period.</p>	<p>www.ThinkBlueMaine.org. Time Warner Cable placed the ads on websites most likely to reach the target audience (e.g. local and national news websites, outdoor-themed sites). The online ad campaign ran continuously from August through October 2014.</p> <p>The following online campaign data were provided by Time Warner Cable: 383,872 impressions were run Click through rate = 0.05% (national average is 0.04%).</p> <p>Based on analytical software installed on the Think Blue Maine website, hits during the online media campaign increased by more than 60%</p>	<p>Maine website. Time Warner Cable placed the ads on websites most likely to reach the target audience (e.g. local and national news websites, outdoor-themed sites). The online ad campaign ran continuously from March through June 2016.</p> <p>The following online campaign data were provided by Time Warner Cable: 628,789 impressions were run Click through rate = 0.22% (national average is 0.04%).</p> <p>The average number of impressions for two-day periods throughout the online ad campaign was approximately 4,500. Time Warner Cable also placed a full-screen advertisement and link to www.ThinkBlueMaine.org on their webmail login screen for a specified two-</p>	<p>Time Warner Cable placed online ads with a clean water message that directed users to the Think Blue Maine website. Ads were placed on websites most likely to reach the target audience (e.g. local and national news websites, outdoor-themed sites). The online ad campaign ran continuously from August through October 2016.</p> <p>The following online campaign data were provided by Time Warner Cable: 316,255 impressions were run Click through rate was 0.21% (industry average was 0.04 to 0.08%) totaling 683 click throughs.</p> <p>Based on analytical software installed on the Think Blue Maine website, hits during the</p>	

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.2 Implement Stormwater Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Between March and June 2014, hits to <a href="http://www.ThinkBlueMaine.org">www.ThinkBlueMaine.org</a> equaled 1,365. Hits between November 2013 and February 2014 equaled 794.	over the same three-month period in 2013. Between August and October 2014, there were 1,127 visits to <a href="http://www.ThinkBlueMaine.org">www.ThinkBlueMaine.org</a> . Between August and October 2013, there were 672 visits.	day period in March. During this time period, ad impressions spiked to nearly 32,000.  Based on analytical software installed on the Think Blue Maine website, hits during the online media campaign were more than five times higher than hits during the same three-month time period in 2015 when the online ad campaign was inactive. Between March and June 2016, there were 3,347 visits to the Think Blue Maine website. Between March and June 2015, there were 614 visits.	online media campaign were more than nine times higher than hits during the same three-month time period in 2015 when the online ad campaign was inactive. Between August and October 2016, there were 3,528 visits to the Think Blue Maine website. Between March and June 2015, there were 381 visits.	
<b>Changes to Meas. Goal</b>	None	None	None	See Measurable Goal 1.1.1	None

*Measurable Goal 1.1.3* –The Towns of Berwick, South Berwick, Eliot and Kittery will also continue to implement select awareness activities that they began in the 2008-2013 Permit cycle. Activities include:

- Maintaining a link to [www.thinkbluemaine.org](http://www.thinkbluemaine.org) on municipal website;
- Promoting their approved public event (see BMP 2.2 Host Public Events)

## MCM 1 PUBLIC EDUCATION AND OUTREACH

- Maintain posters and/or flyers at public buildings (this activity fulfills the Awareness Plan requirements)

Promotion of the public event is described in BMP 2.2 (Targeted Behavior Change).

The following table describes where the [www.thinkbluemaine.org](http://www.thinkbluemaine.org) website link is located from the municipal website, and where the Town keeps posters and flyers. There were no changes to this Measurable Goal.

<b>Measurable Goal 1.1.3 Implement Select Awareness Activities</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	<p>A link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is provided on the Planning Department website.</p> <p>Follow the Flow posters were placed at the following locations: Town Hall lobby bulletin board, transfer station second chance store, Noble middle school front hallway, recreation fields, and public library bulletin board.</p>	Same as Permit Year 1	Same as Permit Year 1	<p>Same as Permit Year 1)</p> <p><a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is being updated by CCSWCD</p>	<p>A stormwater page is available as a link from the Planning Department Webpage. The page provides a general description of the MS4 program, has links to the Towns annual reports and plans, and links to the ThinkBlueMaine, YardScaping, and SMSWG websites and the SMSWG Facebook page.</p> <p><a href="https://www.berwickmaine.org/index.asp?SEC=9E20D818-106F-4E9D-B2E9-323AF17E66C4&amp;Type=BASIC">https://www.berwickmaine.org/index.asp?SEC=9E20D818-106F-4E9D-B2E9-323AF17E66C4&amp;Type=BASIC</a></p> <p>Follow the Flow Posters were placed at the same locations as Permit Year 1.</p> <p>The Town also stenciled many catch basins beginning in June 2018</p>



## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					into July 2018. The Town placed a notice on their facebook page describing the stencil and its purpose, and received over 80 "likes" and 26 "shares". Few other posts received so many likes and shares.
<b>South Berwick</b>	A link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is provided on the Public Works Stormwater website. Follow the Flow posters were placed at the following locations: Town Hall lobby bulletin board, transfer station Community Center, Library, Aroma Joe's Coffee, Nature's Way Grocery Store, and the US Post office.	Same as Permit Year 1	Same as Permit Year 1	Posters this year are only present at town hall, the transfer station, community center and Library. Other locations are not posting large posters.  <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is being updated by CCSWCD	A stormwater page is available as a link from the Public Works Webpage. The page describes the General Permit requirements, and has links to the ThinkBlueMaine, and YardScaping websites as well as annual reports, the SMSWG 5-year plan, and other articles. <a href="http://www.southberwickmaine.org/departments/public_works/stormwater_and_yardscaping.php">http://www.southberwickmaine.org/departments/public_works/stormwater_and_yardscaping.php</a>  The Town's Conservation Commission Website also has links to pertinent stormwater information: <a href="http://www.southberwickmaine.org/conservationcommission">http://www.southberwickmaine.org/conservationcommission</a>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p><a href="http://maine.org/agendas_and_minutes/conservation_committee/index.php">maine.org/agendas_and_minutes/conservation_committee/index.php</a></p> <p>Posters were placed in the same locations as PY4.</p> <p>The Town also stenciled 25 catch basins on Willow Street and approximately 45 catch basins in the Old Mills Area. The Town placed a notice on their website describing the stencil and its purpose. <a href="http://www.southberwickmaine.org/newslist.php">http://www.southberwickmaine.org/newslist.php</a></p> <p>The Town Hall also maintains a full set of Fact Sheets for the YardScaping Program (courtesy of the Conservation Commission because of the municipal awareness activities reported on in BMP 1.3.1.</p>
<b>Eliot</b>	A link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is provided on the Environmental Tips and Informational Links site, accessible from the Planning Department website.	Same as Permit Year 1, except Follow the Flow posters were also	Same as Permit Year 2 and the Planning Assistant wrote an article	Same as Permit Year 2	The Town's website was re-organized and both the Planning Department page and Public Works

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>Follow the Flow posters were placed at the following locations: Town Hall bulletin board, transfer station, highway garage, fire department, police department, and the library.</p>	<p>placed at the Code Enforcement and Planning Board offices.</p>	<p>on stormwater awareness for the Town Manager's newsletter which was published in the Weekly Sentinel in October 2015.</p>	<p><a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is being updated by CCSWCD</p>	<p>page link to a dedicated Stormwater Page.</p> <p>The Planning Department also created a fact sheet for stormwater for the general public.  <a href="https://www.eliotmaine.org/planning-department/pages/stormwater-information">https://www.eliotmaine.org/planning-department/pages/stormwater-information</a></p> <p>The main Stormwater Page describes the stormwater program in general, contains all the annual reports and plans, as well as links to the ThinkBlueMaine website, YardScaping website, and SMSWG Facebook page and website.  <a href="https://www.eliotmaine.org/public-works/pages/stormwater">https://www.eliotmaine.org/public-works/pages/stormwater</a></p> <p>Follow the Flow posters are posted at the same locations as in PY1.</p> <p>The Town Hall also maintains a full set of fact</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>sheets for YardScaping in Town Hall, accessible to the public.</p> <p>The Town also stenciled catch basins in approximately 90% of the urbanized area. The Town placed a notice on their website describing the stencil and its purpose.</p>
<b>Kittery</b>	<p>A link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is provided on the Public Works - Stormwater website.</p> <p>Follow the Flow posters were placed at the following locations: Town Hall, post offices (Kittery and Kittery Point), recreation center, transfer station, Beach Pea, Golden Harvest grocery store and Fort Foster.</p>	Same as Permit Year 1	Same as Permit Year 2.	<p>Same as Permit Year 1 and a poster was added to the Rice Library location.</p> <p><a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is being updated by CCSWCD</p>	<p>Posters were placed in the same locations as during PY4.</p> <p>The Town's website was also updated, and now includes a hotline to report illicit discharges as well as a general description of the stormwater program, the MS4 General Permit, Kittery Responsibilities, and the links to the thinkblue maine and Yardscaping, the SMSWG Facebook page and website, and other items.</p> <p><a href="https://kitterystormwater.weebly.com/">https://kitterystormwater.weebly.com/</a></p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>The Stormwater Coordinator also stenciled catch basins with 10 sophomore high school students on 5/3/2018 in and around Emery Field. The Conservation Law Foundation Baykeeper also attended the event.</p> <p>The students also prepared a public service announcement video, using footage from the event. The Public Works Employee who conducts catch basin cleaning was interviewed for the PSA.</p> <p>The PSA is available on YouTube, and was published on the Facebook page.  <a href="https://www.youtube.com/watch?v=xlzz6yTWmvQ&amp;feature=share">https://www.youtube.com/watch?v=xlzz6yTWmvQ&amp;feature=share</a></p>
<b>York</b>	<p>A link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is provided on the Community Development/Stormwater MS4 web page.</p> <p>Follow the Flow posters were placed at the following locations: Town Hall lobby,</p>	Same as Permit Year 1	<p>The link to <a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is available on the MS4/Stormwater page, which is</p>	<p>Same as Permit Year 1</p> <p><a href="http://www.thinkbluemaine.org">www.thinkbluemaine.org</a> is being</p>	<p>Same as Permit Year 1</p> <p><a href="http://www.yorkmaine.org/190/Stormwater">http://www.yorkmaine.org/190/Stormwater</a></p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	transfer station and public library bulletin board.		accessible from the Code Enforcement Department website.	updated by CCSWCD	The Town also stenciled 6 catch basins in Short Sands Beach Area, and 4 other catch basins that had reported yard waste dumped. Additional stenciling is planned for July and August 2018. The Town placed a notice on their website describing the stencil and its purpose.
	<p><b>Final Summary Report of Statewide Awareness:</b> ISWG implemented a statewide survey to assess the impacts of the Statewide Awareness program. ISWG prepared a Summary report documenting the impact and process indicators of the Statewide Awareness program. The assessment is available for download here:  <a href="http://cumberlandswcd.org/site/wp-content/uploads/2018/07/Survey_Summary-FINAL.pdf">http://cumberlandswcd.org/site/wp-content/uploads/2018/07/Survey_Summary-FINAL.pdf</a></p> <p>CCSWCD implemented the process components of the Plan and its revisions in Permit Years 1 through 5 as approved by DEP. Based on the PY5 evaluation survey, as a result of the awareness outreach efforts, 47%<sup>1</sup> of our target audience understands the awareness message, that water runs off their property, not all is absorbed, and carries with it pollutants, such as lawn chemicals, pet waste and oil drops. This polluted water enters the storm drain system and discharges, untreated, directly to water bodies used for drinking, fishing, and swimming. The goal of the Plan was to have 50% of the target audience understand the awareness message. It's worth noting that 50% is within the survey's confidence interval of <math>\pm 5\%</math>.</p> <p>The evaluation data also suggest great strides in the target audience's awareness and action from the previous permit cycle (2008 – 2013) and this current permit cycle. For example, nearly 70% of respondents understand (by indication that they strongly agree) that actions taken at their residence can affect how clean the rivers, lakes, and streams are in their community. In 2013, only 32% of respondents reported that they strongly agreed with that statement. In addition, in 2013, 25% of the target audience was very willing to take action to reduce polluted runoff. In 2018, this number jumped to 48%.</p>				

<sup>1</sup> Statewide and ISWG confidence interval =  $\pm 5\%$ ; Statewide and ISWG confidence level = 95%

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.1.3 Implement Select Awareness Activities					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Changes to Meas. Goal	None	None	None	None	None

## MCM 1 PUBLIC EDUCATION AND OUTREACH

### **BMP 1.2: Develop and Implement Municipal/Permit Stormwater Awareness Plan.**

*Measurable Goal 1.2.1* – By January 6, 2014 submit a Municipal/Permit Awareness Plan to raise awareness of stormwater issues including MS4 permit requirements targeting municipal employees, elected officials and volunteers within municipal government.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

York – Stormwater Manager/ Shoreland Resource Officer

Assisted by third party contractor (Plan implementation and reporting),  
and ISWG (Plan development)

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>1.2.1 Develop Municipal Awareness Plan</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Towns submitted their draft Municipal Awareness Plan to the Maine DEP on 12/19/2013. Comments from the Maine DEP were received on 1/15/2014. The Towns revised the Plans and re-submitted them to the Maine DEP on 2/18/2014. Final approval from Maine DEP was received on 3/4/2014.	No work required this Permit Year	The Berwick Plan is being modified to reflect that there is no Downtown vision committee or Conservation Commission.	On 11/9/2016, the Town provided an evaluation and assessment of the program implementation to DEP, and updated the plan based on the evaluation.  The plan requires that the Town provide presentations to the Town Manager, Selectmen and Planning Board in PY 4 and 5, and only provide updated awareness to the Code Officer if a new Code officer is hired (the existing Code Officer is familiar with the MS4 program already. No more surveys will be offered for	The Plan was updated to reflect the Town Manager was the responsible person.



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				<p>evaluations. Instead, the presenter will evaluate the awareness of the target audience based on interactions. On 12/5/2016, the Town submitted a revised cursory assessment clarifying how the evaluation of awareness will be conducted (based on a call with the DEP on 11/18/2017).</p> <p>The Conservation Commission and the Downtown Vision Committee were removed from the plan because they are not part of the town structure.</p> <p>No comments on the revised plan were received, so it is assumed it was approved as was the case for the original plan submittal.</p>	
<b>South Berwick</b>			No work required this Permit Year	<p>On March 27, 2017 the Town provided an evaluation and assessment of the program implementation to DEP, and updated the plan based on the evaluation.</p> <p>The plan requires that the Town provide presentations to the Town Manager, Council, Conservation Commission and Planning Board in PY 4 and 5, and only provide updated awareness to the Code Officer and Rec Director if those staff leave and new staff take their place (because</p>	No changes to the Plan this permit year.

## MCM 1 PUBLIC EDUCATION AND OUTREACH

				<p>they are familiar with the MS4 program already). No more surveys will be offered for evaluations. Instead, the presenter will evaluate the awareness of the target audience based on interactions.</p> <p>No comments on the plan were received, so it is assumed it was approved as was the case for the original plan submittal.</p>	
Eliot				<p>On 2/3/2017, the Town provided an evaluation and assessment of the program implementation to DEP, and updated the plan based on the evaluation.</p> <p>The new plan allows the Town Manager, Select Board, Budget Committee and Planning Board, be made aware of the MS4 program through budget discussions. The Conservation Commission and Sewer Committee will be approached each year and offered a presentation. The Code Enforcement Officer is already aware of the program, so the plan states any newly hired Code Officer will be made aware of the plan through fact sheets and meetings.</p> <p>No comments on the plan were received, so it is assumed it was</p>	<p>The Plan was updated on 10/3/2017 and provided to the DEP to reflect there is no more Sewer Commission in the Town.</p> <p>The Plan was also updated on 2/27/2018 to reflect personnel changes (State Stormwater coordinator change and Planning Assistant changed.)</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

				approved as was the case for the original plan submittal.	
<b>Kittery</b>				<p>On 12/15/2016, the Town provided an evaluation and assessment of the program implementation to DEP, and updated the plan based on the evaluation.</p> <p>The new plan requires the Town provide presentations to the Town Manager, Town Council and Planning Board, provide Facts sheets and offer to present to or meet with the Conservation Commission, and Shellfish Commission. Planning and Code staff are already aware of the MS4 program, and so the new plan states only new hires to these departments will be made aware of the MS4 program through facts sheets.</p> <p>No comments on the plan were received, so it is assumed it was approved as was the case for the original plan submittal.</p>	No changes to the Plan this permit year.
<b>York</b>				On 11/8/2016, the Town provided an evaluation and assessment of the program implementation to DEP, and updated the plan based on the evaluation. The Town's consultant discussed the evaluation with the	No changes to the Plan this permit year.

## MCM 1 PUBLIC EDUCATION AND OUTREACH

				<p>DEP on 11/18/2016 and updated the evaluation to further clarify how impact would be evaluated.</p> <p>The new plan requires the Town provide presentations to the Town Manager, Select Board and Planning board, provide Facts sheets and offer to present to or meet with the Conservation Commission, and Shellfish Commission, and provide a narrative description of the MS4 program to the budget committee.</p> <p>No comments on the plan were received, so it is assumed it was approved as was the case for the original plan submittal.</p>	
<b>Changes to Meas. Goal</b>	None	None	None	None	See above

Measurable Goal 1.2.2 –Implementation of the Municipal/Permit Awareness Plan will begin within one week of approval.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

Assisted by third party contractor (Plan development, implementation and reporting)

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	<p>The Town Consultant provided a presentation to the Board of Selectmen on 1/7/2014 describing the MS4 General Permit requirements and implementation status. Facts sheets were provided to the Planning Board, and Code Enforcement Officer. The Downtown Vision Committee has disbanded and there is no Conservation Commission in Town therefore the Municipal Awareness plan is being revised.</p>	<p>The Town Planner sent out a request to complete an awareness survey Requests in October 2014. The request was sent to the Town Manager, Selectmen, Planning Board, and Code Enforcement Officer. No one responded to the survey. Therefore, the fact sheet was sent out on 3/30/2015.</p>	<p>The Town Planner sent out a request to complete the survey on 2/12/2016. The request was sent to the Town Manager, Selectmen, Planning Board, and Code Enforcement Officer. Three Planning Board Members and a Selectman returned the survey. Two remembered being informed about the MS4 program and know that it is important, did not state why. The other planning board member and a Selectman did not recall being informed about the program, but were aware of it and understood its importance.</p>	<p>The Board of Selectmen met to review the MS4 Capital project proposed for Outfall 5 and 6 repairs on the following dates: 12/20/2017 and 1/17/2017. Based on the interactions, the BOS is very aware that the MS4 program is a clean water act program that must be implement.</p> <p>The Town Planner attended both meetings and the Town's Consultant attended and presented at the 1/17/2017 and 3/2/2017 meetings.</p> <p>The Planning Board met several times to review the Berwick Senior Housing Project. Based on their discussions, they are very aware of the MS4 program.</p>	<p>The Town's Consultant met with the Board of Selectmen on 3/6/2018 to review the existing and proposed future permit requirements. Based on the interactions, the BOS is very aware that the MS4 program is a clean water act program that must be implement.</p> <p>A new Code Enforcement Officer was hired and started work on 2/7/2018. The Fact Sheet was updated and provided to the Code Officer in a 1-hour meeting on 2/28/2018. The Construction, Post-Construction and IDDE elements of the MS4 program were reviewed during the meeting, with a focus on the Code Officers role in these elements.</p> <p>The Planning Board Assistant reviewed the</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					Fact Sheet and MS4 program with the Planning Board on 2/15/2018. The Board did not have a lot of questions, one member pointed out the recent capital project to improve outfalls 5 and 6 was an MS4 project. Based on the brief discussion, the Planning Board was aware of the program.
<b>South Berwick</b>	The Town Consultant provided a presentation to the Board of Town Council on 5/27/2014 describing the MS4 General Permit requirements and implementation status. Facts sheets were provided to Planning Board, Conservation Commission, and Recreation Director on 5/20/2014, and these members were invited to the Council meeting.	The South Berwick Council, Town Manager, Planning Board, Conservation Commission and Recreation Director were provided with a survey on 10/28/2014. All five (5) Councilors, completed the survey and indicated they are aware of the permit. Only two (2) others responded to the survey. Fact sheet was sent to all the	In lieu of sending out the fact sheets and survey again in PY 3, a presentation was given to the Town Council by the Town Manager summarizing the MS4 program and the MS4 budget on 3/3/2016. The Planning Board was reminded of the MS4 program as they reviewed and modified the Non-Stormwater Discharge Ordinance on 3/22/2016 and again on 5/24/2016. The Code Enforcement	The Public Works Director updated the Town Council on the MS4 program during the budget workshop on 3/28/2017. The Council is well aware of the MS4 program.	The Town's Consultant met with the Town Council on 2/13/2018 to review the existing and proposed future permit requirements. Based on the interactions, the Council is very aware that the MS4 program is a clean water act program that must be implement.  The Chair of the Conservation Commission was contacted via email on 1/22/2018. The email

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		targeted staff and boards on 3/25/2015.	Officer was not provided a fact sheet or asked to complete a survey because he is aware of the MS4 program. The Conservation Commission and Recreation Director were not surveyed in PY3 but were provided with a fact sheet.		<p>offered to come to a meeting and provide a presentation on the MS4 program and included an updated fact sheet. A meeting was held on 2/20/2018 and resulted in the Conservation Commission placing a display board in Town hall for the Yardscaping Handouts.</p> <p>The Town's consultant met with the Planning Board on April 18, 2018 to review a new Police Station design. The Board requested the presence of the consultant to review the design because they were very aware of the Town's MS4 status.</p>
<b>Eliot</b>	The Town Consultant provided a presentation to the Board of Selectmen on 12/12/2013 describing the MS4 General Permit requirements	The Eliot Municipal Awareness survey was provided to the Planning Board, Conservation Commission, Sewer Committee, Town	The fact sheet was resent by the Planning Assistant on 9/2/2015 to the Planning Board Selectman, Sewer Committee, Town Manager, Code Officer.	The Sewer Committee was disbanded, so no meetings were possible. The Planning Board was made aware of the MS4 program during their discussions on	Although no meeting was required to be held with the Budget Committee or Select Board, the Select Board Chair held a special joint workshop on 5/31/2018

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>and implementation status.</p> <p>Facts sheets were provided to Planning Board, Conservation Commission, and the Sewer Committee in May 2014. The Code Enforcement Officer Position is still vacant, and being filled temporarily by a Code Enforcement Officer from Kittery who is aware of the MS4 program.</p>	<p>Manager, Selectmen, and Budget Committee for completion on 10/28/2014. Eight (8) respondents completed the survey. Seven (7) of those recalled being informed about the MS4 program. Only two (2) provided responses indicating they are aware of the program.</p> <p>In March and June 2015, letters related to the capital MS4 projects were provided to the Selectmen. The selectmen are therefore very aware of the MS4 program and do not need further notice.</p> <p>Fact sheets will be resented to the Planning Board, Conservation Commission, Sewer Committee, Town Manager, and Budget</p>		<p>2/28/2017, 3/21/2017 and at the public hearing on 4/18/2017 on the changes to the Non-Stormwater Discharge Ordinance.</p> <p>The Board of Selectmen met with staff and the Town's consultants for design and MS4 to review the Capital Plan and MS4 Budget and requirements on 1/5/2017. An additional joint meeting of the Town Manager, Budget Committee and Select Board was held on 3/2/2017 to review budget items including the capital plan for stormwater.</p> <p>The questions posed in the meetings indicate all parties are aware of the MS4 program. However, the budget requested by the Public Works Director for continued capital</p>	<p>to review the MS4 budget. The budget was recommended for inclusion on the Town Warrant, and the Town residents voted to approve the MS4 budget.</p> <p>A meeting was held with the new Town Planner on 3/6/2018 to review the MS4 program and roles, responsibilities and processes. The Town Manager, Public Works Director, Code Officer and Town's Consultant were present. The new Town Planner has been engaged in MS4 activities since the meeting, including providing the MS4 fact sheet to the Planning Board on 4/3/2018. The Planning Board was engaged in conversation about the fact sheet.</p>



## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		Committee in Permit Year 3.		improvements to the storm drain system was not added to the Town Warrant. Instead, a reduced budget was added to the warrant and passed Town vote. The reduced budget will allow design during one permit year for improvements and construction the next year (as opposed to the prior budgets which allowed design and construction in the same year to more quickly repair and improve the storm drain systems in Town). Though the Conservation Commission was not offered a meeting in PY 4, a meeting was offered on 9/8/2017 and the fact sheet was provided to the Chair.	<p>The Chair of the Conservation Commission was contacted via email on 1/22/2018 (in addition to the 9/8/2017 contact reported in PY4).</p> <p>The email offered to come to a meeting and provide a presentation on the MS4 program, and included an updated fact sheet (noting the Planner is gone and providing a brief update on the next MS4 General Permit). No response was received.</p>
<b>Kittery</b>	The Town's consultant provided a presentation to the Town Council on	The Shoreland/Environmental Resource Officer sent out the municipal	The Stormwater Coordinator (a.k.a Shoreland/Environmental Resource Officer)	The Stormwater Coordinator contacted the Chair of the Shellfish Committee this Permit	The Stormwater Coordinator met with the Conservation Commission on

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>11/25/2013 describing the MS4 General Permit requirements and implementation status.</p> <p>Facts sheets were provided to the Town Council (5/8/2014) Planning Board (5/22/2014), Shellfish (4/24/2014) and Conservation Commission (5/1/2014), and Code Enforcement Officers and Planning Department Staff (5/1/2014). Fact Sheets were not provided to Budget Committee members because the budget committee met before the awareness plan was approved.</p> <p>A request to complete the awareness survey was sent out on 6/16/2014 as a pilot, to check the usefulness of</p>	<p>awareness survey on 10/20/2014, and again on 2/9/2015. Of the 25 people who were sent the survey on 2/9/2015, 11 responded. Of the 11 respondents, nine (9) recalled being informed about the MS4 program, and six (6) provided written responses indicating they are aware of the requirements of the permit that pertained to their job or board function. Because fewer than 50% of the target audiences responded to the survey, the fact sheet was redistributed to 28 members on 5/21/15. An additional survey will be sent out to all members in Permit Year 3.</p>	<p>sent out the municipal awareness survey on 5/17/2016. Of the 28 people who were sent the survey, 18 responded. Of the 18 who responded, 12 provided written responses indicating they are aware of the requirements of the permit that pertain to their job function or board. The fact sheet is scheduled to be redistributed to the Town Council, the Shellfish and Conservation Commissions, and the Budget Committee. The Stormwater Coordinator will review the MS4 permit requirements with the new Town Manager when they are hired.</p>	<p>Year (4) and found that they do not have regular meetings. The Chair asked that the Stormwater Coordinator send the fact sheet to him, and he would distribute it to members. He said if they meet in the future, she would be welcome to talk and he will let her know of any upcoming meetings. The Stormwater Coordinator did meet with the Shellfish Committee on 2/16/2017 and the Planning Board on 2/23/2017, provided them with a Fact Sheet about the permit, and spoke for 15 minutes about the MS4 permit. The attendees understood the program and are aware they will get an annual update.</p> <p>The Stormwater Coordinator also met</p>	<p>3/15/2018 for one hour, and provided the UA map and the latest stormwater fact sheet. The members were engaged and understood the permit well.</p> <p>The Stormwater Coordinator did meet with the Shellfish Committee on 1/24/2018. There are no new plans to open shellfish beds. The Committee was aware of the MS4 program and had no questions.</p> <p>The Stormwater Coordinator provided the Planning Board a report on the MS4 program on 4/26/2018. She spoke for 20 minutes. All board members were engaged and asked questions about the Permit that suggested they knew</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>the Survey Monkey Survey. Ten (10) individuals filled out the on-line survey to assess their awareness of the MS4 program. The survey appears to function as intended (easy to fill out, and informative). Of the 10 who filled out the survey:</p> <p>Two (2) did not recall receiving a presentation or fact sheet (and they did), of those one exhibited good awareness of the MS4 permit, and the other did not.</p> <p>Eight (8) did recall receiving a presentation or fact sheet and seven had good awareness of the MS4 permit (the eighth respondent said they would need to review the fact sheet again to describe how the permit relates to the position they hold).</p>			<p>with the Conservation Commission on 9/1/2016. She provided a 20-minute presentation and then spent 1.5 hours answering questions. Each member of the Conservation Commission asked at least one question and based on the level and content of the questions, the Stormwater Coordinator believes they understand their role in the MS4 program.</p> <p>The Stormwater Coordinator provided the MS4 Fact Sheet to the Town Council at their 6/12/2017 meeting.</p>	<p>their roles as Planning Board Members.</p> <p>The Town's Consultant and Stormwater Coordinator presented an MS4 update to Town Council and Town Manager at their 4/23/2018 meeting.</p> <p>There were no new staff that required MS4 information.</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	One person asked to shorten the survey.				
<b>York</b>	<p>The Town's consultant provided a presentation to the Board of Selectmen on 11/18/2013 describing the MS4 General Permit requirements and implementation status. Facts sheets were provided to Board of Selectmen (4/22/2014), Shellfish Commission (4/30/2014), and Community Development Staff (4/23/2014).</p> <p>A request to fill out the on-line survey was provided to the Board of Selectmen (4/22/2014), the Shellfish Commission (4/16/2014) and the Planning Board (4/30/2014). One (1) planning board member filled out the</p>	<p>On 11/14/2014, the Stormwater Manager sent a survey request to the Board of Selectmen, Town Manager, Planning Board, Conservation Commission, Shellfish Commission and Budget Committee. As of 3/25/2015, only six (6) people had responded. Of the six (6) respondents, five (5) recalled being informed about the MS4 program, and three (3) provided written responses indicating they are aware of the requirements of the permit that pertained to their job or board function. As such, the fact sheet was redistributed to all on 5/21/2015. An additional survey will be sent out to all</p>	<p>The following presentations and meetings were held in lieu of asking board members to complete surveys:</p> <p>Board of Selectmen: On 7/6/2015 the Stormwater Manager reviewed the fact sheet with the BOS and on 9/21/2015, the Stormwater Manager provided them with an update on the MS4 program in general.</p> <p>The Stormwater Manager and Town Planner worked with the Town Manager, Planning Board, and Board of Selectmen to develop a Stormwater Chapter for the Comprehensive Plan. The Stormwater Chapter contained a detailed description of</p>	<p>The Stormwater Manager provided an update on the MS4 program to the Select board on 6/26/2017. The Board Engaged the Stormwater Manager in questions clarifying their understanding of the MS4 program – indicating they continue to become more well informed of the program.</p> <p>The Stormwater Manager met with the Planning Board on July 25, 2016 and September 28, 2016 to review projects related to MS4. The planning board is aware of the MS4 program through these kinds of interactions.</p>	<p>The Stormwater Manager provided an MS4 update to the:</p> <p>Board of Selectmen on 12/10/2017 (with Cape Neddick River Watershed Plan update)</p> <p>Planning Board on 5/11/2018 and 6/1/2018 (Comprehensive Plan Stormwater and Water Quality update)</p> <p>Shellfish Warden in June 2018</p> <p>The Conservation Commission has not met in many months and so the Stormwater Manager did not meet with them.</p> <p>All parties that met with the Stormwater Manager were engaged in the discussions and</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>on-line survey to assess their awareness of the MS4 program. This member recalled seeing a presentation and receiving a fact sheet (but they did not). Based on the survey response, the member does not have any awareness of the MS4 General Permit. (Q. List up to 3 important things that the Stormwater General Permit requires your Town to do and describe how they relate to the Planning Board position you hold. A. Restricts water leaving one property entering another. A permit must be secured Water must meet state storm water standards). Because the Kittery survey responses showed the factsheet and/or presentations are effective, and the</p>	<p>members in Permit Year 3.</p>	<p>the MS4 program, its requirements, how the Town of York and other communities are working to meet the requirements. The Stormwater Chapter was incorporated into the Town's Comprehensive Plan in November 2015 by popular vote after approvals by the Planning Board and Selectmen.</p> <p>The Conservation Commission was not active in Permit Year 3 (they held only two meetings at the beginning of PY3). If this Committee becomes active again, they will be sent a fact sheet and survey.</p> <p>The Budget Committee reviewed the requirements of the MS4 budget on 2/12/2016.</p>		<p>indicated they understand the MS4 program.</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.2.2 Implement Municipal Awareness Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>survey provides useful information; no changes to the survey will be made.</p> <p>Additional requests for surveys will be completed during Permit Year 2 as required by the Plan before making any changes to the survey or plan.</p>		<p>The Stormwater Manager, DEP, and GIS Manager met with the Shellfish Commission on DMR conducted shoreline surveys July 8 &amp; 9 to assist with proposed shoreline surveys at the request of the Shellfish Commission.</p> <p>Stormwater Manager is in contact with the Shellfish Warden on a regular basis and he is aware of MS4 requirements.</p>		
<b>Final Assessment</b>	A final assessment of the Municipal Awareness Plan was transmitted to the Maine DEP on 7/25/2018.				
<b>Changes to Meas. Goal</b>	The Berwick Municipal Awareness Plan is being revised to reflect that no Conservation Commission is active in town, and the Downtown Vision Committee has disbanded.	None	None	None	None

## MCM 1 PUBLIC EDUCATION AND OUTREACH

### **BMP 1.3: Continue Targeted Best Management Practices Adoption efforts from previous MS4 permit cycle.**

**Measurable Goal 1.3.1** – In Permit Years 1-5, the towns of Berwick, South Berwick, Eliot and Kittery will continue to select BMP adoption activities identified in the previous permit cycle’s BMP Adoption Plan. Activities include:

- Send out email, newspaper or newsletter communication to reinforce the message of YardScaping and
- Maintain links on municipal websites to the YardScaping website hosted by CCSWCD or the Maine Board of Pesticides; and
- Continue to work with school groups or watershed groups in a cooperative manner to promote YardScaping.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

Assisted by third party contractor (implementation and reporting)

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Measurable Goal 1.3.1 Continue Targeted BMPs from previous MS4 Permit Cycle</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>All Towns</b>	Work with school groups and watershed groups to promote YardScaping concepts is described in Measurable Goal 2.2.1 Host Public Events.  All Towns also sent out emails to select distribution lists to promote the YardScaping Workshops.	Same as PY1			
<b>Berwick</b>	A link to <a href="http://www.yardscaping.org">www.yardscaping.org</a> is provided on the Planning Department website.	Same as PY1			

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.3.1 Continue Targeted BMPs from previous MS4 Permit Cycle					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>South Berwick</b>	A stormwater article was published in the Quamphegan identifying that the Town was subject to a new permit and there would be a planning meeting (open to the public) to develop the next five-year plan on September 18, 2013. A link to <a href="http://www.yardscaping.org">www.yardscaping.org</a> is provided on the Public Works Stormwater webpage.	The Quamphegan was not published in Permit Year 2.  A link to <a href="http://www.yardscaping.org">www.yardscaping.org</a> is provided on the Public Works Stormwater webpage.	A link to <a href="http://www.yardscaping.org">www.yardscaping.org</a> is provided on the Public Works Stormwater webpage	Same as Permit Year 3	
<b>Eliot</b>	Several links and fact sheets associated with <a href="http://www.yardscaping.org">www.yardscaping.org</a> are provided on the Environmental Tips and Informational Links site, accessible from the Planning Department website.	Same as PY1			The Eliot Stormwater page was reconfigured and is now a link off the Public Works page. The Yardscaping Link is on the Public Works Stormwater page.
<b>Kittery</b>	A link to <a href="http://www.yardscaping.org">www.yardscaping.org</a> is provided on the Public Works Stormwater webpage.	Same as PY1			
<b>York</b>	A link to <a href="http://www.lawns2lobsters.org">www.lawns2lobsters.org</a> is provided on the Community Development Stormwater/MS4 webpage.	Same as PY1 except link is now available under from the Code Enforcement Department webpage.			
<b>Changes to Meas. Goal</b>	This measurable goal was adjusted to include the option to provide a link to the Maine Board of Pesticide YardScaping	Permit Year 1 entry for York was changed from <a href="http://www.yardscaping.org">www.yardscaping.org</a>	None	None	None



## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.3.1 Continue Targeted BMPs from previous MS4 Permit Cycle					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	website in addition to the CCSWCD YardScaping website.	to <a href="http://www.lawns2lobsters.org">www.lawns2lobsters.org</a> . Previously the measurable goal applied only to Permit Year 1. This measurable goal was changed to reflect that the communities will continue these activities each year of the permit cycle.			

### **BMP 1.4: Update and Implement BMP Adoption Plan**

*Measurable Goal 1.4.1* – By November 1, 2013 submit an updated Targeted BMP Adoption Plan to encourage targeted audience to adopt or practice specific BMPs that will reduce stormwater pollution.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

Measurable Goal 1.4.1 Update Targeted BMP Adoption Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	The Towns submitted a draft Plan to the Maine DEP on 11/1/2013. The Maine DEP provided comments on the Plan on 11/27/2013.	No work required this Permit Year.	The Towns completed a preliminary assessment of the Targeted BMP plan and submitted it to the DEP on 1/14/2016, discussed several items on 1/28/2016 and	No work required this Permit Year.	No work required this Permit Year.
<b>South Berwick</b>					
<b>Eliot</b>					
<b>Kittery</b>					
<b>York</b>					

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.1 Update Targeted BMP Adoption Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	The Towns discussed the comments with the Maine DEP and provided a revised document to address their comments on 12/20/2013.  The Maine DEP provided final approval of the Plan on 1/7/2014.		resubmitted on 1/28/2016. The Towns implemented the findings including: attempting to get better attendance, and better return of surveys at the end of workshops and during the follow-ups.		
<b>Changes to Meas. Goal</b>	None	None	None	None	None

*Measurable Goal 1.4.2* – Unless DEP responds in writing or verbally otherwise, then as of January 15, 2014 the BMP Adoption Plan is considered approved and implementation of the Plan will begin. A detailed schedule for activities to be completed will be included in the Plan. Implementation of the Plan will be tracked under this Measurable Goal.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

Assisted by third party contractor (Plan development, implementation and reporting)

The following is a summary of the activities completed for the elements identified in the Plan.

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Refine materials to be used.</b>	The Towns began using a new master gardener to provide the presentations, and as such, met with the	The Towns further refined the presentation to streamline the	The Towns purchased “Good bugs/Bad Bugs of the Northeast” laminated visual	The Lawns to Lobsters website is being migrated to the Public Works	The website and Tick mosquito fact sheets were completed.

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>master gardener on 2/27/2014 to review the PowerPoint® presentation and discuss logistics for each workshop (who would coordinate the room and receive RSVPs, laptops, projectors, etc.). The meeting was also used to select new prompts for the presentations. It was decided to purchase YardScaping Mix grass seed. Stickers were created to provide attendees with small bags of seed that had the YardScaping logo and seed contents. Small totes were ordered with the YardScaping Logo and Lawns to Lobsters Logo to provide as prompts, and “mow high magnets” were also selected to be ordered. Finally, a standardized box of handouts was put together for use at each of the workshops. It was also decided to develop a “What is YardScaping” handout, as one had never been created. The handout was reviewed by CCSWCD</p>	<p>information. In addition to the totes, grass seed, handouts, YardScaping yard signs that were purchased in Permit Year 1, small rulers with the words, “Mow High 3-4 inches” were purchased for distribution at workshops. (Red Rulers with the Lawns to Lobsters logo and website were purchased for York, and green rulers with the YardScaping.org website and logo were purchased for the other four towns).</p>	<p>guides showing which insects are beneficial and which are destructive/invasive to assist homeowners in making informed decisions about the use of pesticides.</p>	<p>website and is being re-worked. The website should be up and running in the fall of 2017. The associated brochure was also reworked.</p> <p>A Tick and mosquito fact sheet is being prepared for the Yardscaping Workshops.</p> <p>Other prompts and materials are well received at workshops based on post workshop emails provided to the Towns’ consultant.</p>	<p>No other work completed.</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	and Gary Fish for accuracy. Posters and “quarter notes” (designed to be picked up off of counters) were re-designed to be more attractive and match the other YardScaping materials.				
<b>YardScaping/Lawns to Lobsters Workshops – Attendance/Process Indicators</b>	Two YardScaping workshops were held in the evenings at Traip Academy (4 people in attendance on 4/10/2014) and Marshwood High School (7 people in attendance on 5/7/2014). The workshops were advertised through Adult Ed in Kittery, Eliot and South Berwick and in the following manner: Posters and “quarter notes” were updated with scan tags to take a user directly to the Adult Ed registration website. The posters and “quarter notes” were placed at all five Town Halls and libraries, transfer stations (Eliot, Berwick, South Berwick and Kittery), Agway (Eliot), Noble Middle School (Berwick), Great Works Middle School (Eliot and South Berwick), Salmon Falls Nursery (South	Five YardScaping workshops were offered. Eight (8) people were in attendance at the July 20, 2014 Wells Reserve. Five (5) households were represented at the March 4, 2015, South Berwick Library event co-hosted by the Great Works Regional Land Trust. 16 households were represented at the March 12, 2015 Kittery Community Center event co-hosted by Spruce Creek Association and the Kittery Land Trust. Two of the workshops were cancelled due to lack of attendance.	The York County MS4s coordinated 9 workshops this permit year, but no one signed up for 4 of them, so only 5 were held. A total of 66 people attended the workshops (14 attended the Lawns to Lobsters workshop). 37 attendees planned to change their behavior according to surveys provided at the end of the workshop.  Advertising through posters at the same locations as PY1 was conducted. The best attendance this year was at the Eliot Garden Club and the	The York County MS4s attempted to hold 6 workshops this permit year, but actually held only 3 (two workshops had no attendees, and one other had only one attendee, so that person attended the next available workshop). One of the workshops that was cancelled was the Adult Ed workshop in South Berwick (required by our plan to attempt to hold).  The three workshops were: Harborside Garden Club (Kittery),	The SMSWG communities held 5 workshops this permit year, reaching 77 individuals.  The posters for the workshops were placed at all five Town Halls, and the following additional advertising was conducted SMSWG Facebook page and events calendar.  Kittery: Newsblast on Town’s homepage and Public Works page.  Eliot: Library, Post office, transfer station, Police and Fire

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Berwick and Berwick), Spruce Creek Association email distribution list (Kittery and Eliot), personal emails (by each town stormwater coordinator or manager for the 4/10/2014 workshop), Nature's Way Market (S. Berwick), Early Bird (S. Berwick), South Berwick Pharmacy, and South Berwick Family Practice.	One Lawns to Lobsters workshop was held. 43 households were represented at the June 4, 2015 York Atlantic Design Center event.	Kittery Community Center. Both of these venues have regular events such as this. These types of venues are being targeted for future workshops.	Rotary Club (York) and South Berwick Library. 64 people attended the three workshops. Of the 20 surveys received at the end of the workshops, 18 people planned to change their behavior based on the information they received.  Advertising was conducted through the organizations hosting the events. Offering workshops at these pre-scheduled regular meetings of other organizations produces good turnout.	departments, and schools.  South Berwick: Library, transfer station, post office, and schools  Berwick: Posters at Noble middle school, rec fields, and library, announcement on Stormwater webpage  For the York Lawns to Lobsters, the Chamber of Commerce advertised the program, and the local newspapers picked up the event.
<b>YardScaping/ Lawns to Lobsters Booths</b>	York set up booths at the Marketfest and Harvestfest (10/18 and 10/19/2013) to promote Lawns to lobsters. A push mower was raffled off at both events. Lawns to	York set up booths at Marketfest on 10/17/2014, and Eldridge Lumber on 3/14/15, to promote Lawns to Lobsters.	York set up a booth at Marketfest on 10/16/2015 to promote Lawns to Lobsters. The Marketfest booth was	York attended a booth on September 18, 2016 at the Mt. Agamenticus trail head "Trail Fest"	The Towns also attended the Eliot Festival Days on 9/30/2017 by handing out Yardscaping Pledge sheets and signs, Good

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>Lobsters Brochures were handed to all who filled out a raffle ticket.</p> <p>York also set up a table at the York High School during the election on 11/5/2013 with Lawns to Lobsters information. The drawing for the lawn mower was held at this event.</p>	<p>A booth was set up at the Kittery block party on June 20, 2015, and was well attended.</p>	<p>not well visited and will not be attended in the future. The Stormwater Manager will set up a booth during November 2016 Voting.</p> <p>The Kittery Block Party booth (6/20/2016) was set up again and was well visited.</p> <p>The Towns partnered with the Master Gardeners to promote YardScaping at 5 monthly Winter Farmers Markets in Berwick Town Hall.</p> <p>The Master Gardeners reported the information was not well received because people believe they are already minimizing their use of fertilizers and pesticides. We tracked the materials offered at the Berwick booths and found the following items were taken (which provides a representation of</p>	<p>and passed out dog waste baggies. Approximately 40 people stopped by the booth.</p> <p>The Towns also attended the Eliot Festival Days on 9/24/2016 by handing out Yardscaping Pledge sheets and signs, Good Bug/Bad Bug sheets, and Bee Garden flyers (the booth was co-attended by the Eliot Garden Club). Eight people signed the YardScaping Pledge and took away handouts.</p> <p>The Town of York also held a booth at the election polls on November 8, 2016. Handouts and prompts (rulers, bags and yard signs) were</p>	<p>Bug/Bad Bug sheets, and Bee Garden flyers (the booth was co-attended by the Eliot Garden Club). Eight people signed the YardScaping Pledge and took away handouts. Despite a damp rainy day, approximately 15 people stopped by the booth.</p> <p>The Towns attended a booth at a social hour at the Cliff House in York to promote both the Lawns to Lobsters and YardScaping Program and upcoming workshops. Despite a busy area with lots of passers by, only one person stopped at booth and engaged in conversation.</p> <p>A booth was also set up at the York election polls on 6/12/2018 with the York Sewer</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>how engaged the visitors were):</p> <p>24 flyers showing upcoming YardScaping workshops</p> <p>35 YardScaping tote bags</p> <p>7 pledge cards</p> <p>3 rulers</p> <p>32 “Bees” handouts</p> <p>30 “what is YardScaping” handouts</p> <p>49 IPM bookmarks.</p>	provided to stoppers-by.	District. Approximately 16 people stopped by, 9 took yard signs, 4 took tote bags and only 4 actively engaged in conversation about the Lawns to Lobsters program.
<b>YardScaping/ Lawns to Lobsters Point of Sale</b>	<p>Point of Sale outreach was made to the Eliot Agway and Salmon Falls YardScaping without much success. Additional Point of sale outreach will continue in the fall and winter of Permit Year 2 to prepare for spring of Permit Year 2.</p>	<p>Point of Sale outreach was made to the Kittery ACE Hardware store, and was very successful. Although the plan does not require it, individual products were marked as “Ducky-approved” using stickers. Other Point of Sale outreach was made to the Salmon Falls Garden Center, and the York Eldridge Lumber Hardware Store.</p>	<p>Point of Sale outreach to Kittery Ace Hardware, York Eldredge Lumber Hardware Store, and Salmon Falls Garden Center continued. The Point of Sale outreach this year consisted of flyers identifying the aisles or general areas where “Ducky-approved” products are located.</p>	<p>Point of Sale outreach to Kittery Ace Hardware, York Eldredge Lumber and Salmon Falls Garden Center continued. Each location was provided flyers again this year, and was provided with information on where to purchase YardScaping Mix wholesale. Only the Salmon Falls Garden Center</p>	<p>Point of Sale outreach to Kittery Ace Hardware, York Eldredge Lumber and Salmon Falls Garden Center continued and Eliot Agway was added. All locations were provided with flyers and yard signs.</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.4.2 Implement Targeted BMP Adoption Plan					
Plan Element	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				agreed to offer the YardScaping Mix. Eldredge Lumber and Kittery Ace offer their own clover and local grass mixes. All sites agreed to post the flyers.	
<b>Final Assessment</b>					A final assessment was transmitted to the Maine DEP on 7/30/2018.

### **BMP 1.5: Develop and Implement Enhanced Outreach in Priority Watershed Plan**

Measurable Goal 1.5.1 – By July 1, 2014 submit a draft plan on how to meet either permit requirement H.1.a.iv.1 or H.1.a.iv.2.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

Assisted by third party contractor (Plan development, implementation and reporting)

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.



## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable 1.5.1 Develop Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Berwick	The Towns cooperated with the Casco Bay Interlocal Stormwater Working Group to prepare a targeted outreach plan addressing Coal Tar Sealants. The draft Plan was submitted to the Maine DEP on 6/25/2014.	Comments on the draft plan were received from Maine DEP on 8/11/2014. The comments were addressed, and a revised plan was submitted to DEP on 9/23/2014. Additional comments were received from DEP on 10/29/2014. The plan was revised and resubmitted on 12/18/2014. The plan was approved by DEP on 12/30/2014.	The Towns submitted a status report to MEDEP on 1/29/2016 as required by the approval letter. No revised plan was required to be submitted.	No work required to be completed this year.	See Measurable Goal 1.5.2 for plan update.
South Berwick					
Eliot					
Kittery					
York					
Changes to Meas. Goal	None	None	None	None	None

Measurable Goal 1.5.2 – by November 1, 2014 submit a final plan. Unless DEP responds in writing or verbally otherwise, then as of January 5, 2015 the Targeted Outreach in Priority Watershed Plan is considered approved and implementation will begin. A schedule for implementation will be included in the Plan. Implementation will be tracked under this Measurable Goal.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

Measurable Goal 1.5.2 Implement Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Berwick	No work required to be completed this Permit Year.	LR22 – act to Promote Asphalt and Latex Pavement Sealing Products was drafted by Representative Matthea Daughtry in January 2015. The Legislative revisers office adjusted the bill and issued it in draft on 3/11/2015. Rep.	In addition to submitting the status report, the Towns and ISWG completed the following activities required by the plan:	As required by the status report, the Towns and ISWG completed the following activities:  ISWG and SMSWG met with the LD 1235 Bill sponsor, Rep. Daughtry on	Because LD 1235 failed, the Towns proposed an updated set of tasks to complete for PY 5 to the Maine DEP on 10/12/2017. The DEP responded on 1/30/2018 that the proposed activities were acceptable.
South Berwick					
Eliot					
Kittery					
York					

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.5.2 Implement Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		<p>Daughtry met with the revisers office on 3/17 and adjusted the language. The bill, LD 1208 was drafted and issued on 4/7/2015, with a hearing scheduled for the Environment and Natural Resources Committee on 4/23/2015.</p> <p>Representatives from ISWG and the York County MS4s held several conference calls (1/6/2015, 4/16/2015 and 4/27/2015) and meetings (12/11/2014) to review and adjust the language, conduct research on the issue and how other states and municipalities have addressed bans on coal tar-based sealants.</p> <p>ISWG drafted a fact sheet, which was reviewed by ISWG and the York County MS4s. The fact sheet was reviewed only by Ms. Daughtry and revised based on all comments received. The fact sheet was provided to the Environment and Natural Resources Committee</p>	<p>Representatives from ISWG/CCSWCD and the York County MS4s invited legislators to attend MEWEA's Legislative breakfast on March 3, 2016. Staff attended the breakfast and provided the coal tar fact sheet to interested parties. In addition, staff spoke directly with legislators about the impact coal tar-based sealers have on water resources.</p> <p>Representatives from ISWG/CCSWCD and the York County MS4s reached out to Rep. Daughtry to discuss plans to reintroduce the bill in the 2016/2017 legislative session. Rep. Daughtry confirmed that she is planning to reintroduce the bill and requested the assistance of ISWG and the York County MS4s to</p>	<p>11/29/2017 to review prior efforts for the bill, update each other on research and knowledge of new studies and state's actions, and determine next actions.</p> <p>The revised message to the legislators was determined to be focused in two parts:</p> <ol style="list-style-type: none"> <li>1. presentation of data collected in the Augusta area by the US Geologic Survey regarding PAHs in areas that had and had not been seal coated.</li> <li>2. addressing issues described in previous testimony against the legislation.</li> </ol> <p>ISWG and SMSWG worked with USGS to download the study data, provide tables and figures summarizing the data obtained, and preparing testimony (neither for nor</p>	<p>The activities proposed and their implementation status is as follows:</p> <ol style="list-style-type: none"> <li>1. <u>Proposed</u>: contact local paving contractors to assess if they already have access to and offer asphalt and/or latex/acrylic sealants (SMSWG Contractors: Libby Scott, Pike (3 locations contacted), Boulangers, Dixon, Shoreline, Pratt Freeman and KC ISWG Contractors not specified in proposed activities)</li> <li>a. <u>Completed</u> – all SMSWG contractors listed were contacted and one additional was contacted. Of these, only three apply seal coating: one uses only coal tar, one uses both coal tar and latex, and one uses only latex or non-coal tar products. Of these three, only one (the one that uses only coal tar) was interested in getting public education materials they can pass on to their clients about the benefits of non-coal tar sealants. The</li> </ol>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.5.2 Implement Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		<p>members via email and as part of their informational packet for consideration. Phone calls were also made to representatives on the committee to discuss the bill and fact sheet. A small number of committee members were reached directly, and messages were left for those that were not reached. No phone calls were returned before the Committee met to consider the bill.</p> <p>ISWG and the York County MS4s reached out to the Long Creek Watershed Management District, the Falmouth Conservation Commission, Environmental Health Strategy Center, MEWEA, and the US Geologic Survey (who has done much of the research on coal-tar based sealants). In addition, ISWG and York County MS4s reached out their MMA Legislative committee members to encourage them to vote to support the bill (the</p>	<p>provide educational materials and outreach to the legislators. A meeting to discuss roles and responsibilities is planned for the fall of 2016.</p> <p>ISWG/CCSWCD met with Mick Kuhns, DEP Water Bureau Director, and other representatives from DEP to discuss various MS4-related topics on June 13, 2016. ISWG/CCSWCD sought Mr. Kuhns' input regarding how to successfully achieve a ban on coal tar-based sealants. Mr. Kuhns suggested that successful efforts on the local level would help influence the legislature. He also suggested obtaining more local water quality data that indicated coal tar products and PAHs are</p>	<p>against) addressing some of the misinformation provided in prior years' testimony. The testimony was provided at the ENR committee on 4/27/2017 by both ISWG and SMSWG.</p> <p>It should be noted that the USGS data was not available for review and download until 4/11/2017. Therefore, it was not possible to provide the data to the legislators at the MEWEA Legislative Breakfast. However, the Fact Sheet (which was updated in June 2016, prior permit year) was offered to the MEWEA Legislative Breakfast on 3/9/2017 and to legislators at "District Day at the Hall of Flags" on 5/17/17.</p> <p>Additional outreach to one ENR committee member, Representative</p>	<p>other contractors did not apply seal coating because they stated it is a cosmetic enhancement and does not increase the life of the pavement.</p> <p>b. Completed - ISWG attempted to contact 33 contractors and was able to speak with 12 of them (one phone number was not in service, and two messages were left with each of the other 20 contractors not able to be reached). Of the contractors that were contacted, two do not seal coat, 5 were not interested in hearing about or receiving additional information on alternative (non-coal tar) products. Of the 5 who stated they were interested in receiving additional information on non-coal tar products, 3 were already using non-coal tar products exclusively, one was not sure what kind of product they used and the other one only used</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.5.2 Implement Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		<p>MMA Legislative committee is the entity that decides what bills MMA will support). The hearing for the bill was conducted on 4/23/2015. The Falmouth Conservation Commission, Environmental Health Strategy Center, MEWEA, and MMA all testified for the bill. The Long Creek Watershed Management District testified neither for nor against the bill. The Pavement Coatings Technology Council and Maine DEP testified against the bill. A work session was held on 4/20/2015, and the US Geologic Survey attended this work session. At the end of the session, a majority of the Environment and Natural Resources Committee voted "ought not to pass". On May 26, 2015, the House and Senate accepted the majority committee's recommendation to not pass the bill. Ms. Daughtry has stated she will revise and re-issue the bill in 2016. ISWG and the York</p>	<p>impacting Maine's water resources.</p>	<p>Volk from Scarborough, consisted of providing the testimony via email. This member voted against the bill.</p> <p>The Maine DEP again testified against the legislation. Though the vote by the ENR committee was 7-6, Ought not to Pass, this result was slightly closer to passing than prior votes which resulted in Ought not to Pass (in 2013, Votes were 7-5-1 and in 2015, votes were 8-4). The bill failed on the floor 74 against the bill to 71 for the bill.</p>	<p>the coal-tar product when a client specifically requested it. c. Based on these findings, only two applicators would benefit from public education materials showing the benefits of non-coal tar sealants (the SMSWG contractor who uses coal tar exclusively now and the ISWG client who was not sure what they were using). 2. <u>Proposed</u>: If they need access to the alternative products, we will provide them with contact information for purchasing (which will vary depending on volume). a. <u>Completed</u> - Based on the information provided, the two contractors that would benefit from information were provided with information on two products that they could use that were alternatives. 3. <u>Proposed</u> - We would also offer language for their websites and print advertising regarding the alternative products. a. <u>Completed</u> - Because there were only two contactors that</p>

## MCM 1 PUBLIC EDUCATION AND OUTREACH

Measurable Goal 1.5.2 Implement Enhanced Outreach Plan					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		County MS4s are obtaining a full copy of all testimony, and anticipate making some revisions to our proposed plan for enhanced public education to provide better public education to the legislators for this issue.			were interested in public education materials, no new materials will be developed. 4. <u>Proposed</u> - We will add a pavement sealant component to our YardScaping workshops a. The Coal Tar Sealant Fact Sheet was not discussed as part of the PowerPoint at any of the workshops, but was offered as a handout at the Lawns to Lobsters and South Berwick workshops and discussed at the end of the Workshops. Fewer than 10 handouts were taken by 33 participants at these workshops.
Comprehensive Review					A Final Assessment was prepared and submitted to the Maine DEP on 7/19/2018.
Changes to Meas. Goal	None	None	None	None	None

### Summary of Comprehensive Review of Process and Impact Indicators for Enhanced Outreach Plan:

## **MCM 1 PUBLIC EDUCATION AND OUTREACH**

Although the ISWG and SMSWG communities implemented the process components of the plan and its amendments in Years 1 through 5 as approved by the DEP, the result was that no legislation at the state level was implemented to restrict or prohibit the use of coal tar sealants on asphalt. However, the bill lost by a narrower margin in 2017 than in 2015.

Although the process was followed, no legislation was passed to protect surface water from continued contributions from coal tar sealants.

Additionally, it appears the applicators are generally not interested in changing practices or obtaining additional information regarding alternative sealants. A few contractors were already using alternative sealants.

Generally, the political climate for statewide legislation has not been conducive to statewide environmental bans in several years and 2017 was no different. In fact, in 2017, one ENR committee member who voted against the Bill stated that he would change his vote if several communities started implementing local ordinances restricting or prohibiting the use of the coal tar sealants. It is interesting to note that in 2017, LD1505 was presented to the legislature to prohibit municipalities from enacting ordinances to restrict pesticide use.

While Rep. Daughtry has stated that she will continue to work on this issue in the legislature, it is not likely that the SMSWG or ISWG communities will continue to work on this topic as a public education topic in the coming permit cycle.

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

### **BMP 2.1: Public Notice Requirement**

*Measurable Goal 2.1.1* – The York County MS4s will follow state and local Public Notice requirements for their Stormwater Management Program Plans and Notices of Intent (NOIs) to comply with the Permit. Copies of the NOIs and plans will be made available on each of the towns' web site.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	Public Notices of the NOI filing and SWPMP were posted on the Town website.	No work required this Permit Year	The SWPMP was placed on a new stormwater webpage, accessible from the Planning Department page.	No work required this permit year.	No work required this permit year.
<b>South Berwick</b>	Public Notices of the NOI filing and SWPMP were posted on the Town website.		The SWPMP was placed on a new stormwater webpage, accessible from the Public Works page.		No work required this permit year.
<b>Eliot</b>	Public Notices of the NOI filing and SWPMP were posted on the Town website.		The SWPMP was placed on a new stormwater webpage, accessible from the Planning Department page.		When the Town website was updated, the SWPMP, NOI, and historic annual reports were placed on the Town's stormwater page (linked from Public Works page).

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Kittery</b>	Public Notices of the NOI filing and SWPMP were posted on the Town website.		The SWPMP was placed on a new stormwater webpage, accessible from the Public Works page.		No work required this permit year.
<b>York</b>	Public Notices of the NOI filing and SWPMP were posted on the Town website.		The SWPMP was placed on a new stormwater webpage, accessible from the Code Enforcement page.		The SWPMP was moved to the new York Stormwater webpage.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

*Measurable Goal 2.1.2* – The York County MS4s will follow state and local Public Notice requirements when involving stakeholders in the implementation of the Small MS4 General Permit.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.:

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	No additional public notices were required to be followed during implementation of the Small MS4 General Permit. However, the Town did invite several members of the Salmon Fall Watershed Collaborative to the planning meetings for the SWMP Plan and the public education plans.	The Town of Berwick followed public notice requirements when implementing new Low Impact Design (LID) language in their Land Use Ordinance.	No public notices required this permit year.	No public notices required this permit year.	No public notices required this permit year.
<b>South Berwick</b>	No additional public notices were required to be followed during implementation of the Small MS4 General Permit. However, the	No additional public notices were required to be	The Town followed public notice requirements when	No public notices required this permit year.	No public notices required



## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Town did publish an article about the Permit and a notice in the fall Quamphagan (Town newsletter) inviting interested parties to attend the SWMP planning meetings.	followed during implementation of the Small MS4 General Permit. However, the Towns continue to	revising its Non-Stormwater Discharge Ordinance, holding a public hearing on 5/24/2016. (changed date)		this permit year.
<b>Eliot</b>	No additional public notices were required to be followed during implementation of the Small MS4 General Permit. However, the York County SWCD was invited to attend the SWMP planning meetings.	invite any stakeholder to attend SWMP planning meetings.	No public notices required this permit year.	Public Notice associated with modification of the Non-Stormwater Discharge Ordinance was fulfilled prior to the public hearing for the ordinance on 4/18/2017.	No public notices required this permit year.
<b>Kittery</b>	No additional public notices were required to be followed during implementation of the Small MS4 General Permit. However, members of the Spruce Creek Association were invited to attend the SWMP planning meetings.		No public notices required this permit year.	Public Notice associated with modification of the Non-Stormwater Discharge Ordinance was fulfilled prior to the public hearing for the ordinance on 5/22/2017.	No public notices required this permit year.
<b>York</b>	The Town provided public notice for their Non-Stormwater Discharge ordinance, and their Post Construction Stormwater Management Ordinance on the Community Development website as follows: Planning Board first Public Hearing 5/22/2014 Planning Board second Public Hearing 6/26/20014		No public notices required this permit year.	No public notices required this permit year.	No public notices required this permit year.

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Selectmen first Public Hearing 7/28/2014  No additional public notices were required to be followed during implementation of the Small MS4 General Permit. However, members of the Conservation Commission and Cape Neddick River Association were invited to attend the SWMP planning meetings.				
<b>Changes to Meas. Goal</b>	None	None	None	None	None

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

### **BMP 2.2: Host Public Events**

*Measurable Goal 2.2.1* – The York County MS4s will annually host/conduct or participate in at least one public event (either jointly or individually) such as storm drain stenciling, stream clean-up, household hazardous waste collection day, volunteer monitoring, neighborhood educational events with a pollution prevention, water quality or environmental theme, conservation commission outreach program, Urban Impaired Stream outreach program, or adopt a storm drain or local stream program. The target audience will be adults living in the Urbanized Area of the Towns. The message will be tailored to best reach the target audience given the characteristics of the public event.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

Assisted by third party contractor (Plan development, implementation and reporting)

The Towns jointly implement the Targeted BMP Behavior Change Plan each year (described under Measurable Goal 1.4.1) which contains a requirement to Host Public Events. In addition to those efforts, the following is a summary of other public events the Town's hold related to the Permit:

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	The Town sponsored a joint Household Hazardous Waste Collection Day on October 12, 2013. The announcement continues to reference stormwater protection.  The Town Planner continues to participate in the Salmon Falls Watershed Collaborative meetings. The	The Town sponsored a joint Household Hazardous Waste Collection Day on October 11, 2014 at the South Berwick Regional Maintenance Facility. The announcement continues to reference stormwater protection.	The Town sponsored a joint Household Hazardous Waste Collection Day on September 12, 2015 at the South Berwick Regional Maintenance Facility. The announcement continues to reference stormwater protection.	Same as PY 3, on 9/10/2016 in Berwick.	Same as PY 3, on 9/9/2017 in Berwick.

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Collaborative is building YardScaping concepts into their draft Source Water Protection Plan.				
<b>South Berwick</b>	<p>The Town sponsored a joint Household Hazardous Waste Collection Day on October 12, 2013. The announcement continues to reference stormwater protection.</p> <p>The Town also assisted Ms. Lindgren's 5<sup>th</sup> grade class (Great Works Middle School which serves South Berwick and Eliot) with stenciling storm drains on Academy Street on April 10, 2014. The Town worked with the school to promote YardScaping at its Environmental Fair on May 31, 2013.</p>	The Town sponsored a joint Household Hazardous Waste Collection Day on October 11, 2014 at the South Berwick Regional Maintenance Facility. The announcement continues to reference stormwater protection.	The Town sponsored a joint Household Hazardous Waste Collection Day on September 12, 2015 at the South Berwick Regional Maintenance Facility. The announcement continues to reference stormwater protection.	Same as PY 3, on 9/10/2016 in Berwick.	<p>Same as PY 3, on 9/9/2017 in Berwick.</p> <p>Also the Conservation Commission promoted a Road Cleanup on Earth Day 4/20 and 4/21/2018 with the support of the Public Works department.</p>
<b>Eliot</b>	<p>The Town sponsored a joint Household Hazardous Waste Collection Day on November 2, 2013.</p> <p>The Town also assisted Ms. Lindgren's 5<sup>th</sup> grade class (Great Works Middle School which serves South</p>	The Town sponsored a joint Household Hazardous Waste Collection Day on November 9, 2014.	The Town sponsors quarterly Household Hazardous Waste Collection Days. The announcements include a reference to protection of the environment by properly disposing of wastes.	Same as PY 3, the announcements specify not to discharge these wastes into the storm drain system.	

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Berwick and Eliot) with stenciling storm drains on Academy Street on April 10, 2014. The Town worked with the school to promote YardScaping at its Environmental Fair on May 31, 2013.				
<b>Kittery</b>	<p>The Town accepts Household Hazardous Waste year-round at its Transfer Station and Recycling Center.</p> <p>The Town completed two storm drain stenciling events. On 4/14/2014 the Stormwater Coordinator stenciled 10 storm drains in Admiralty Village with a high school student. On 5/30/2014, the Stormwater Coordinator stenciled ~25 storm drains around Tanger Outlets and the Kittery Trading Post (along Route 1) with six 6<sup>th</sup> grade students and two teachers from Shapleigh Middle School.</p>	<p>The Town accepts Household Hazardous Waste year-round at its Transfer Station and Recycling Center.</p> <p>The Stormwater Coordinator attempted to stencil with middle school students on two occasions, but the teachers were not able to free up time to conduct the stenciling.</p>	<p>The Town accepts Household Hazardous Waste year-round at its Transfer Station and Recycling Center.</p> <p>On 6/6/16 the Stormwater Coordinator stenciled ~25 stormdrains around the Kittery Trading Post and Outlets at Kittery shopping area (on Route 1) with seven 6<sup>th</sup> grade students and two teachers from Shapleigh Middle School.</p>	<p>The Town accepts Household Hazardous Waste year-round at its Transfer Station and Recycling Center.</p> <p>The Stormwater Coordinator reached out to the middle school in early April to coordinate stenciling, but no response was received until early June. The teacher who organized the stenciling events for the middle school had retired, but other school staff asked</p>	<p>The Town accepts Household Hazardous Waste year-round at its Transfer Station and Recycling Center.</p> <p>See also the stenciling activities and YouTube PSA by Traip Academy described in Measurable Goal 1.1.3 Awareness Activities.</p>

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				to be contacted in the fall of 2017. Spruce Creek Association and the Conservation Commission were also contacted to gain volunteers for a stenciling day, but no one volunteered. The Stormwater Coordinator stenciled several drains on her own.	
<b>York</b>	The Town held a Household Hazardous Waste day on October 26, 2013 and handed out 150 Lawns to Lobsters brochures.	The Town held a Household Hazardous Waste day on October 25, 2014 at the Transfer Station on Witchtrot Road, and handed out 75 Lawns to Lobsters brochures, and 10 tote bags.	The Town attended several booths and events as described in Measurable Goal 1.4.2.	The Town attended several booths and events as described in Measurable Goal 1.4.2.	The Town attended several booths and events as described in Measurable Goal 1.4.2.  The Town also accepts Universal Waste 1 day each month, and hosted Household Hazardous Waste Day on 10/21/2017.
<b>Changes to BMP or Annual Report</b>				Berwick, South Berwick and Eliot annual report entry was changed from, "Same as PY 4" to	None

## MCM 2 PUBLIC INVOLVEMENT AND PARTICIPATION

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				Same as PY 3 (typographic error).	

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

### **BMP 3.1: Maintain an updated Watershed-Based Storm Sewer System Infrastructure Map**

*Measurable Goal 3.1.1* – Each of the towns created watershed-based maps of their MS4 infrastructure. Annually by June 30 each year, the towns will update either the GIS systems or the paper copies of the maps to reflect new infrastructure and changes to the infrastructure.

Reporting - Annual update of mapping efforts undertaken in the Permit Year.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Stormwater Manager and GIS Manager

Assisted by third party contractor (GIS updates and reporting)

The following is a summary of the activities completed for this Measurable Goal:

<b>Measurable Goal 3.1.1 Infrastructure Map</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Town updated the paper maps to reflect changes to the existing infrastructure. Because the Town Planner is proficient in GIS, Town is moving back to electronic (online ArcGIS) maps. The Town has 16 outfalls, 175 catch basins, 6 drain manholes, 166 culverts, 160 storm drain pipes (9,500 feet), and 162 ditch segments (23,500	The Town completed transition of its infrastructure maps to Arc GIS Online. Updates to the system during Permit Year 2 included infrastructure changes on Rochester Street due to construction. The Town has 15 outfalls (1 was determined to be obsolete), 176 catch basins, 8 drain manholes, 159 culverts, 177 storm drain pipes (28,270 feet), and 155 ditch	The Town continues to map and cross check all infrastructure and update infrastructure in the GIS and printed paper maps after construction projects. The Town has:  15 outfalls 176 MS4 catch basins 8 drain manholes  174 storm drain pipes (20426 feet)	The Town continues to map and cross check all infrastructure and update infrastructure in the GIS and printed paper maps. The Town has:  13 piped outfalls + 2 ditch outfalls 177 MS4 catch basins 8 drain manholes	The Town continued to map and cross check all infrastructure and update the infrastructure in the GIS. Paper maps of Town center were prepared in April 2018 and reviewed with the Public Works Director. Cross checks of several roads were completed, and DOT as-built drawings were



## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	feet) in the Urbanized Area.	segments (23,370 feet) in the Urbanized Area. There was an error in the calculation of the Permit Year 1 lengths, which has been corrected in the data here.	<p>160 ditch segments (17,582 feet) And 164 culverts (last year the culvert lengths were added into the ditch length).</p> <p>The new ditches were mapped in the Adams Brook area along with three new ditch outfalls.</p>	<p>179 storm drain pipes (20,618 feet) 184 ditch segments (20,791 feet) And 192 culverts</p> <p>Updates to the system this year include corrections to reflect: OF 2 is a private outfall Of 16 is a DOT outfall Re-mapping of culverts, ditches, catch basins, and pipes along Knox lane.</p>	<p>incorporated into the GIS. Paper maps were printed again in June 2018, and will be shared with the DOT to confirm all ownership and cross connections.</p> <p>As a result of the cross checks, two outfalls, two ditch segments, and several catch basins, drain manholes and pipes which were thought to be Town-owned, are DOT-owned. The Town infrastructure counts are as follows as of 7/1/2018:</p> <p>10 piped outfalls + 2 ditch outfalls 191 MS4 catch basins 8 drain manholes 173 storm drain pipes (3.4 miles) 183 ditch segments (20,790 feet) And 191 culverts</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>South Berwick</b>	The Town updated the paper maps to reflect changes to the existing infrastructure. The Town has 49 outfalls, and 68 catch basins/drain manholes in the Urbanized Area.	The Town is updating their electronic files to incorporate their hand notations on the paper maps. New paper maps will be printed in Permit Year 3. As part of the update, the Town performed a field QC check on structures and is currently reviewing the data obtained.	<p>The Town finalized review of their map after the Maine DEP audit and updated their paper maps. The Town has:</p> <p>85 MS4 outfalls (corrected during PY4 from 86)</p> <p>409 MS4 catch basins/drain manholes</p> <p>23,574 feet of storm drain pipe and 3,320 miles of ditch.</p> <p>580 culverts</p>	<p>The infrastructure counts changed as follows:</p> <p>The Town had 85 outfalls on their list in PY3 (not 86 as was reported – the count was simply incorrect).</p> <p>Two structures previously identified as outfalls were removed from the system: one, SBOF44 discharges to another portion of the system, and so is not an outfall.</p> <p>After this change the Town has 84 Outfalls.</p>	<p>The Town updated the infrastructure notes on PY 4 based on the DEP comments on the PY 4 annual report. The Town also reviewed a listing of interconnections provided by the DOT, and updated the infrastructure to reflect a 2016 DOT project on Rt 236 which made improvements to Outfall 20 on Academy Street. The new pipe is named 20A to reflect the new infrastructure. In addition, the Town printed a new paper copy of their maps and updated their outfall listing. During this effort, the Town discovered:</p> <ol style="list-style-type: none"> <li>1. that Outfall 019 on Goodwin Rd. had been duplicated as OF 134 and inspected twice in prior years. OF 134</li> </ol>

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>has been removed from the list</p> <p>2.Outfalls 214 on Spillane and 215 on Sewell Rd (both shown on the GIS) had been omitted from prior inspection lists (and therefore were not inspected). The list has been updated to include these.</p> <p>3.Outfall SB043 on Buttonwood was determined to be a private outfall. This outfall had been inspected in the past, but has been removed from the inspection list.</p> <p>4.Prior infrastructure counts for ditches, drain manholes and catch basins included some infrastructure outside the urbanized area.</p> <p>5.The pipes were embedded in the</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>culvert GIS layer. These were segregated out. As a result of these changes, the Town's MS4 infrastructure counts are as follows:</p> <p>84 MS4 Outfalls 380 cbs 8 dmhs 536 pipes (49,896 feet) 21 ditches (3,264 feet) 37 culverts</p> <p>New paper maps were printed for the Town's use.</p>
<b>Eliot</b>	The Town updated their GIS to reflect changes to the existing infrastructure. The Town has 21 outfalls, 118 catch basins, 10 drain manholes, 357 culverts, 89 cross culverts, 93 storm drain pipes (7,400 feet), and 225 ditch	The Town updated their maps to reflect new construction on Park Street and Mast Cove Road. The Town has 22 outfalls, 134 catch basins, 22 drain manholes, 519 culverts (including 111 cross culverts), 12,053 linear feet of storm drain pipes, and	The Town continues to map and cross check all infrastructure and update infrastructure in the GIS after construction projects. The Town has:  23 MS4 outfalls (one new overflow from the Phase I	The Town continues to map and cross check all infrastructure and update infrastructure in the GIS after construction projects. The Town has:  23 MS4 outfalls	The Town continues to map and cross check all infrastructure and update infrastructure in the GIS after construction projects. The Town has:  22 Piped outfalls (OFs 97 replaced outfalls 2,

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

<b>Measurable Goal 3.1.1 Infrastructure Map</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
	segments (25,300 feet) in the Urbanized Area.	<p>25,913 linear feet of ditch in the Urbanized Area.</p> <p>Infrastructure at Mast Cove Road was discovered and been added to the IDDE program inspections.</p>	<p>Pleasant street construction was added).</p> <p>110 MS4 catch basins/drain manholes The length of ditching and storm pipes has not changed significantly since permit year 2.</p>	<p>163 MS4 catch basins/drain manholes (increases due primarily to new construction)</p> <p>The length of ditching and storm pipes has not changed significantly since permit year 2.</p>	<p>3 and 75 during the Spinney Creek Road Stormwater project, and one new small outlet associated with a catch basin on North Crescent Drive was identified and added to the stormwater system)</p> <p>185 MS4 catch basins/drain manholes (increases due primarily to new construction)</p> <p>15 drain manholes</p> <p>The length of ditching and storm pipes has not changed significantly since permit year 2.</p>
<b>Kittery</b>	The Town updated their GIS to reflect changes to the existing infrastructure. The Town also re-coded catch basins, outfalls and culverts to reflect	The Town continues to update their infrastructure electronically using Arc GIS Online, recoding infrastructure to indicate when it is Town-owned and operated and when it is not.	Electronic updates continued this year. The Town has: 98 MS4 outfalls (3 new outfalls were identified and 10 were determined to be either DOT, private, or not	Electronic updates continued this year. The Town has: 101 piped MS4 outfalls (3 new outfalls were identified)	<p>Electronic updates continued this year. The Town has: 101 piped MS4 outfalls</p> <p>The Town has 855 MS4 catch basins/ and 49</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	ownership (MTA, DOT, private residential, private commercial, or private industrials, MS4 obsolete, or MS4 active). The Town has 117 outfalls, 1275 catch basins/drain manholes, 833 culverts/cross culverts, and 1180 storm drain pipe segments (110,000 feet) in the Urbanized Area.	As a result, the Town has 105 outfalls, 893 catch basins/drain manholes, 802 culverts/cross culverts, and 25.45 miles of storm drain pipe in the Urbanized Area. The Town mapped ditches in all of the Town, and has mapped 11.6 miles of ditch.	<p>an outfall because they were a cross culvert).</p> <p>The Town has 883 MS4 catch basins/drain manholes (10 catch basins were determined to be private, or were changed because of infrastructure changes)</p> <p>22.9 miles of storm drain pipe (last year's report included lengths that were outside the urbanized area) (1039 segments) and</p> <p>11.6 miles of ditch (319 segments).</p>	<p>The Town has 868 MS4 catch basins/ and 24 drain manholes</p> <p>24 miles of storm drain pipe (1171 segments)</p> <p>12.1 miles of ditch (331 segments).</p> <p>Changes to infrastructure were made during inspections and illicit discharge investigations.</p>	<p>drain manholes (some of the drain manholes had been misclassified as catch basins, and some new drain manholes were added to the system).</p> <p>24.5 miles of storm drain pipe (1195 segments)</p> <p>12.1 miles of ditch (331 segments).</p> <p>Changes to infrastructure were made during inspections and illicit discharge investigations and construction projects.</p> <p>On 5/22/2018 the Stormwater Coordinator and Maine Turnpike Authority Consultant conducted a field review of to confirm infrastructure ownership and</p>

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>interconnections. This work was completed as a condition of the MTA permit. Three locations were walked:</p> <ol style="list-style-type: none"> <li>1. Dennett Road overpass</li> <li>2. Wilson Road overpass</li> <li>3. Cutts Road overpass</li> </ol> <p>As a result of the field review the following changes were made to the GIS: MTA showed ditches flowing in the wrong direction in a few areas, a solid drain manhole was discovered on the north side of the Wilson Road overpass that was not on either party's maps and was added, the manhole is within the MTA right of way, but the Town will investigate to see what connections are present. A few culverts shown on the Kittery GIS were not present in</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					the field and were removed from the GIS.
<b>York</b>	<p>The Town has a watershed-based GIS map of stormwater infrastructure which includes catch basins, culverts, storm pipes, and ditches. The Stormwater Manager and GIS Manager are working to evaluate each storm pipe within the Urbanized Area to determine whether it should be classified as an outfall. The Town has 362 stormwater pipes, 727 catch basins, 0 drain manholes, 646 culverts, 2 retention pond outlets, and 3 roof drain pipes.</p>	<p>The Town is refining its protocols related to getting electronic as-built maps for projects in a format that is easily converted to GIS. The Town updated the GIS to include the Short Sands Beach improvements, and is working on updates related to Church street and Shore Road. Infrastructure totals have not changes substantially, although approximately 50 of the 727 catch basins are outside the urbanized area.</p> <p>The Town has been identifying which outlets classify as MS4 outfalls as they inspect the outfalls. The Town identified 44 outfalls in Permit Year 2.</p>	<p>The Town continues to map and cross check all infrastructure and update infrastructure in the GIS after construction projects. As of June 30, 2016, the Town had mapped:</p> <p>57 MS4 outfalls</p> <p>710 MS4 catch basins/drain manholes (939 townwide)</p> <p>2,147 storm pipe segments (1,605 culverts, 538 gravity lines and 4 roof drains). Approximately 50% of these are in the urbanized area.</p> <p>243 ditch line segments. Approximately 50% of these are in the urbanized area.</p>	<p>The Town continued to cross check and update infrastructure in the fall of 2016. In November 2016, they contracted with AGIS to conduct a complete Quality Control check on the infrastructure, review connectivity of the system, and code the infrastructure as MS4 or non-MS4. As of June 30, 2017, the Quality Control check was almost completed and the Town had the following infrastructure in the MS4:</p> <p>50 Ditch outfalls 59 piped MS4 outfalls</p> <p>600 MS4 catch basins/drain manholes (971 townwide)</p> <p>2,499 storm pipe segments (which have</p>	<p>The Quality Control Check continued into Permit Year 5. As of 6/30/2018, the Town had the following infrastructure:</p> <p>50 Ditch outfalls 84 piped MS4 outfalls</p> <p>631 MS4 catch basins/drain manholes (1067 mapped townwide including private, MTA and DOT)</p> <p>2,766 storm pipe segments .</p> <p>266 Ditch segments</p> <p>Note that On 5/22/2018 the Stormwater Manager, Stormwater Consultant (IEE) and Maine Turnpike Authority Consultant conducted a field review of to confirm infrastructure</p>



### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.1.1 Infrastructure Map					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>not yet been coded MS4 vs non MS4).</p> <p>56 Ditch segments (totaling 4200 feet out of a total of 276 ditch segments mapped townwide</p>	<p>ownership and interconnections. This work was completed as a condition of the MTA permit. Two locations were visited:</p> <ol style="list-style-type: none"> <li>1. Cider Hill Road (Route 91)</li> <li>2. Beech Ridge road</li> </ol> <p>The MTA and Town of York GIS data were generally in agreement that there are not any direct interconnections, but both systems discharge into a few common wooded or wet areas, resulting in some indirect connections.</p> <p>The MTA provided a GIS layer showing the MTA right of way, which the Town will incorporate into its GIS.</p>
Changes	None	None	None	Updated SB text to reflect PY3 and 4 counts.	None

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

### **BMP 3.2: Implement and enforce a Non-Stormwater Discharge Ordinance**

Measurable Goal 3.2.1 - The town of York will adopt and implement a Non-Stormwater Discharging Ordinance by January 10, 2015.

Measurable Goal 3.2.2 - The towns of Berwick, South Berwick, Eliot and Kittery previously adopted ordinances prohibiting illicit discharges to the MS4 system. The towns will continue to enforce the ordinances during Permit Years 1 through 5. The town of York will begin enforcing its ordinance as soon as it becomes effective.

Reporting - Documentation of illicit discharge incidents and municipal enforcement actions as a result of the adopted ordinances will be included in annual reports to DEP each year of the permit, reported under BMP 3.3 Implement Dry Weather Outfall Inspection Plan. Documentation of the progress of implementing the ordinance for the town of York is provided in the following table:

Responsible Parties:

Berwick – Code Enforcement Officer

South Berwick – Code Enforcement Officer

Eliot – Code Enforcement Officer

Kittery – Sanitation Officer/Code Enforcement Officer

York – Stormwater Manager / Shoreland Resource Officer

Any changes to the Measurable Goal are identified in the last row of the table.

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
York	The town drafted a stand-alone ordinance based on the Sample Non-Stormwater Discharge Ordinance prepared by the Maine Municipal Association in 2005. Modifications were made to identify the Stormwater Manager as the administrator, and to enact the ordinance throughout the Town. Public Hearings during PY1 are documented in Measurable Goal 2.1.2 Public Notice for	The Non-Stormwater Discharging Ordinance was approved by voters, and enacted on 11/4/2014.	No work required this Permit Year.	The Non-Stormwater Discharge Ordinance already contains language stating the Allowed Non-Stormwater Discharges are only allowed provided they do not contribute to violations of water quality standards as defined by the Maine DEP.	See Measurable Goal 3.3.2 for enforcement details.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	implementation of the General Permit. The ordinance must be approved by voters during the next general election, scheduled for November 2014 (Permit Year 2) to become effective.				
Berwick	No activity completed this permit year – the Ordinance was enacted in 2006.	No activity completed this permit cycle	No activity completed this permit cycle	No activity completed this permit cycle	See Measurable Goal 3.3.2 for enforcement details
South Berwick			The Non-Stormwater Discharge Ordinance was modified to include language stating the listed allowed non-stormwater discharges are only allowed if they do not cause or contribute to a violation of the State's water quality standards. The list of allowed discharges was also updated to include dechlorinated swimming pool water, as is specified in the	No activity completed this permit cycle	See Measurable Goal 3.3.2 for enforcement details

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			Maine MS4 General Permit.		
Eliot				The Non-Stormwater Discharge Ordinance (Chapter 31) was modified as part of the Warrant (Article 29) to include language stating the listed allowed non-stormwater discharges are only allowed if they do not cause or contribute to a violation of the State's water quality standards. The list of allowed discharges was also updated to include dechlorinated swimming pool water, as is specified in the Maine MS4 General Permit.	See Measurable Goal 3.3.2 for enforcement details
Kittery				The Non-Stormwater Discharge ordinance, (Title 16, Land Use section 16.9.7) was updated on 5/22/2017 to include language stating the listed allowed non-stormwater discharges	See Measurable Goal 3.3.2 for enforcement details

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				are only allowed if they do not cause or contribute to a violation of the State's water quality standards. The list of allowed discharges was also updated to include dechlorinated swimming pool water, as is specified in the Maine MS4 General Permit.	
Changes to Meas. Goal	None	None	None	None	None

#### **BMP 3.3: Implement Illicit Discharge Detection and Elimination Program**

*Measurable Goal 3.3.1 (York only)* - The town of York will develop an illicit discharge detection and elimination program which includes a prioritized dry weather outfall inspection plan by June 30, 2014. The plan will pertain to the watershed or subwatershed of a receiving water that the town identifies as having the greatest potential threat from stormwater or illicit non-stormwater discharges.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>York</b>	The Stormwater Manager, GIS Manager and York Sewer District Manager met with Integrated Environmental on 4/28/2014 to discuss	No work required this Permit Year.	The Town modified its IDDE program to implement new procedures to allow more streamlined changes to the	The Town modified its IDDE program to reflect infrastructure	No changes were made to the IDDE Program this year.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	prioritization of drainage, subwatershed and watershed areas in the town in accordance with the procedures outlined in the Maine SOPs for IDDE and PPGH document. The draft prioritization was reviewed again by the Stormwater Manager, Public Works Director, and Integrated Environmental on 5/30/2014. A draft IDDE Program document was reviewed by the Community Development Director, Stormwater Manager and GIS Manager and finalized on 6/30/2014.		infrastructure. The Stormwater Manager receives all changes either verbally through meetings with the public works department, or via as-built drawings and electronic files. The Stormwater Manager then works with the GIS manager to incorporate the changes.	naming for outfalls and to better describe coordination meetings that are on-going between the Stormwater Manager and Public Works department.	
<b>Changes to Meas. Goal</b>	None	None	None	None	None

Measurable Goal 3.3.2 – The Towns of Berwick, South Berwick, Eliot and Kittery will continue implementing their illicit discharge detection and elimination programs during this permit cycle.

During the past permit cycle, the towns of Berwick, Eliot and South Berwick decided to conduct dry weather outfall inspections on all of the outfalls in their urbanized area, therefore no prioritization was required. The towns will continue conducting inspections of all outfalls throughout the Urbanized Area each year.

The town of Kittery identified the Spruce Creek Drainage area (in the Portsmouth Harbor Subwatershed) as their priority watershed. The only other subwatersheds in Kittery are the Brave Boat Harbor subwatershed (which has no urbanized area in it) and the York River subwatershed, which has a small portion of the Urbanized Area in it. The town of Kittery will expand dry weather outfall inspections to the entire Portsmouth Harbor Subwatershed beginning in Permit Year 2.

The town of York will conduct inspections in its two highest priority subwatersheds beginning in Permit Year 2 (after June 30, 2014). The town will expand these inspections into the third (and only remaining subwatershed) beginning in Permit Year 3 (after June 30, 2015).

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Reporting - Inspection results will be documented in a spreadsheet or other recordkeeping system and a summary will be reported in annual reports submitted to the DEP.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>3.3.1 IDDE Inspections and Investigations</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Town of Berwick inspected all of their 16 outfalls during Permit Year 1 (15 outfalls during the Maine DEP Audit July 10, and 14 outfalls in June/July 2014 – 11 of these were duplicates of the Maine DEP inspection). The Town also inspected all catch basins for evidence of illicit discharges. Illicit discharge issues identified during Permit Year 1 consisted of the following: OF 19 was inspected as part of the Maine DEP audit on 7/10/2013 and	The Town of Berwick inspected only five (5) outfalls during Permit Year 2, but inspected the remaining nine outfalls in August 2015, when they realized they had not completed the inspections.  All catch basins are scheduled for inspection on August 17, 2015.  No illicit discharge were identified in Permit Year 2 inspections.	The Town of Berwick inspected 14 of 15 outfalls (11 in April 2016 and 3 in June 2016). One outfall in not accessible and so a catch basin is observed instead.  None of the outfalls exhibited evidence of illicit discharges.  All MS4 catch basins were inspected during cleaning and no evidence of illicit discharges were observed.	The Town inspected all but one outfall (vegetation was so thick it could not be observed despite three site visits). The outfall will be observed again next year. This outfall may be obsolete (it's only catch basin is located on private infrastructure), and may be removed from the system and maps if not needed.  None of the outfalls exhibited evidence of illicit discharges.	Due to a miscommunication, the MS4 outfalls were not inspected until July 2018. (the Town Planner left in the fall of 2017, and the Assistant Planner thought the inspections needed to be completed by September 2018).  The inspections showed no new illicit discharges, only minor maintenance (some debris that required removal which has

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

	<p>observed to have a cloudy discharge. The outfall was re-inspected on 9/10/2013 and 6/16/2014 had a clear steady discharge. Dye testing on 9/10/2013 of the floor drains in the Fire Station showed this outfall is not connected to the drains (the dye testing showed the Fire Station Floor Drains are all connected to the sanitary sewer).</p> <p>Note: Text was updated to reflect 15 OF inspections during DEP audit not 10. 2/22/2017. In addition, note that 2 of outfalls are private, 1 is a DOT outfall, and 1 became obsolete in PY2.</p>	<p>No illicit discharges required follow-up from Permit Years 1 or 2.</p> <p>Note: Outfall numbers were corrected to note 5 were inspected during Permit Year 2. Previous reports showed only 3 were inspected. 2/22/2017</p>	<p>Note: Outfall numbers were corrected to show 14 MS4 outfalls, not 15. 2/22/2017</p>	<p>All MS4 catch basins were inspected and no evidence of illicit discharges were observed.</p>	<p>been added to the Public Works Maintenance list).</p> <p>Catch basin inspections were conducted in July because staff were busy with other projects. 98 of the Town's 191 catch basins were inspected. No basins showed evidence of illicit discharges.</p> <p>No enforcement actions were taken related to illicit discharges this permit year.</p>
<b>3.3.1 IDDE Inspections and Investigations</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>South Berwick</b>	<p>The Town inspected all 49 outfalls during Permit Year 1, and all 68 catch basins for evidence of illicit discharges. No illicit discharge issues were identified during Permit Year 1.</p>	<p>The Town inspected all 50 outfalls during Permit Year 2, and all 68 catch basins for evidence of illicit discharges. No evidence of illicit discharges was observed. No issues</p>	<p>The Town of South Berwick inspected 80 outfalls. (the other five were not able to be located).</p> <p>None of the outfalls exhibited evidence of illicit discharges.</p>	<p>The Town of South Berwick inspected 80 of their 83 outfalls. The status of the 3 outfalls that could not be inspected are described below:</p>	<p>No enforcement actions were taken related to illicit discharges this permit year.</p> <p>The Town of South Berwick inspected all of</p>



### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

		required follow-up from Permit Year 1.	All MS4 catch basins were inspected during cleaning and no evidence of illicit discharges were observed.	<p><u>SBOF129</u> - this outfall is normally submerged. It is part of the DPW system, and is connected to only two catch basins. The upstream catch basin closest to the outfall will be monitoring in the future.</p> <p><u>SBOF191</u>- This outfall was one that could not be located in PY3. The outlet was located in the fall of 2016, but is submerged and cannot be inspected. The upstream catch basin closest to the outfall will be monitoring in the future.</p> <p><u>SBOF201</u> - The public works department attempted to locate this outfall by adding approx. 3,000 gallons of water to the catch basin. The area where the suspected outlet should have been became somewhat wet, but it could still not be located. This outfall receives water from a</p>	<p>their outfalls in June of 2018.</p> <p>Because of other public works projects, the Town inspected most (but not all) of their catch basins in July of 2018. See MG 6.4.1 for more detail.</p> <p>No evidence of illicit discharges was detected during catch basin inspections or outfall inspections.</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

				<p>single catch basin, and the one outlet pipe runs behind a private property. The outfall was likely buried unknowingly by the property owner. This outfall is a low priority because it does not cause flooding. None of the outfalls exhibited evidence of illicit discharges</p> <p>All MS4 catch basins were inspected during cleaning and no evidence of illicit discharges were observed.</p>	
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## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

3.3.1 IDDE Inspections and Investigations					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Eliot	<p>The Town inspected all of their 21 outfalls during Permit Year 1, and inspected all catch basins for evidence of illicit discharges. Illicit discharge issues identified during Permit Year 1 consisted of the following:</p> <p>Outfall 001 in Riverview continues to exhibit high concentrations of bacteria. Flow observations, home dye testing, televising of selected drain lines, and sampling/analysis of flows have not revealed the source to date. Additional televising and dye testing is scheduled to be conducted.</p> <p>Outfall 71 was observed to have a slight amount of foam and is scheduled for re-inspection.</p>	<p>The Town inspected all of their 22 outfalls during Permit Year 2, and inspected all catch basins for evidence of illicit discharges. Illicit discharge issues identified during Permit Year 2 are documented in the IDDE tracking spreadsheet.</p> <p>Investigations continued in the Riverview area. Additional sampling and analysis and dye testing will be ongoing until the source is found. The Town continues to provide the Maine DEP with e-mail updates of the investigation status. Outfall 71 was sampled for human bacteriodes and determined to not be from a human source.</p>	<p>The Town inspected all outfalls during Permit Year 3. Evidence of high nutrient condition was observed at 5 outfalls. Sampling for human bacteriodes at three of these outfalls revealed no human source.</p> <p>SWO-005 on Pleasant Street and 075 on Spinney Creek Road revealed the presences of human bacteriodes and are under investigation.</p> <p>A sixth outfall was flowing steadily from sump pumps and was sampled for human bacteriodes even though it did not exhibit evidence of high nutrient condition. This outfall (079 on Park Street) was negative for human bacteriodes.</p> <p>102 MS4 catch basins were inspected during</p>	<p>The Town inspected all outfalls during Permit Year 4. SW-005 ( a private outfall) was sampled for Human bacteriodes and none were present. This outfall will continue to be observed during regular annual inspections. SW-075 is still under investigation, and construction of this area is planned for the summer/fall of 2018.</p> <p>The Town attempted to inspect 145 catch basins during PY 4. Four were not accessible (buried covers, or covers too heavy to open or inaccessible locations).</p> <p>The other catch basins had not yet been installed, or were newly installed and did not need to be inspected or cleaned.</p>	<p>The Town inspected all 22 outfalls during Permit Year 5. No new potential illicit discharges were identified during outfall inspections.</p> <p>The only outfalls currently under investigation are:</p> <p>The new outfall 97, which replaced outfalls 2, 3 and 75 on Spinney Creek Road. No illicit connections were identified during reconstruction. This outfall was inspected three times because of the prior potential illicit discharge at outfall 75. There was no flow at this outfall during any of the inspections (2 dry weather and one day after 0.21 inches of rain in one hour. This pipe will be re-sampled when it is flowing.</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

			<p>cleaning and no evidence of illicit discharges were observed. 8 catch basins were not accessible.</p>	<p>The only evidence of illicit discharges was doggie bags that had been deposited in CB-18, on Leach Road. This area was inspected in April and no doggie bags were observed. observed during catch basin inspections.</p>	<p>OF-001 Riverview Estates is still under investigation. The DEP has been included on emails to the HOA summarizing updates. The HOA and Town have been identifying sanitary sewer areas that require repair, the HOA has been conducting repairs and the Town has been sampling to assess if the repairs are reducing the bacteria contributions to the storm drain. Additional sampling is scheduled for the next few months.</p> <p>Catch basin cleaning showed only one catch basin had an odor that required investigation. The odor was not present when the catch basin was re-inspected.</p> <p>No enforcement actions were taken related to illicit discharges this permit year.</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

3.3.1 IDDE Inspections and Investigations					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Kittery</b>	<p>The Town inspected all of their 117 MS4 outfalls plus 60 private, industrial, or commercial outfalls that are located in rights of way during Permit Year 1. Three outfalls currently under investigation continued to exhibit evidence of illicit discharges. Two outfalls exhibited a potential oil film. These outfalls had excessive leaves in and around the outfall. These will be cleaned out and reinspected. Seven additional outfalls exhibited evidence of high nutrient content and are targeted for reinspection and bacteria and nutrient sampling.</p> <p>The town also inspected 413 catch basins for evidence of illicit discharges.</p> <p>Three catch basins (1795, 1159 and 1158) had evidence of graywater.</p>	<p>The Town inspected all 105 of their MS4 outfalls plus several additional private, industrial, or commercial outfalls that are located in rights of way during Permit Year 2.</p> <p>The town also inspected all 893 catch basins for evidence of illicit discharges.</p> <p>All 105 outfalls were inspected during dry weather during PY2. Twelve (12) of the outfalls were observed to have some potential for illicit discharge. All 12 have been investigated for illicit discharge source. Six of the outfalls were determined not to have a human source of bacteria based on sampling and analysis for E. coli, fecal coliform and human bacteroides (the samples either had</p>	<p>The Town inspected all 98 of their MS4 outfalls during Permit Year 3.</p> <p>11 exhibited some evidence of illicit discharge such as a high nutrient condition.</p> <p>Of these, 2 (OF 258 and 260) were sampled for E. coli, enterococci, and determined to not have any bacteria present; three others (OF 96, 222 and 236) were sampled for human bacteriodes and determined not to have any human source.</p> <p>5 (OFs 4 and 5, 136, 243, and 320) are still under investigation from last year, and the sixth (OF 6 on Moore street) requires maintenance before sampling can be done.</p> <p>The Town is working with the Sewer</p>	<p>The Town inspected all 101 MS4 outfalls in PY4.</p> <p>Of these, 10 exhibited some evidence of potential illicit discharge. 8 of the outfalls were still under investigation from PY 3.</p> <p>OF 96 was visited again to assess if a sheen on the water (behind a gas station) was petroleum related or naturally occurring iron bacteria. The sheen was determined to be iron bacteria, not petroleum and the outfall has been returned to a regular annual inspection.</p> <p>OF 310 on Rt 1 was previously thought to be the responsibility of the DOT, but investigations on this outfall will resume when maintenance allows access. (The</p>	<p>The Town inspected all 101 MS4 outfalls in PY5.</p> <p>Of these, 6 continued to exhibit some evidence of potential illicit discharge. These outfalls are all still under investigation from prior years.</p> <p><u>From Prior years:</u></p> <p>OF 310 is still on the maintenance list. DPW has a large maintenance list and was not fully staffed last year so this work was not able to be completed.</p> <p>Investigations at outfalls 004, 320, 261, 136 and 243 continued in PY5.</p> <p>The Stormwater Coordinator met with the Sewer Department in August 2017 to review the sites and assess what investigations might be</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

	<p>One (493) had evidence of a brown foam. All four of these catch basins are being investigated to identify the source.</p>	<p>very low concentrations of E. coli or fecal coliform, or if their E. coli and fecal coliform concentrations were high, they were sampled for human bacteroides and determined to have no human bacteroides present).</p> <p>The other six outfalls are still under investigation. In addition, two outfalls from prior investigations are still under investigation. The Town continues to dye test, sample, and use flow tracking as investigation techniques, and is working with the sewer department to assess the integrity of sanitary lines in the vicinity. Of the 807 MS4 catch basins inspected during cleaning, 5 exhibited an oil sheen and 5 exhibited another potential pollutant. One basin in Rogers Park had many cigarette butts, which were removed,</p>	<p>Department to conduct televising on 4 of the 5 outfalls, and the 5<sup>th</sup> outfall (243 at Gate 1 of the Shipyard) was historically a CSO area, and design drawings are being reviewed.</p> <p>The town also inspected 864 of its 883 catch basins for evidence of illicit discharges. One basin was identified as having significant cigarette butts and will be stenciled.</p> <p>See BMP 6.5 for discussion of maintenance identified and 19 basins not inspected this permit year.</p>	<p>maintenance is on the public works action item list).</p> <p>Outfalls 5 (ID'd from last year) and 6 (new potential evidence) were sampled and determined not to have any human bacteriodes present, and has been returned to regular annual inspections.</p> <p>Investigations for outfalls 136 (Prince Street), 243 (Gate 1 to Portsmouth Naval Shipyard), 4, 321, and 261 (Admiralty Village), continued by tracking flows and bracket sampling catch basins at various junctions to assess what direction the human bacteroides is coming from.</p> <p>No historic sewer or storm drain drawings are available for the Admiralty Village or Gate 1 (OF 243) area because these drawings are owned by the Navy and</p>	<p>on-going for the Sewer Department.</p> <p>Televising, dye testing of selected homes and bracket sampling were conducted in August 2017 and June 2018.</p> <p>Outfall 233 was returned to regular monitoring – the Stormwater Coordinator met with the owner and inspected the property and did not see evidence of bacteria sources from any livestock on-site.</p> <p><u>Reported Illicit discharge incident:</u></p> <p>The Stormwater Cordinator issued one written NOV to a homeowner who repeatedly deposited yard waste in a catch basin despite repeated verbal warnings. Reinspection showed the homeowner ceased the practice.</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

		<p>one contained gray water, which was resolved (disconnection of an illegal connection of washing machine) and the other three are under investigation. Three of the basins exhibiting an oil sheen are located just off of Route 1, and will be reinspected. The other two are in a less trafficked area and are being investigated.</p>		<p>are archived in Washington DC. The Stormwater Coordinator and Sewer Department Superintendent are still attempting to obtain the drawings.</p> <p>The 10<sup>th</sup> outfall (OF 233 ) may have bacteria contributions from a horse farm. The Code Enforcement Officer will be meeting with the owner of the farm in PY 5 to discuss corrective actions.</p> <p>All catch basins/drain manholes were also inspected. Three had evidence of foam, but are associated with OF 233, which is suspected of having bacteria contamination. No other septic or detergent odors were observed.</p>	
<b>York</b>	No work was required to be completed this year.	The Town inspected 44 outfalls and 456 catch basins (67%) during Permit Year 2.	The Town inspected all 57 outfalls and all 710 catch basins in the MS4 area during Permit Year 3.	The Town inspected 26 piped MS4 outfalls and 575 catch basins in Permit Year 4.	The Town inspected 49 piped MS4 outfalls and 449 of the 631 catch basins in Permit Year 5.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

		<p>None of the inspections revealed evidence of illicit discharges.</p> <p>The Town continued to work with the EPA to investigate illicit discharges on Long Sands Beach, Short Sands Beach, and in the Cape Neddick River area. The Town has been conducting sampling and analysis on dry weather flows, has installed optical brightener monitoring traps and tracked dry weather flows to determine their origin. The Town is also working with Dr. Stephen Jones from UNH to analyze samples for human bacteroides using quantitative Polymerase Chain Reaction DNA testing. Results of the analysis will be available in the fall of 2015 as Dr. Jones is developing this analysis technique.</p>	<p>None of the inspections revealed evidence of illicit discharges.</p> <p>The Town continued to work with the York Sewer District and UNH to investigate the 5 areas sampled by EPA on Long Sands Beach, Short Sands Beach and in the Cape Neddick River area.</p> <p>Televising by the Sewer District identified one area that is scheduled for repair in August or September 2016. The Town will sample this area after the repair is completed to assess if all illicit discharges have been corrected, or if further investigation is necessary.</p> <p>The 4 other areas are still under investigation. The Town has reviewed and summarized the UNH 161 samples on their IDDE tracking</p>	<p>None of the inspections revealed evidence of illicit discharges.</p> <p>Note that although not all outfalls were formally inspected, the Town has a third-party contractor conducting a QC of the system connectivity. The contractor has been viewing the infrastructure in the field, and knows to contact the Stormwater Manager if any potential illicit discharges are identified.</p> <p>The Town continued investigations on the 5 areas sampled by EPA.</p> <p>One outfall (LBO19) is downgradient of a sanitary sewer repair that was made in the fall of 2016. The storm drain outfall was sampled during dry weather and determined not to have any dry weather human discharges. Maine Healthy Beaches continues to monitor this</p>	<p>The one catch basin was just missed by the crew.</p> <p>None of the outfall inspections revealed new evidence of illicit discharges.</p> <p>The catch basin inspections identified an orange foamy scum present in a set of basins near short sands beach, but these basins receive runoff from a stagnant wetland, and the scum was determined to be naturally occurring.</p> <p>The Town continued investigations on the following areas The status of the areas investigated by EPA is as follows:</p> <p>The Sewer District identified and completed additional repairs in the area of LBO19 in the Fall of 2017. The outfall was sampled again in July</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

			<p>spreadsheet and continues to evaluate dry weather flows through direct observations and E. coli and enterococci and Human Bacteriodes sampling to identify the source of the potential illicit discharges.</p>	<p>site for other bacteria sources. The outfall is fed by a wetland area inland.</p> <p>The other 4 areas continue to be investigated. Bracket sampling for Human Bacteriodes has reduced the potential source areas contributing to the potential illicit discharges.</p>	<p>2018. No evidence of wet weather human bacteriodes is present so this site investigation has been closed.</p> <p>LBO11 near the Long Beach Bath house was also returned to regular monitoring. The Bath house and nearby storm drain system was reconstructed and multiple inspections during construction. No evidence of illicit discharges was observed.</p> <p>YB03 and LB012 were sampled and inspected during Permit Year 5. Additional meetings and cooperation with the Sewer District are on-going. More bracket sampling of the YB03 area will be conducted in PY 5.</p> <p>A home in the vicinity of LB012 was identified as not connected to the sewer in July 2018 and the home was</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

					<p>connected within one week of discovery. This was the likely source of human bacteriodes for this area. Confirmatory sampling will be conducted in the spring of 2019.</p> <p>Investigations in the vicinity of the sewer district identified a failed septic system that was the source of human bacteriodes (July 2018). An NOV has been issued to the homeowner. State law requires the homeowner respond to the NOV within 10 days (30 days if an extension is requested and granted).</p> <p>Two oil spills were reported during PY5 and either the Maine DEP or Fire Department responded. The Stormwater Manager was notified and no NOV's were required to be issued.</p>
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### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

					<p>Two issues related to oil and grease caused SSOs, reported to the Sewer District. The Stormwater Manager was also notified of these issues to assess the impact to the storm drain system. There were no impacts to the storm drain system, but the Stormwater Manager is tracking the remedies to prevent future issues. (The Sewer District is the primary authority for these efforts).</p> <p>No enforcement actions were taken related to illicit discharges this permit year.</p>
<b>Changes to Meas. Goal</b>	None	None	None	None	None

#### **BMP 3.4: Develop and Implement Open Ditch Illicit Discharge Program**

*Measurable Goal 3.4.1* – The town of York will develop a strategy to detect illicit discharges to the open ditch system within the Urbanized Area by June 30, 2018. (Note that although the permit requires this only be completed for the highest priority watershed, the town's Urbanized

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Area falls entirely within a single watershed – the Frontal Drainages of Southern York County Watershed). See measurable goal 3.4.2 for status of implementation of this program.

The following is a summary of the activities completed for York this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>York</b>	The Town included their ditch inspection program in their IDDE Program document (see Measurable Goal 3.3.1). The Town has historically conducted a ditch cleanup program each spring using a crew of interns. The Public Works Department typically transports the interns to a specific area and so will conduct ditch inspections using their electronic data collection programs while the interns are conducting the cleanup. The Town will begin inspecting ditches in April 2015. Each ditch segment will be inspected at least once in the permit cycle. Additional inspections will be conducted if conditions warrant it (such as observations of excess, yard waste, sediment, litter or other pollution.	No work required this Permit Year.	No work required this Permit Year.	No work required this Permit Year.	No work required this Permit Year.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

*Measurable Goal 3.4.2* – During the past permit cycle, the towns of Berwick, South Berwick, Eliot and Kittery each developed a strategy for detecting illicit discharges in their open ditch systems within their MS4 controlled Urbanized Areas. The Town of York developed a ditch inspection program in P41. The towns will continue implementing the detection program.

Reporting - Annual reports to DEP each year of the permit will include a status report on the inspections completed. Note: reporting of illicit discharge detections and actions taken will be done under BMP 3.3, Implement Dry Weather Inspection Plan.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Stormwater Manager / Shoreland Resource Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

MG 3.4.2 Implement Ditch Inspection Program					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	Ditch inspections in Berwick will begin in the Fall of 2014. All ditch segments in town will be inspected by the end of the permit cycle.	All ditches along Old Pine Hill Road were inspected (approximately 3,722 of (21%)) No evidence of illicit discharges or required maintenance was observed.  Note this data was recalculated in PY 4 and found to be 5116 feet out of 28,564 feet (~18%)	Ditches along Pond Road, Perry's Way, Pine Hill Road and Old Berwick Road were inspected (approximately 4654 of, or 27 %).  Approximately 48% of all ditches in the urbanized area have been inspected.  No evidence of illicit discharges or required maintenance was observed.	Ditches along Partridge were mapped and inspected in PY 4 – and the GIS data updated and totals recalculated for PYs 2 and 3 inspections.  The PY 4 inspections constituted 5,640 feet of ditch. (19.75%)  Copeland Street, 2 <sup>nd</sup> street, Moulton,	The remaining ditch inspections were completed this year and no evidence of illicit discharges was identified.

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

MG 3.4.2 Implement Ditch Inspection Program					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			Note this data was recalculated in PY 4 and found to be 5163 feet of 28, 564 feet ((18%)	Sawmill Hill, Town Road, George Street, Lord Street, Lymon Street, Merrick Street, Charles Street, River Street, Marks Circle, and Knox Lane were inspected 8/1/2017 (PY 5 constituting 8,100 feet of ditch (approximately 28%).  The only remaining ditches to be inspected are on the following roads: Sullivan, Logan, Morse, and Terrace Drive.)	
<b>South Berwick</b>	Ditch inspections in South Berwick began June 2014. Approximately 1,100 linear feet (lf) of ditch was inspected. Inspections were conducted and no evidence of illicit discharges was observed.	Ditch inspections in South Berwick continued in June 2015. Approximately 1225 lf (37%) of ditch was inspected and no evidence of illicit discharges was observed.	Ditches along Knights Pond Road and Agamenticus Road were inspected. (approximately 1,600 lf, or 50 %) bringing the total ditch inspections to 87%.  No evidence of illicit discharges or required maintenance was observed.	Ditch inspections were completed on Liberty Street, Old Mill Road, Vine Street, Old South Road and Pine Street.  The GIS will be reviewed in PY 5 to ensure all ditches have been inspected.  No evidence of illicit discharges or required	The review of the GIS did not identify any new ditches that required inspection, but ditches continued to be inspected and maintained as described in Measurable Goal 6.5.1.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

MG 3.4.2 Implement Ditch Inspection Program					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				maintenance was observed.	
<b>Eliot</b>	Ditch inspections in Eliot are normally conducted during road reconstruction work. In PY1, ditch inspections along Houde Road, Governor's Hill Road, and River Road were conducted at the same time that outfall inspections were conducted. No evidence of pollution, excess sediment, vegetation issues, litter or yard waste were observed. The inspection completed constituted ~ 20% of the ditches in town (~ 1 mile of 5 miles of ditches).	In Permit Year 2, ditch inspections were conducted during outfall inspections along Leach Road, Park Street, Bolt Hill Road, Pleasant Street, Depot Road, and Cedar Road. No evidence of pollution, excess sediment, vegetation issues, litter or yard waste were observed. The inspection completed constituted ~ 30% of the ditches in town (~ 1.5 miles of 5 miles of ditches).	Ditches along Worcester, Cedar, Bradstreet Lane, Frost Hill road, Old Road and Old Field Road were inspected (approximately 6.8 miles). Some of this was conducted outside the urbanized area. The Town is approximately 80% complete with ditch inspections.  No evidence of illicit discharge was observed.	Ditches along Woodbine Ave, Main Street, Greenwood Street, Clark road, Moses Garrish Farmer Rd, Adlington Road, Leach and Pleasant were inspected (approximately 3 miles). No evidence of illicit discharge was observed. Some invasive species were observed on Woodbine Ave. and removal will be added to the Public Works list for prioritization with other work.  The Town is approximately 97% complete with ditch inspections. Ditches on Hanscom Road and Sargents Lane need to be completed during Permit Year 5.	Hanscom Road and Sargents Lane were inspected during outfall inspections and no evidence of illicit discharges was observed.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

MG 3.4.2 Implement Ditch Inspection Program					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Kittery</b>	Approximately 300 feet of ditch was inspected and cleaned during Permit Year 1. Though this amount is less than the 20% of all ditches, additional inspections will be conducted during Permit Year 2 to ensure all ditches are inspected by the end of the permit cycle. No evidence of illicit discharges was identified during ditch inspections.	Approximately 40,100 feet of ditch (65%) was inspected during Permit Year 2. No evidence of illicit discharges was identified during ditch inspections.	Approximately 13,500 feet of ditch (22%) were inspected during Permit Year 3 bring the total inspections to 87% complete. No evidence of illicit discharges was identified during ditch inspections.	Approximately 9,500 feet of ditch was inspected during Permit Year bringing the total inspections to 99% complete. No evidence of illicit discharges was identified during ditch inspections, though some yard waste was observed near Chauncey Creek ditches. The yard waste was not excessive and was removed by public works. Only one small section of ditch on Route 236 requires inspection in Permit Year 5.	The remaining section of 236 was inspected and no evidence of illicit discharges was observed.
<b>York</b>	Although no work was required to be completed this permit cycle, the spring ditch cleanup program occurred in April 2014. No formal inspection forms were completed for ditching, but the GIS	Ditches were inspected during cleaning by Public Works crews and interns on April 20 through 24, 2015. No evidence of illicit discharges was identified. Litter was removed, and maintenance items were documented by the Public	The Town completed ditch inspections again the week of April 18-22. Each ditch segment in the MS4 was inspected. No evidence of pollution was observed. Any observed litter was removed at the time of observation.	The Town completed ditch inspections again the week of April 17-21. Each ditch segment in the MS4 was inspected. No evidence of pollution was observed. Any observed litter was	The Town completed ditch inspections again the week of April 16-20, 2018. Each ditch segment in the MS4 was inspected. No evidence of



### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

MG 3.4.2 Implement Ditch Inspection Program					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Manager and Stormwater Manager are developing an electronic inspection form for use in April 2015.	Works crews for follow-up and correction.		removed at the time of observation.	pollution was observed. Any observed litter was removed at the time of observation.
<b>Changes to Meas. Goal</b>	None	None – but the length of ditch inspected in Berwick was corrected from 6,300 lf (27%) to 3,722 lf (21%), and the length of ditch inspected in South Berwick was corrected from 2,400 lf to 1225 lf (37%).	None	None	None

### **BMP 3.5: Document and Evaluate Aging Septic Systems**

*Measurable Goal 3.5.1* – By June 30, 2016, the towns will develop lists of aging (i.e., greater than 20 years old) septic systems that might discharge to the MS4 if they were to fail as follows at a minimum:

Berwick – Entire Urbanized Area (the Salmon Falls River Watershed is the only watershed in the Urbanized Area)

South Berwick – Great Works River Watershed (encompasses the highest priority subwatershed)

Eliot – Entire Urbanized Area (Hampton River-Frontal Atlantic Ocean is the only watershed in the Urbanized Area)

Kittery – Portsmouth Harbor subwatershed (encompasses all of the Urbanized Area in the largest Watershed: Hampton River-Frontal Atlantic Ocean Watershed).

York – Frontal Drainages of Southern York County (the only Watershed in the Urbanized Area)

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	No work required to be completed this year.	No work required this Permit Year	Based on a review of the Town's records the Town has 766 parcels in the urbanized area. Of those, 272 are on sanitary sewer and 25 have leachfields that are newer than 1997. The parcels that need inspection are: 48 parcels that have leachfields older than 1997 and 421 parcels that had insufficient septic system data in Town Hall to assess their date of installation, or location.	Of the 469 parcels that were identified as either 20 years or older (48 of them), or had no data on the date of the septic system (421 parcels); only 13 were able to be inspected and no abnormalities were observed. The other parcels were vacant, were not accessible because of private roads, or the septic systems were not visible from the roads.	No work required this permit year.
<b>South Berwick</b>	No work required to be completed this year.	No work required this Permit Year	Based on a review of the Town's records the Town has 1,539 parcels in the urbanized area. Of those, 868 are on sanitary sewer and 73 have leachfields that are newer than 1997. The parcels that need inspection are: 123 parcels that have leachfields older than 1997 and 475 parcels that had insufficient septic system data in Town Hall to assess their date of installation, or location.	Drive-by inspections were completed on July 10 and 11, 2017. Results of the inspections of the 123 parcels with older systems and the 475 parcels with insufficient data to map the systems are as follows: <ul style="list-style-type: none"> <li>• 44 of the original parcels were determined to be on the border of the urbanized area, with most of the parcel outside the urbanized area. These locations were not inspected.</li> <li>• 33 additional properties were observed to be vacant, cemeteries, or had structures that did not have sanitary septic systems.</li> <li>• 405 properties had systems that were oriented in locations that were not entirely visible from the</li> </ul>	No work required this permit year.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>public roadways (the line of sight was obscured by vegetation, fencing or structures); therefore, no inspection was possible.</p> <ul style="list-style-type: none"> <li>• 73 properties were located on private ways; therefore, no inspection was possible</li> <li>• 42 properties had systems that were located close enough to the road, with an unobscured line of sight, and were inspected.</li> <li>• One property was determined to be on sanitary sewer (the public works facility)</li> </ul>	
<b>Eliot</b>	No work required to be completed this year.	No work required this Permit Year	Based on a review of the Town's records the Town has 1,768 parcels in the urbanized area. Of those, 510 are on sanitary sewer and 451 have leachfields that are newer than 1997 or are on vacant land. The parcels that need inspection are: 214 parcels that have leachfields older than 1997 and 593 parcels that had insufficient septic system data in Town Hall to assess their date of installation, or location.	<p>The Town Code Officer reviewed the mapping data and made the following corrections to the 1,768 parcels prior to conducting inspections:</p> <p>558 parcels were on sanitary sewer 121 parcels were associated with common leachfield systems</p> <p>Of the 638 parcels that required inspections because the parcels have old septic systems or insufficient data to determine age in the Urbanized area the drive-by inspection status is as follows: 302 inspections were attempted, but there was no access to the</p>	No work required this permit year.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>parcel (mostly because they were on private driveways)  77 parcels were vacant  15 parcels had systems that were not visible from the road  12 parcels were either private or public roads or cemeteries</p> <p>232 drive-by inspections were completed, but there was no evidence of failing systems.</p>	
<b>Kittery</b>	No work required to be completed this year.	Although no work was required this Permit Year, the Town had already begun creating a database of septic systems in town, classifying those as high risk if they do not have a known approval dates, or if the system design is older than 1990 (25 years) The list will be refined to assess what systems are in the Urbanized Area during permit year 3.	Based on a review of the Town's records the Town has 2849 parcels in the urbanized area. Of those, 1,407 are on sanitary sewer and 213 have leachfields that are known to be newer than 1997. The parcels that need inspection are: 211 parcels that have leachfields older than 1997 and 1018 parcels that had insufficient septic system data in Town Hall to assess their date of installation, or location.	<p>Drive-by inspections were attempted for all 211 old septic systems. Of these, the septic systems were visible on only 55 parcels. No evidence of illicit discharges from the systems was observed.</p> <p>For the 1018 parcels that had insufficient data to assess where on the parcel the data might be, or how old it was, drive by inspections were only possible on 753 parcels because of right of way access: 306 were not visible from the public right of way  82 had no access (were on private roads)  61 parcels were vacant  304 parcels appeared to have a leachfield in view of the public right</p>	No work required this permit year.

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				of way, but no evidence of leakage was visible.	
<b>York</b>	No work required to be completed this year.	Although no work was required this Permit Year, the Town maintains a listing of septic systems because the Town requires pumping of systems in accordance with an ordinance that was passed in 2009. This listing will be refined for use in complying with this permit requirement.	Based on a review of the Town's records the Town has 4915 parcels in the urbanized area. Of those, 2913 are on sanitary sewer and 314 have leachfields that are newer than 1997. The parcels that need inspection are: 405 parcels that have leachfields older than 1997 and 832 parcels that had insufficient septic system data in Town Hall to assess their date of installation, or location.	Of the 1,237 parcels that required inspections, the following is a status of the drive-by inspections:  464 were not accessible from the public right of way 119 were not visible from the public right of way 4 were determined to be vacant  650 were inspected and determined not to have evidence of failure based on the visual observation conducted.	No work required this permit year.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.5.2 – By June 30, 2017, the York County MS4s will implement a drive-by evaluation and documentation program of the aging septic systems identified in Measurable Goal 3.5.1. The program will include a mechanism to address any discharges from failed septic systems.

Reporting – The Permit Year 3 Annual report will include a status report on the number of septic systems identified. The Permit Year 4 Annual Report will include a description of the evaluation and documentation program. Note: reporting of illicit discharge detections and actions taken will be done under BMP 3.2, Continue to Enforce the Non- Stormwater Discharge Ordinance.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Stormwater Manager / Shoreland Resource Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Berwick	No work required these Permit Years			Results of the inspections are provided in MG 3.5.1 so numbers of septic systems listed, vs inspected can be more easily reviewed.	No work required this permit year.
South Berwick	No work required these Permit Years				
Eliot	No work required these Permit Years				
Kittery	No work required these Permit Years				
York	No work required these Permit Years				
Changes to Meas. Goal	None		None	None	None

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

### **BMP 3.6: Coordinate with the water utility regarding water line and hydrant flushing to determine if either is a significant contributor of pollutants to the MS4**

*Measurable Goal 3.6.1* – By June 30, 2014 (end of Permit Year 1), coordinate with the water utility via Email or in person to evaluate whether or not water line or hydrant flushing from potable water sources is a significant contributor of pollutants to the MS4. Evaluation will include the following action:

- Provide the water utility with a location map showing the extent of the municipal urbanized area, and the highest priority watershed(s).
- Gather information from the water utility, specific to the urbanized area and priority watershed(s), including the number and location of hydrants and details on water line or hydrant flushing that outlines procedures, including how often flushing occurs, typical flow rates and duration, where the water is conveyed, what the target or actual chlorine concentrations are, and what best practices are employed to prevent erosion and address potential pollutants.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Berwick	The Towns met with York, South Berwick and Kittery Water District representatives on 2/6/2014 to review the MS4 requirements related to hydrant flushing. A separate meeting with the Berwick Water District was held in the Fall of 2013. The Towns provided the Water Districts with copies of their urbanized area maps, and highest priority watersheds. The Water Districts provided information about their current hydrant and water line flushing procedures, and the Towns prepared a spreadsheet documenting the hydrant flushing procedures in use.	The Planner and MS4 consultant communicated with the Berwick Water Department on 10/28/2014 (conference call), 4/14/2014 (meeting), and 3/10/2015 (email). The urbanized area map was provided to the Water Department (the priority watershed in Berwick encompasses the entire urbanized area). The Water District Summary Spreadsheet of practices was updated with Berwick information.	No work required these Permit Years.		
South Berwick		No work required this Permit Year.			
Eliot					
Kittery					
York					

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

<b>Changes to Meas. Goal</b>	None	None	None	None	None
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*Measurable Goal 3.6.2* - By no later than December 30, 2014, unless otherwise approved by the Department, using available GIS or other municipal mapping information, the location of hydrants will be added to the storm sewer system infrastructure map to aid in the evaluation; the municipality will work with the water utility to prioritize the hydrants or water lines that have the potential to cause exceedances of the ambient water quality criterion for chlorine when discharged through the MS4. The municipality will request a water quality progress report that documents what best management practices are being implemented for flushing activity at the prioritized hydrants as well as the water utility's testing results of the total residual chlorine for any such discharges.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick Water Department</b>	The Berwick hydrant locations are being located in a GIS shape file by the Water District.	Hydrant locations were added to all stormwater maps except for South Berwick, which is in the process of being updated. The District Summary Spreadsheet, which shows practices being implemented by the districts, identifies that any hydrant discharges to waters other than a major river, or the ocean at high tide will require dechlorination. As a result, the Kittery Water Department reports they will dechlorinate all discharges by July 1, 2016. The Berwick Water Department will also begin dechlorination by July 1, 2016. The Towns are still working with the South Berwick and York Water Districts to identify which hydrants will require dechlorination. Water quality	No work required this permit year.		
<b>South Berwick Water District</b>	The South Berwick Water District Hydrants were provided to the Town.				
<b>Kittery Water District</b>	The Kittery Water District hydrants are shown on the Town of Kittery online GIS, town of Eliot online GIS and have been shared with the York GIS Manager				
<b>York Water District</b>	The York Water District hydrants have been shared with the York GIS Manager.				



### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

		progress reports were not requested because the Water Districts already provided information on discharge concentrations and practices and are working cooperatively with the Towns.	
<b>Changes to Meas. Goal</b>	None	None	None

*Measurable Goal 3.6.3* - Permit Years 3 – 5, the municipality will request an annual water quality progress report that documents what best management practices are being implemented for flushing activity at the prioritized hydrants as well as the water utility's testing results of the total residual chlorine for any such discharges.

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Measurable Goal 3.6.3 Hydrant Flushing Reports from Water Districts</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	No work required to be completed this year.	No work required this Permit Year.	The Berwick Water Department and South Berwick Water District implemented BMPs and dechlorination procedures during PY 3 that prevented discharges to the MS4 in excess of state recommended TRC concentrations. The Towns requested a water quality monitoring report. The District and Department stated that they monitor the concentrations, and the concentrations did not exceed the guidance allowed by the Maine DEP (50 ug/l TRC), but	The Water Department was contacted and confirmed their PY 3 practices.	The Water Department was contacted in February to review the need to conduct dechlorination where discharges to the storm drain system result in discharges to small streams.  The Water Department began hydrant flushing in April

## MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.6.3 Hydrant Flushing Reports from Water Districts					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			did not provide a written report.		<p>2018. They confirmed they follow the procedures documented in PY 3. (see MG 3.6.2)</p> <p>The Department does not collect water quality data during hydrant flushing for chlorine</p> <p>No issues were identified during hydrant flushing.</p>
South Berwick				<p>The Water District was contacted and confirmed they continue to implement BMPS including: dechlorination with sodium sulfite before any discharge to a catch basin, diffusion into air and onto ground to naturally neutralized chlorine. No data was collected regarding</p>	<p>The Water District Flushes hydrants in May and October each year. They confirmed they continue to use practices consistent with the state hydrant flushing manual.</p> <p>They identified they have not seen any issues</p>

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.6.3 Hydrant Flushing Reports from Water Districts					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				chlorine concentrations.  The Water District attended two meetings related to development of the MWUA/MRWA BMP manual for hydrant flushing.	related to adverse discharges.  No water quality report was available from the District.
<b>Eliot</b>			Met with Kittery Water District on 3/29/2016 (for Eliot, Kittery & a small portion of York). District is dechlorinating all hydrants except those that discharge to the Piscataqua River, York River, Atlantic Ocean, or Spruce Creek (all at high tide) whose dilution allows an in-stream concentration <0.05 mg/L TRC. Documentation of their dechlorination and sediment erosion control procedures was provided.	The Water District was contacted and confirmed their PY 3 practices.  They also participated in development of the MWUA/MRWA BMP manual for hydrant flushing.	
<b>Kittery</b>					Flushing in Eliot and Kittery occurred in March and April 2018.  The Water District confirmed their dechlorination practices and that they follow the practices in the MWUA/MRWA BMP manual.  The District does collect TRC data on the water they discharge. In February 2018 they identified they would record

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.6.3 Hydrant Flushing Reports from Water Districts					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					the data in the future.  No issues were identified during hydrant flushing.
York			The York Water District provided water quality monitoring data and a summary of the dechlorination and sediment control practices in place during hydrant flushing. The practices in place did not result in discharges to the MS4 system in TRC concentrations that would exceed acute state TRC standards.	The Water District was contacted and confirmed their PY 3 practices.  They also participated in development of the MWUA/MRWA BMP manual for hydrant flushing.	The Water District was contacted and confirmed they continue to follow the practices discussed in the PY 3 meetings and document on the spreadsheet.  The District provided a water quality report showing that they used dechlorination practices for the majority of their hydrants and met the 0.050 mg/l discharge criteria.
Changes to Meas. Goal	None	None	None	The Towns will not request water quality reports during Permit Year 5.	None

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Measurable Goal 3.6.4 - If it is determined by the end of Permit Year 3, that water line or hydrant flushing is a significant contributor of pollutants to the MS4, and the water utility has demonstrated that it will not voluntarily implement BMPs in order to reach ambient water quality criteria for chlorine, the municipality will, as soon as practicable or by no later than the end of Permit Year 4, update their IDDE ordinance to allow enforcement of discharges that cause exceedances of water quality criteria.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Stormwater Manager / Shoreland Resource Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	No work required to be completed this year.	No work required this Permit Year.	It was determined by the Maine DEP that hydrant flushing is potentially a significant contributor of pollutants to the MS4s. And even though each of the Water Districts implemented BMPs and dechlorination practices to prevent the discharge of pollutants, the Towns will be modifying their ordinances to include the criteria that the listed non-stormwater discharges are allowed only if they do not cause or contribute to violations of state water quality criteria. South Berwick	No work completed this Permit Year	No work completed this Permit Year
<b>South Berwick</b>	No work required to be completed this year.			The Town modified its ordinance during Permit Year 3. As noted in BMP 2.1.2, the public hearing was held 5/24/2016 and the new language became effective on that day.	No work completed this Permit Year
<b>Eliot</b>	No work required to be completed this year.			The Town modified its ordinance as part of the June 13, 2017 Warrant.	No work completed this Permit Year

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

<b>Kittery</b>	No work required to be completed this year.		completed this ordinance change in Permit Year 3 (see BMP 3.2)	The Town modified its ordinance on 5/22/2017.	No work completed this Permit Year
<b>York</b>	No work required to be completed this year.			No ordinance revisions were necessary because the Town included updated language when it initially passed its ordinance.	No work completed this Permit Year
<b>Changes to Meas. Goal</b>	None	None	None	None	None

#### **BMP 3.7: Work with Department of Marine Resources to address Bacteria Impairments**

*Measurable Goal 3.7.1* – By June 30, 2014, the towns of Kittery, Eliot, South Berwick and York will meet with the Department of Marine Resources to review the data associated with Bacteria impairments as shown in Table 1 of this plan. The purpose of the meeting will be to gain an understanding of what the DMR is doing to address the impairment, share what the towns are doing to address the impairment, and develop plans to move forward in addressing impairments in a cooperative fashion.

Responsible Parties:

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Stormwater Manager / Shoreland Resource Officer and Director of GIS and Technology

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>South Berwick</b>	The Towns met with the DMR on 6/25/2014. DMR	Although no work was required this Permit	Although no work was required this Permit Year,	Although no work was required this Permit Year,	Although no work was required this

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

	provided information on the shoreline surveys they complete in order to assist towns in opening shellfish areas. The Towns provided DMR with information relevant to the MS4 Program. Kittery, Eliot and York are all conducting sampling programs, and the data will be made available to DMR. DMR will make available their historic database of recent sampling.	Year, the Towns of Kittery, Eliot, and York continue to cooperate with the DMR on shoreline surveys, and with the Shellfish Commission on sampling and analysis as a result of the Permit Year 1 meeting.	the Towns of Kittery, Eliot, and York continue to cooperate with the DMR on shoreline surveys, and with the Shellfish Commission on sampling and analysis as a result of the Permit Year 1 meeting. York – assisted with a shoreline survey (July 2015) from Seaberry Rd to Route 103.  Kittery – The Stormwater Coordinator is also the Shoreland Resource Officer and meets regularly with the shellfish commission. The Stormwater Coordinator attended a meeting with the DMR and the Shellfish commission on 4/21/2016 to review the status of shellfish closures in Kittery.  Eliot continued to collect samples for DMR.	the Towns of Kittery, Eliot, and York continue to cooperate with the DMR on shoreline surveys, and with the Shellfish Commission on sampling and analysis. The Towns of Eliot and York continue to collect water quality samples for DMR. Kittery – The Stormwater Coordinator is also the Shoreland Resource Officer and meets regularly with the shellfish commission. The Stormwater Coordinator attended a meeting with the DMR and the Shellfish commission on 2/16/2017 to review the status of shellfish closures in Kittery.	Permit Year, the Towns of Kittery, Eliot, and York continue to cooperate with the DMR on shoreline surveys, and with the Shellfish Commission on sampling and analysis.  The DMR sample sites were added to the Eliot and South Berwick GIS.  The Kittery Stormwater Coordinator met again with the Shellfish Commission as identified in MG 1.2.2
<b>Eliot</b>					
<b>Kittery</b>					
<b>York</b>					

### MCM 3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

Changes to Meas. Goal	None	None	None	None	None
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## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

### **BMP 4.1: Notify construction site developers and operators**

*Measurable Goal 4.1.1* – Provide notification to construction site developers and operators of the requirements for registration under the Maine Construction General Permit or Chapter 500, Stormwater Management for the discharge of stormwater associated with construction activities. Each town will notify developers and contractors through modified building permits, meetings with town staff and development review processes.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Town Planner

Kittery – Town Planner

York – Town Planner

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	The Town relies mainly on notifications based on the development review process (staff review with applicants before applications, application review, and planning board meetings). The building permit application provides a notice of the MCGP to applicants.	Same as Permit Year 1			
<b>South Berwick</b>	The Town relies mainly on notifications based on the development review process (staff review with applicants before applications, application review, and planning board meetings). The building permit application provides a notice of the MCGP.	Same as Permit Year 1	Same as Permit Year 2		

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

<b>Eliot</b>	The Town relies mainly on notifications based on the development review process (staff review with applicants before applications, application review, and planning board meetings). The residential building permit application provides a notice of the Post Construction requirements, which in turn alerts applicants of the MCGP.	Same as Permit Year 1	Same as Permit Year 2
<b>Kittery</b>	The Town relies mainly on notifications based on the development review process (staff review with applicants before applications, application review, and planning board meetings). The building permit application provides a notice of the MCGP.	Same as Permit Year 1, and the Town passed an ordinance that requires sediment and erosion control measure be used and an agreement saying so be signed and submitted with the building permit application.	Same as Permit Year 2
<b>York</b>	The Town relies mainly on notifications based on the development review process (staff review with applicants before applications, application review, and planning board meetings). The building permit application requires that the applicant provide information on the total size of the project and any changes in % impervious cover as a result of the proposed project, which is one way the Town Staff are alerted that a project would require a State Permit such as the MCGP.	The Town's Building/Use Permit Application Form was revised on 4/9/2015.	The Town continues to use the updated Building/Use Permit Application Form that was updated.

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

<b>Changes to Meas. Goal</b>	None	None	None	None	None
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### **BMP 4.2: Continue documenting every construction activity that disturb one or more acres within the Urbanized Area.**

*Measurable Goal 4.2.1* – Use a spreadsheet or other tracking mechanism to document the construction activities that disturb one or more acres of land in the Urbanized Area. By June 30 each year the spreadsheet or other tracking mechanism will be updated to include the construction projects in the Urbanized Area that disturbed one or more acres of land.

Responsible Parties:

Berwick – Code Enforcement Officer

South Berwick – Code Enforcement Officer

Eliot – Town Planner

Kittery – Town Planner

York – Stormwater Manager/Code Enforcement Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Measurable Goal 4.2.1 Track Construction Inspection Activities</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	Same as PY4
<b>South Berwick</b>	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	Same as PY4

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

<b>Measurable Goal 4.2.1 Track Construction Inspection Activities</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Eliot</b>	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	Same as PY4
<b>Kittery</b>	No projects triggered this requirement this year.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	Same as PY4
<b>York</b>	No projects triggered this requirement this year.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	The Town maintains a spreadsheet to document sites that have been inspected.	Same as PY4
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### **BMP 4.3: Implementing a construction site inspection program.**

*Measurable Goal 4.3.1* – During the previous permit cycle, the towns of Berwick, South Berwick, Eliot and Kittery developed procedures for construction site inspections by either a municipal official or a contracted third party to meet the terms and conditions of the MS4 General Permit (ensuring that sediment and erosion control at construction sites is implemented in accordance with the Maine Construction General Permit and/or Chapter 500 Basic Standards). The programs include three construction inspections for sediment and erosion control issues in those sites that are in the highest priority watersheds see (BMP 3.5 for listings of highest priority watersheds), and two inspections in all other portions of the Urbanized Areas. One of the inspections occurs at the end of construction to document that final stabilization of the site has been completed. The town of York will implement this program by the end of Permit Year 1 (June 30, 2014). The other towns will continue to

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

implement this program, and by June 30 each year will document this information in the Construction Inspection Tracking spreadsheet or other tracking mechanism (see BMP 4.2).

Responsible Parties:

Berwick – Code Enforcement Officer

South Berwick – Code Enforcement Officer

Eliot – Code Enforcement Officer

Kittery – Town Planner (to document third party inspections), Code Enforcement Officer (to document all other inspections)

York – Stormwater Manager/Code Enforcement Officer

The following is a summary of the activities completed for this Measurable Goal. Any changes to the Measurable Goal are identified in the last row of the table.

<b>Measurable Goal 4.3.1 Describe Inspections completed</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	No sites were under construction that required inspections.	No sites were under construction that required inspections.	No sites were under construction that required inspections.	No sites were under construction that required inspections.  One site (a senior housing project) would have triggered construction inspection requirements, but the project was denied grant funding and will not be constructed in the near future).	No sites were under construction that required inspections.
<b>South Berwick</b>	No sites were under construction that required inspections.	No sites were under construction that required inspections.	No sites were under construction that required inspections.	Only 1 site (the Outlook Subdivision project) triggered the construction inspection requirements. This site was still under construction as of 6/30/2017. The code	The Outlook Subdivision project was still under construction this permit year. The code enforcement office inspected the

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Measurable Goal 4.3.1 Describe Inspections completed					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				enforcement office inspected the site in March to ensure sediment and erosion control measure remained in place throughout the winter and were being maintained for spring rains. The Public Works Director inspects the site after rain events to ensure sediment and erosion control measures are functioning.	site twice this year and required that catch basins be cleaned and streets be swept.  The contractor addressed the issues as requested.
<b>Eliot</b>	Only one site was under construction in the Urbanized Area that required inspections this Permit Year (PSNH switching yard). At least three inspections were conducted.	No sites were under construction that required inspections.	No sites were under construction that required inspections.	No sites were under construction that required inspections.	No sites were under construction that required inspections.
<b>Kittery</b>	No sites were under construction that required inspections.	No sites were under construction that required inspections.	Two sites were under construction that required inspections. The Stormwater Coordinator completed 2 monthly inspections on one site (Rockwell Homes) and 6 on the other site (Morgan Court). A third-party	5 sites were under construction that required inspections the following documents the inspections that were conducted during PY 4. The deficiencies observed did not reach the MS4 system and did not	8 sites were under construction that required inspections the following documents the inspections that were conducted during PY 5. The deficiencies observed did not reach the MS4

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Measurable Goal 4.3.1 Describe Inspections completed					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>inspector conducted 7 inspections on Morgan Court. These sites were still under construction at the end of Permit Year 3.</p> <p>The Town has two other sites (Hampton Inn and Yankee Common Mobile Home Park Expansion) that have been approved by Planning Board and will discharge into the Town's MS4 when completed. Construction had not begun on these sites as of June 30, 2016.</p>	<p>adversely impact water quality.</p> <p><u>Sites that were under construction in PY 3:</u></p> <p>Rockwell Homes was inspected 11 times. On 11/29/16 an inspection showed signification erosion control deficiencies that were corrected within 24 hours and no further issues were reported.</p> <p>Morgan Court was inspected 9 times. One erosion control deficiency was corrected within 48 hours.</p> <p><u>New sites for PY 4:</u></p> <p>Yankee Common Mobil Home Park Expansion was inspected 35 times. There were no major deficiencies and any minor deficiencies were corrected within 24 hours.</p>	<p>system and did not adversely impact water quality.</p> <p><u>Sites that were under construction in PY 4:</u></p> <p>Rockwell Homes and Morgan Court construction was completed and a final inspection was completed to confirm site stabilization.</p> <p>Note that these sites will not discharge stormwater to the MS4, so they will not need to complete Post Construction maintenance certifications.</p> <p>Emery Field construction was completed and a final inspection was conducted to confirm site stabilization. The infrastructure for this project will be</p>

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Measurable Goal 4.3.1 Describe Inspections completed					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>Emery Field was inspected 8 times. There were no major deficiencies and any minor deficiencies were corrected within 24 hours.</p> <p>Kittery Storage Solutions was inspected 12 times. There was a small deficiency for construction entrance that was remedied within 24 hours of inspection, and silt fencing that needed maintenance that was remedied within 48 hours of inspection.</p> <p>Construction did not commence at the Hampton Inn project in Permit Year 4. This project is delayed by court processes.</p> <p>No additional sites passed through planning board in PY 4 that will trigger this requirement.</p>	<p>maintained by the Town so no Post construction maintenance agreement will be needed.</p> <p>Yankee Common Mobil Home Park Expansion was still under construction at the end of PY 5. This site was inspected 44 times.</p> <p>Kittery Storage Solutions was still under construction at the end of PY 5. This site was inspected 19 times.</p> <p>Construction began at the Hampton Inn project in Permit Year 5. 24 Inspections were completed.</p> <p>Construction began on two subdivisions:</p>



## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Measurable Goal 4.3.1 Describe Inspections completed					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>one on Haley Road and one on School Street.</p> <p>5 inspections were conducted on School Street and 19 inspections were conducted on Haley Road.</p> <p>There were no major deficiencies at these sites and any minor deficiencies were corrected within 24 hours.</p> <p>No additional sites passed through planning board in PY 5 that will trigger this requirement.</p>
<b>York</b>	No projects were under construction during this Permit Year in the Urbanized Area that triggered this requirement.	One site was under construction that required inspections, and inspections began.	1 site was under construction that required inspections. Two (2) inspections were completed and additional inspections will continue until the project is completed.	The one site from Permit Year 3 that was under construction was substantially completed in September 2017. A final inspection was conducted.	The only project that triggered this requirement was a Town project (the Connector Road from Route 1 to Ridge Road).

## MCM 4 CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Measurable Goal 4.3.1 Describe Inspections completed					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					At least three inspections were completed to assess sediment and erosion control at these sites. No Major issues were identified and any minor issues were corrected within 24 hours of identification.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

### **BMP 5.1: Develop and Enforce Ordinance or Similar Measure**

Responsible Parties:

Berwick – Code Enforcement Officer

South Berwick – Code Enforcement Officer

Eliot – Public Works Director

Kittery – Code Enforcement Officer

York – Stormwater Manager / Shoreland Resource Officer

*Measurable Goal 5.1.1* – By June 30, 2015 (end of Permit Year 2), the town of York will implement a Post Construction Discharge Ordinance, applicable to stormwater BMPs on sites that disturb one acre of land or more (including projects less than one acre that are part of a larger common plan of development or sale) that discharge into the MS4. This ordinance (or similar measure) must stipulate that the owner or operator of a post construction stormwater BMP provide the town with an annual report documenting that the BMP is adequately maintained and is functioning as intended or requires maintenance. If the post construction BMP requires maintenance, the owner or operator shall provide a record of the deficiency and corrective action(s) taken to the town.

During the previous permit cycle, the towns of Berwick, South Berwick, Eliot, and Kittery each passed Post Construction Discharge Ordinances. The towns will continue to implement these ordinances. The following is a summary of the ordinance status for the Town of York.

	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>York</b>	The town drafted a stand-alone ordinance based on the Sample Post-Construction Stormwater Management Ordinance prepared by Maine Municipal Association in 2005. Modifications were made to identify the Stormwater Manager as the administrator, and to enact the ordinance throughout the Town. The Town is also implementing changes to its Site Plan and Subdivision Regulations so they are consistent with the new ordinance. Public Hearings during Permit Year 1 are documented in Measurable Goal 2.1.2 <i>Public Notice for Implementation of the General Permit</i> . The ordinance must be approved by	The Post Construction Discharge Ordinance was approved by voters, and enacted on 11/4/2014.	No work required this permit year.	No work required this permit year.	No work required this permit year.

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

	voters during the next general election, scheduled for November 2014 (Permit Year 2) to become effective.				
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### **BMP 5.2: Track Post Construction Sites to ensure proper reporting and compliance with the Ordinance**

Measurable Goal 5.2.1 - The York County MS4s will use a spreadsheet or other mechanism to track sites that trigger the Post Construction Ordinances and to document the following elements which are required to be reported to the Maine DEP:

- The cumulative number of sites that have post construction BMPs discharging into the permittee's MS4;
- A summary of the number of sites that have post construction BMPs discharging into the permittee's MS4 that were reported to the municipality;
- The number of sites with documented functioning post construction BMPs; and
- The number of sites that required routine maintenance or remedial action to ensure that the post construction BMP is functioning as intended.

The towns will update their tracking spreadsheets or other mechanisms by June 30 each year.

The General Permit requires that the towns conduct additional inspections at sites that are located in watersheds of Urban Impaired Streams and Lakes Most at Risk unless a "Qualified Third-Party Inspector" has conducted the inspections. Most MS4s have passed ordinances requiring Qualified Third-Party Inspectors to conduct the inspections to eliminate this requirement, and because it is a good practice.

The waters in the Urbanized Areas of the York County MS4s are not listed as Lakes Most at Risk or Urban Impaired Streams, therefore this requirement does not apply.

Reporting - Documentation of all inspections will be entered into a spreadsheet or other tracking mechanism and annually reported to the Maine DEP.

The following is a summary of the site inspections required by each of the Town's ordinances:

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

MG 5.2.1 Tracking Post Construction Sites					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs. No sites required routine maintenance or remedial action</p> <p>Planning Board reviews during PY1 show that 1 sites will trigger this ordinance when construction is complete: a CMP substation on Powerhouse Road.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs. No sites required routine maintenance or remedial action</p> <p>It should also be noted that although the CMP substation project received a DEP permit by disturbing one or more acres of land, the portion of the project that the Town of Berwick reviewed and approved was less than one acre of land disturbance. Therefore this site will NOT trigger the Post Construction Ordinance requirements.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs. No sites required routine maintenance or remedial action</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs. No sites required routine maintenance or remedial action</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs. No sites required routine maintenance or remedial action</p>
<b>South Berwick</b>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not. 0 sites had functioning BMPs.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not.</p>	<p>0 sites had BMPs discharging into the MS4. 0 sites reported to the MS4 whether their BMPs. are functioning or not.</p>

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

MG 5.2.1 Tracking Post Construction Sites					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	No sites required routine maintenance or remedial action	No sites required routine maintenance or remedial action	No sites required routine maintenance or remedial action	0 sites had functioning BMPs.	0 sites had functioning BMPs.
<b>Eliot</b>	<p>1 site had BMPs discharging into the MS4. 1 site reported to the MS4 whether their BMPs. are functioning or not. 1 site had functioning BMPs except for minor erosion and destabilization at an outfall which was repaired within two weeks of inspection. No sites required remedial action</p>	<p>2 sites had BMPs discharging into the MS4. 2 sites reported to the MS4 whether their BMPs. are functioning or not. 2 sites had functioning BMPs. 0 sites required routine maintenance or remedial action</p>	<p>2 sites had BMPs discharging into the MS4. 2 sites reported to the MS4 whether their BMPs. are functioning or not. 2 sites had functioning BMPs. 0 sites required routine maintenance or remedial action</p>	<p>The two sites that have been tracked to date are PSNH and ARC. On 9/7/0217, the Towns consultant reviewed the location of the sites and determined the ARC project is outside the urbanized area. The site was inspected in the fall of 2016 and was determined to have functioning BMPs and no repairs were needed. The following is the report for the PSNH site, which is in the UA. Also, the Public Works direct has been conducting the inspections, the sites do not report in to the Town. So the text has been adjusted to reflect this fact.</p>	<p>1 site had BMPs discharging into the MS4. 1 site was inspected by the PWD to assess whether their BMPs. are functioning or not. 1 site had functioning BMPs. 0 sites required routine maintenance or remedial action</p>

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

MG 5.2.1 Tracking Post Construction Sites					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>1 site had BMPs discharging into the MS4.</p> <p>1 site was inspected by the PWD to assess whether their BMPs. are functioning or not.</p> <p>1 site had functioning BMPs.</p> <p>0 sites required routine maintenance or remedial action</p>	
<b>Kittery</b>	<p>1 site had BMPs discharging into the MS4.</p> <p>1 site reported to the MS4 whether their BMPs. are functioning or not.</p> <p>1 site had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p> <p>Planning Board reviews during PY1 show that 1 additional site will trigger this ordinance when construction is complete: Commercial Development Lot Map 28 Lot 14 on Fernald Road.</p>	<p>1 site had BMPs discharging into the MS4.</p> <p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>It is not known how many sites had functioning BMPs.</p> <p>It is not known how many sites required routine maintenance or remedial action</p> <p>The one site was a subdivision, which transitioned from the developer (who paid an engineering firm to do the Permit Year 1 report) to the homeowner's association.</p> <p>The Town contacted the</p>	<p>It was determined during the Town's audit that the site (reported during permit year 2) does not discharge into the Town's MS4, rather it discharges directly into a water of the state. Therefore, the currently has no sites discharging to the Town's MS4.</p> <p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p>	<p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p>	<p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p>

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

MG 5.2.1 Tracking Post Construction Sites					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		engineering firm to see if they had done the inspection. The firm has done the inspection, but has not been paid by the homeowner's association yet. The Town is contacting the homeowner's association to put them on notice that they need to file the report or receive a Notice of Violation.			
York	The Town has not yet passed its Post Construction Stormwater Management Ordinance, therefore no reporting under this Measurable Goal is required this year.	<p>The Post Construction Discharge Ordinance was approved by voters, and enacted on 11/4/2014.</p> <p>Since 11/4/2014, the town has had:</p> <p>0 sites had BMPs discharging into the MS4.</p> <p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>0 sites required routine maintenance or remedial action</p>	<p>0 sites had BMPs discharging into the MS4.</p> <p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action</p>	<p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p>	<p>0 sites reported to the MS4 whether their BMPs. are functioning or not.</p> <p>0 sites had functioning BMPs.</p> <p>No sites required routine maintenance or remedial action.</p> <p>The project that was finalized in PY 4 was 731 US Route 1. This site was issued a temporary occupancy permit on 1/19/2018. The Stormwater Manager met with</p>



## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

MG 5.2.1 Tracking Post Construction Sites					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					the owner/operator in June 2018 to review the Post Construction Requirements. The site will be required to send a Post Construction Monitoring Certification to the Town in June 2019.
<b>Changes to Meas. Goal</b>	None	None	None	The Eliot Public Works direct has been conducting the Post Construction inspections, the sites do not report in to the Town. So the text has been adjusted to reflect this fact.	None

### **BMP 5.3: Develop LID notification procedures for developers**

*Measurable Goal 5.3.1* - The York County MS4s will develop a procedure to notify developers they should consider low impact development techniques. Though no date is specified in the General Permit for this requirement, the York County MS4s will complete this during Permit Year 2.

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

<b>Measurable Goal 5.3.1 LID notification to developers</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	No work required to be completed this Permit Year.	The Town of Berwick implemented new performance standards in their zoning ordinance that requires all applicants to submit a statement to the Planning Board documenting proposed LID for the site, which will help to reduce storm water volumes and help to enhance storm water quality.	The Town continues to implement their LID performance standard.	The Town continues to implement their LID performance standard.	The Town continues to implement their LID performance standard.
<b>South Berwick</b>	No work required to be completed this Permit Year.	The Town of South Berwick Stormwater Management Performance Standards (Chapter 140-29) contains language encouraging developers to facilitate aquifer recharge and directs them to the 2006 Maine Coastal Program LID Guidance Manual for additional LID techniques.	Same as Permit Year 2.	Same as Permit Year 2.	Same as Permit Year 2.
<b>Eliot</b>	No work required to be completed this Permit Year.	The Town of Eliot Planner provides applicants with an EPA brochure describing the water quality and community benefits of LID.	Same as Permit Year 2.	Same as Permit Year 2.	Same as Permit Year 2.
<b>Kittery</b>	No work required to be completed this Permit Year.	The Town of Kittery encourages developers to use LID by incorporating green infrastructure into their own town projects where possible. The Town has an LID Projects brochure on their website, highlighting the LID projects they have implemented. The Town also makes available an EPA brochure describing the water quality and community benefits of LID.	Same as Permit Year 2.	Same as Permit Year 2.	Same as Permit Year 2.
<b>York</b>	No work required to be completed this Permit Year.	The Town of York Site Plan and Subdivision Regulations require that each applicant submit a statement to the Planning Board	Same as Permit Year 2.	Same as Permit Year 2.	Same as Permit Year 2.

## MCM 5 POST-CONSTRUCTION STORMWATER MANAGEMENT

Measurable Goal 5.3.1 LID notification to developers					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		documenting proposed LID for the site. (Section 9.8.13 of the Stormwater Standards)			
Changes to Meas. Goal	None	None	None	None	None

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

### **BMP 6.1: Operations at Municipally Owned Grounds and Facilities**

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

*Measurable Goal 6.1.1* – Develop and maintain Inventories of municipal operations: By June 30, 2014, the town of York will develop an inventory of all municipal operations conducted in, on, or associated with facilities, buildings, golf courses, cemeteries, parks and open space that have the potential to cause or contribute to stormwater or surface water pollution within the Urbanized Area.

During the previous permit cycle, the towns of Berwick, South Berwick, Eliot, and Kittery each developed an inventory of all municipal operations conducted in, on, or associated with facilities, buildings, golf courses, cemeteries, parks and open space that have the potential to cause or contribute to stormwater or surface water pollution. These towns will review the inventories and update them if necessary to include any new properties that have the potential to cause or contribute to stormwater or surface water pollution.

Progress on the Measurable Goal is provided in the following Table:

<b>Measurable Goal 6.1.1 Inventory of Municipal Operations</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The inventory was reviewed in July and December 2013 and no additional municipal owned properties were identified.	The inventory was reviewed in October 2014 and June 2015. The Town acquired the Prime Tanning site, which will be remediated and redeveloped. The inventory is being updated, but O&M procedures are not appropriate yet because	The O&M Procedures were updated in April 2016 to include the Prime Tanning site in the list of properties.	The inventory was reviewed as part of the training on 3/22/2017 (See BMP 6.2) and no new sites were identified.	The inventory was reviewed with the Highway Foreman on 3/6/2018. No changes to the inventory were needed.

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

		the site is vacant and will be remediated before development.			
<b>South Berwick</b>	The inventory was reviewed in December 2013 and no additional municipal owned properties were identified.	The inventory was reviewed in October 2014, and again in February 2015. No updates were necessary.	The inventory was reviewed as part of the November 2015 audit and no new sites were identified, but the Route 4 Maintenance Garage (which had a SWPPP) was removed from the list because the Town no longer operates out of that location.	The inventory was reviewed as part of the training on 3/22/2017 (See BMP 6.2) and no new sites were identified.	The inventory was reviewed as part of the training on 4/17/2018 and no new sites were identified.  The Teen Barn is closed and the barn is no longer in use so this O&M has been retired.
<b>Eliot</b>	The inventory was reviewed in August 2013 and no changes to municipal owned properties were identified.	The inventory was reviewed in October 2014. No updates were necessary.	The inventory was reviewed in September 2015 and no new sites were identified.	The inventory was reviewed as part of response to Maine DEP comments on 3/6/2017 and the new police chief was identified in the plan and the Town planner met with him to review the plan. The overall inventory was also reviewed during the MS4 training on 3/22/2017 (See BMP 6.2) and no new sites were identified.	The inventory was reviewed with the Public Works Director in March 2018 and no new sites were identified.
<b>Kittery</b>	The inventory was reviewed in December	The inventory was reviewed in October	The inventory was reviewed in September	The inventory was reviewed in the	The inventory was reviewed in the spring

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

	2013 and no additional municipal owned properties were identified.	2014. No updates were necessary.	2015 and no new sites were identified.	spring of 2017 and no new sites were identified.	of 2018 and no new sites were identified.
<b>York</b>	The Town developed an inventory of municipal operations in the Urbanized Area. The inventory contains 21 properties: 4 are vacant parcels 1 (Beach DPW Garage) will require a full SWPPP 16 will require O&M procedures only.	No work required this Permit Year	The inventory was reviewed in September 2015 and no new sites were identified.	The inventory was reviewed in April 2017 and the Police Station was identified as a new site. The Police station relocated to a site within the urbanized area. A draft O&M for the new Police Station was prepared in June 2017 and is under review.	The inventory was reviewed in the spring of 2018 and no new sites were identified. The Town purchased a property on the west side of Route 1, but this property is outside the UA. As such, it is not required to have an O&M or SWPPP, but the Town will prepare one to ensure operations are protective of stormwater.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

*Measurable Goal 6.1.2* – Develop and implement Operation and Maintenance Procedures for municipal operations: By June 30, 2015, the town of York will develop a set of operation and maintenance procedures to ensure the long-term operation of structural and non-structural controls that reduce stormwater pollution to the maximum extent practicable.

During the previous permit cycle, the towns of Berwick, South Berwick, Eliot, and Kittery each developed operation and maintenance procedures for the municipal operations that could impact stormwater within the Urbanized Area. The procedures identify municipal contacts, responsible for ensuring the procedures are implemented on-site. The parties responsible for this BMP ensure that the municipal contacts understand the procedures and have updated copies of the procedures. The towns will continue to implement these procedures, and will implement new procedures in any new municipal properties as necessary to protect stormwater. Where implementation of O&M procedures is required by an

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

entity such as a fire or police department, the O&M procedures will be kept at the department. If implementation is conducted by public works, the O&M procedures will be kept at public works.

Progress on the Measurable Goal is provided in the following Table:

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	The O&M Procedures were updated after meetings with the Police and Fire Department in July and to adjust the vehicle washing areas to conform to Maine DEP Guidelines. O&M procedures were provided to the primary facility contacts via email.	No updates were required this Permit Year. The Prime Tanning site will likely incorporate LID when it is redeveloped.	The Prime Tanning site is not yet occupied or otherwise used by the Town, so no O&M procedures are required at this time. However the Town requested that its third-party contractor prepare O&M Procedures to protect stormwater from activities related to asbestos and hazardous materials removal. The contractor prepared the O&M, the Town reviewed it and it is being implemented.	No updates were required this year.	No updates were required this year.
<b>South Berwick</b>	The O&M Procedures were updated in December 2013 and provided to the primary facility contacts via email.	No updates were required this Permit Year.	The following O&M Procedures were modified in Permit Year 3: <u>Town Hall/Police</u> – Vehicle washing practices updated to reflect washing offsite. Point of contact changed to be building custodian (newly hired and trained on procedures). <u>Fire Station/Community Center</u> - Vehicle washing	No O&M Procedures were required modification in PY4. The Teen Center is no longer in use and that O&M will be updated or removed pending a final decision	No updates were required this year. The Teen Barn is still owned by the Town, but is no longer in use.

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>updated to reflect washing inside (where floor drains discharge to an oil/water separator then to sanitary sewer), or outside in sheet flow areas.</p> <p><u>Parks areas</u> – Mowing frequency and is specified as weekly which is appropriate for areas. Buffer are required for any nearby waters.</p> <p><u>Town Food Pantry</u> – to reflect food waste is composted off-site.</p> <p><u>Library</u> – to reflect the new library location and practices.</p>	on use of the property.	
<b>Eliot</b>	The O&M Procedures were updated in August 2013 after a Maine DEP audit and provided to the primary facility contacts via email.	No updates were required this Permit Year.	No updates were required this Permit Year.	No updates were required this year.	No updates were required this year.
<b>Kittery</b>	The O&M Procedures were updated in December 2013 and paper copies were provided to the primary facility contacts by the Stormwater Coordinator.	The O&M Procedures were updated in October 2014 and paper copies were provided to the primary facility contacts by the Stormwater Coordinator.	<p>The Town Hall O&amp;M Procedure was updated to include a Police vehicle washing SOP.</p> <p>The Town Pier O&amp;M was updated to reflect that no petroleum products are stored onsite (only empty gas cans).</p>	No updates were required this year.	No updates were required this year.



## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
York	No work required this Permit Year.	Final Stormwater O&M Procedures for 16 municipal operations within the Urbanized Area of York (including six (6) Parks and Recreation facilities, the Beach and Village Fire Stations, Village Elementary School, Coastal Ridge Elementary School, York Middle School, York High School, the Superintendent's Offices, the Town Hall and the Town Dock) were submitted to Ms. Leslie Hinz, York Stormwater Manager in June 2015.	No updates to the O&M Plans were made in PY3. The Stormwater Manager continued to work with Departments to implement the O&M Plans.	<p>A draft O&amp;M for the new Police Station was prepared in June 2017 and is under review.</p> <p>The Town updated the Beach Fire O&amp;M Plan, and registered a holding tank sand filter system (which receives water from one of the storage bays) with the Maine DEP as a Class V Underground Injection system.</p> <p>No additional updates were required.</p>	The O&M for the Police Station was finalized. NO other changes were needed to the other O&M procedures.
Changes to Meas. Goal	None	None but the York PY2 report was adjusted to reflect 16 municipal properties had O&M Procedures prepared.	None	None	None

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

### **BMP 6.2: Training**

Measurable Goal 6.2.1 – Annual stormwater training will be offered by the MS4 on various topics on a rotating basis in each town depending on town-specific needs. Topics will include general MS4 permitting, operation and maintenance procedures for municipal operations, and stormwater pollution prevention plan implementation.

Reporting - Annual reports to DEP each year of the permit will include information on the types of trainings presented, the number of municipal and contract staff the received training, the length of the training and effectiveness of the training.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Stormwater Coordinator

York – Stormwater Manager / Shoreland Resource Officer

Progress on the Measurable Goal is provided in the following Table. Beginning in Permit Year, details on how many people were trained is provided (requested by the Maine DEP).

<b>Measurable Goal 6.2.1 Training</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	SPCC, SWPPP and Ditch inspection training was provided to all 4 public works department employees and the Town Planner on 5/1/2014.	SPCC, SWPPP and Illicit Discharge training was provided to 3 public works employees and the Town Planner on 6/24/2015.  Construction Site Inspection Training was provided on 5/5/2015 to the Code	SPCC, SWPPP, IDDE, PPGH and general MS4 training was provided to the Town Manager, Planner, and all 4 public works employees on 6/23/2016.	Three Public Works employees were trained on the MS4 General Permit, illicit discharge issues, and the Public Works Garage Oil SPCC and SWPPP Plans on 3/22/2017. An overview of the O&M Plans that pertain to their job functions was also reviewed.	As reported in MCM 1, the new Code Enforcement Officer was trained for 1 hour on 2/28/2018 the Construction, Post Construction and IDDE elements of the MS4 Permit with emphasis on the Code Officer's Role. The Code Officer expressed that the

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		Enforcement Officer and Town Planner.		<p>In addition, The Stormwater Coordinator (Town Planner) left his position in April 2017. The new Stormwater Coordinator (Planning Assistant) and Town Manager were trained on 3/7/2017 in the requirements of the MS4 program as part of the transition. The Stormwater Coordinator was provided with a hands on-training for mapping and stormwater outfall inspections (other inspections are done by Public Works).</p> <p>Additional training related to stormwater also included: The Planner attended the Stormwater Finance Forum on 11/15/2016 and 11/16/2016.</p>	<p>training was very informative and helpful.</p> <p>The Public Works Administrative Assistant was trained for 1 hour on 2/28/2018 on the Oil SPCC Plan and SWPPP for the DPW garage. The training consisted of a review of the plans and a site walk and mock inspections of the facilities. The Assistant stated the training was effective, in that it will allow her to conduct inspections as a back-up to the Highway Foreman.</p> <p>All 4 of the Highway Crew, the Public Works Administrative Assistant and the Town Engineer (who is also the Code Officer) were trained on 4/17/2018. The training took just over 1 hour to complete. The training was a Jeopardy style question and answer session on the following</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					topics: MS4 in general, Oil SPCC, SWPPPs and O&M Plans, IDDE and Construction Runoff Control. All questions were answered, and the questions generated good discussion. Anecdotal feedback after the training indicated it was an effective and informative training.
<b>South Berwick</b>	<p>SPCC and SWPPP training was provided to 6 employees (public works and Town Manager) on 4/23/2014.</p> <p>Ditch inspection training was provided to 5 employees (public works) on 5/7/2014.</p>	<p>SPCC and SWPPP training was provided to 3 public works employees on 6/18/2015. SWPPP training was provided to 1 Transfer Station employee on 6/24/2015.</p> <p>Construction Site Inspection Training was provided on 5/5/2015 to the Code Enforcement Officer and Public Works Director.</p>	<p>SPCC, SWPPP, IDDE, PPGH, and general MS4 awareness training was provided to 1 full-time transfer station and 7 DPW employees on 6/24/2016</p> <p>Additional MS4-related training for the Public Works Director included: ASCE courses in:</p> <ul style="list-style-type: none"> <li>• Environmental issues and Mitigation for Low Volume Roads,</li> <li>• Design of Erosion Control</li> </ul>	<p>Six Public Works employees and one transfer station employee were trained on the MS4 General Permit, illicit discharge issues, and the Public Works Garage Oil SPCC and SWPPP Plans on 3/22/2017. An overview of the O&amp;M Plans that pertain to their job functions was also reviewed.</p> <p>Additional training related to stormwater also included:</p>	<p>Four of 5 of the Public Works crew, the Town Engineer, the Town Manager, and the Custodian/Maintenance person (who is listed on three of the Town's O&amp;M Plans) were trained on 4/17/2018. The training took just over 1 hour to complete. The training was a Jeopardy style question and answer session on the following topics: MS4 in general, Oil SPCC, SWPPPs and O&amp;M Plans, IDDE and Construction Runoff Control. All questions were answered, and the</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>Measures Using Riprap,</p> <ul style="list-style-type: none"> <li>• And</li> <li>• Hydrologic Trespass and Nuisance Considerations in Stormwater Management Design.</li> </ul>	<p>The Public Works Director attended the 3/7/2017 training on "Next Generation Innovative Stormwater Management Solutions offered by ACF Environmental.</p>	<p>questions generated good discussion. Anecdotal feedback after the training indicated it was an effective and informative training.</p> <p>Three Transfer Station attendants were trained on 4/18/2018 on-site. The training consisted of a site walk and SWPPP review with the main attendant who conducts the inspections and wet weather monitoring. This portion lasted approximately 45 minutes. The other two attendants were shown the stormwater binder, and the general goals of the plan were described over approximately 15 minutes. The attendants all asked relevant questions about the plan and indicated they understood the information, therefore the training is considered to be effective.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					<p>Additional training related to stormwater also included:</p> <p>The Public Works Administrative Assistant was trained in the Oil SPCC Plan and SWPPP so she can assist with inspections. The training consisted of conducting a site inspection with her (1 hour). She indicated the training was informative.</p>
<b>Eliot</b>	<p>SPCC and SWPPP training was provided to 5 public works employees on 4/23/2014.</p> <p>SPCC and SWPPP training was provide to 2 transfer station employees on 5/7/2014.</p> <p>Ditch inspection training was provided to 4</p>	<p>SWPPP training was provided to 6 public works employees on 5/13/2015.</p> <p>Construction Site Inspection Training was provided on 5/5/2015 to the Code Enforcement Officer and Town Planner.</p>	<p>SPCC, SWPPP, PPGH, IDPE, and general MS4 awareness training was provided to all 5 Recycling Center Employees, the planner and code officer on 6/8/2016. All 7 DPW employees were trained on the same topics on 6/1/2016.</p> <p>Additional MS4-related training included:</p>	<p>Six Public Works employees the Planner and the Code Officer were trained on the MS4 General Permit, illicit discharge issues, and the Transfer Station/Public Works Garage Oil SPCC and SWPPP Plans on 3/22/2017. An overview of the O&amp;M Plans that pertain to</p>	<p>Five of the Public Works crew, the Administrative Assistant, and the Town Planner were trained on 4/17/2018. The training took just over 1 hour to complete. The training was a Jeopardy style question and answer session on the following topics: MS4 in general, Oil SPCC, SWPPPs and O&amp;M Plans, IDDE and Construction Runoff</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	employees (public works) on 5/7/2014.		<p>1. Maine Stormwater Conference hosted by ISWG and CCSWCD on 11/16/15 and 11/17/15 (Planning Assistant)</p> <p>2. Erosion Control &amp; Sedimentation workshop on 10/21/2015 at Kittery Water District (Planning Assistant and Code Officer)</p> <p>3. Construction Job site Protection Workshop at Kittery Water District 11/15/2015 (Code Officer)</p>	<p>their job functions was also reviewed.</p> <p>The five Recycling Center Employees were trained on 4/12/2017.</p> <p>The Public Works Director, Code Officer and Planning Assistant were trained on the new IPAD mapping and inspection Aps on 12/14/2016.</p> <p>The Planner and two Select Board members attended the Stormwater Finance Forum on 11/15/2016 and 11/16/2016</p>	<p>Control. All questions were answered, and the questions generated good discussion. Anecdotal feedback after the training indicated it was an effective and informative training.</p> <p>Five (5) Transfer Station attendants were trained on 5/30/2018 on-site. The Public Works Director and his administrative assistant both attended the training (they do the good housekeeping, Oil SPCC and wet weather monitoring inspections). The training consisted of a site walk and SWPPP review lasting about 30 minutes. The attendants all asked relevant questions about the plan and indicated they understood the information, therefore the training is considered to be effective.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					The Public Works Director, Planner and Code officer attended a two-day training and became a certified Stormwater Inspectors in September 2017.
<b>Kittery</b>	<p>SPCC and SWPPP training was provided to 7 employees (Stormwater Coordinator, public works and recycling center) on 5/7/2014.</p> <p>Ditch inspection training was provided to 4 employees (Stormwater Coordinator and public works) on 5/7/2014.</p> <p>Training on online data collection for outfall inspections was also provided to the Stormwater Coordinator and Public Works Operations Manager on 4/30/2014</p>	<p>SPCC and SWPPP training was provided to public works employees on 1/15/2015 and 2/4/2015 by Jessa Kellogg and David Rich.</p> <p>Construction Site Inspection Training was provided on 5/5/2015 to the Code Enforcement Officer and Stormwater Coordinator.</p>	<p>General MS4 awareness (program overview, illicit discharges, and good housekeeping), SWPPP, and SPCC Training was provided to 11 transfer station and DPW employees on 5/17/2016 by the Stormwater Coordinator.</p> <p>The Stormwater Coordinator also attended the following MS4-related events and training sessions:</p> <ol style="list-style-type: none"> <li>4. Basic and Advanced Erosion &amp; Sedimentation Control Measures</li> </ol>	<p>General MS4 awareness (program overview, illicit discharges, and good housekeeping), SWPPP, and SPCC Training was provided to 11 transfer station and DPW employees on 5/2/2017 by the Stormwater Coordinator.</p> <p>One additional employee was trained on-on one on 5/5/2017.</p> <p>Additional training related to stormwater also included:</p> <p>The Stormwater Coordinator attended the following:</p>	<p>The Stormwater Coordinator trained the new catch basin cleaning person on the iPad use on 5/9/2018. The training lasted 45 minutes and consisted of a desktop and field component. The training was apparently effective because the new operator is putting good detailed notes in the Collector app as he cleans basins.</p> <p>The Stormwater Coordinator attended the Maine Water &amp; Sustainability Conference on 3/29/2018.</p> <p>SWPPP, and SPCC Training was provided to 17</p>



## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>workshop by DEP on 10/21/15</p> <p>5. Watershed Roundtable workshop by DEP on 11/4/15</p> <p>6. Maine Stormwater Conference hosted by ISWG and CCSWCD on 11/16/15 and 11/17/15</p> <p>7. NEWEA Annual Conference in Boston on 1/25/16</p> <p>8. EJ Prescott stormwater workshop in Massachusetts on 3/3/16</p> <p>9. Clean Water Council workshop meeting in Portland on 5/26/16</p> <p>10. Better Safe than Sorry workshop at Wells Reserve on 6/21/16</p>	<p>7/6/16 – Erosion Control training at York Public Library</p> <p>8/29/16 – Portland LID Conference</p> <p>9/8/16 – EPA SepticSmart webinar (1hr)</p> <p>9/15/16 and 9/16/16 – MEWEA Fall Conference at Sugarloaf Resort in Carrabassett Valley, ME</p> <p>9/22/16 – Green SnowPro winter maintenance seminar at Portland Water District (DPW Commissioner also attended)</p> <p>11/9/16 – Maine Watershed Managers Roundtable in Augusta</p> <p>11/15/16 – Water as a Resource: Financing Opportunities and Challenges for Municipal Stormwater Management workshop at UNH</p> <p>1/18/17 – When Basic BMPs are not Enough webinar (1.5hrs)</p>	<p>transfer station and DPW employees on 6/22/2018 by the Stormwater Coordinator. The Jeopardy game was updated and presented again. It was an informative and interesting way to engage the staff in stormwater discussions. Overall the training lasted 1 hour and the based on the attendees level of engagement and involvement, the training was effective.</p> <p>The Stormwater Coordinator is studying to obtain professional certification for the Envirocert Certified Professional in Municipal Stormwater Management and the National Stormwater Center Certified Stormwater Inspector – Municipal (MS4). These courses will be completed in Fall 2018.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				1/23/17 – NEWEA Annual Conference 4/14/17 – MEWEA Spring Conference in Lewiston 6/1/17 – APWA Highway Congress	The Stormwater Coordinator and the Public Works Foreman attended the Maine Stormwater Conference in October 2017.
<b>York</b>	<p>An MS4 overview training was provided to 18 public works employees on 6/23/2014. Catch basin cleaning inspection training was also provided to 2 public works employees who use electronic data collection. The Stormwater Manager attended the training sessions.</p> <p>The Stormwater coordinator attended the following trainings: 7/2013 Maine Beaches Conference and Somersworth LID tour 8/2013: MRWA-Septic Systems: From Design to</p>	<p>An MS4 overview training was provided to 15 public works and Community Development Department employees on 4/16/2015. Ditch inspection training was also provided to five (5) of the 15 employees on April 16 and 20, 2015.</p> <p>The Stormwater Manager trained the Recycling Center employees in the Oil SPCC plan on 5/28/2015.</p> <p>Construction Site Inspection Training</p>	<p>An MS4 overview, Beach Garage SWPPP and Recycling Center SPCC Plan was provided to 16 public works employees on 6/22/2016. The Recycling Center attendant was trained on 6/8/2016.</p> <p>The Stormwater Manager attended the following MS4-related events and training sessions:</p> <ol style="list-style-type: none"> <li>1. The November 2015 Stormwater Conference hosted by ISWG</li> <li>2. August 2015 StormCon hosted by Forester Inc. in Austin Texas</li> </ol>	<p>An MS4 overview, Beach Garage SWPPP and Recycling Center SPCC Plan was provided to 15 public works employees and the Stormwater Manager on 6/8/2017.</p> <p>The following additional stormwater training was also completed:</p> <p>The Stormwater Manager attended the Stormwater Finance Forum on 11/15/2016 and 11/16/2016.</p> <p>Five Code Officers and the Code Administrative Assistant were trained on MS4 requirements for construction</p>	<p>On 10/2/2017, the GIS Director (B. Horr), GIS Consultant (AGIS), and Stormwater Consultant (IEE) provided a one-hour training was provided to the two DPW staff who inspect catch basins before the contractor arrives for cleaning. The training consisted of a review of the iPad collector application, and all fields that need to be completed as part of the inspection (assessment of illicit discharges, maintenance condition and illicit discharge condition, and use of Q Alert to document any conditions that need follow-up). The training</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>Final Inspection and Approval, Richmond, Maine</p> <p>9/2013 PAPSS/MAWs</p> <p>2013 Soils and Natural Resource Workshop (Mt. Blue Maine)</p> <p>10/2013 UNH Gravel Wetland and Bioretention Workshop and DEP Erosion and Sediment Control Practices (Poland, ME)</p> <p>11/30/2013 Stormwater Conference (the Town Planner and Community Development Director also attended)</p> <p>3/2014 Water Words that Work (2 days)</p> <p>3/2014 Erosion Control and Design Workshop (DEP)</p> <p>4/2014 Stormwater &amp; Erosion Control Inspections and BMPs (Community Development Director and “Kathy” also attended)</p>	<p>was provided on 5/5/2015 to the Code Enforcement Officer and Stormwater Manager.</p> <p>The Stormwater manager attended the following trainings:</p> <p>9/2014 URISA (Urban &amp; Regional Information Systems Association) Conference-Presented on “Data Collection Using an iPad”</p> <p>10/2014 Green Infrastructure Workshop (Wells, ME) and NEARC Conference (Mystic, CT)</p> <p>3/2015 Stormwater Utility Workshop (Town Planner also attended (Chelmsford, MA)</p> <p>4/2015 Erosion Control Field Day (Richmond, ME)</p>	<p>(co-authored paper with IEE “Sifting through the Sands of water quality criteria”.</p> <p>3. 7/17/2015 Maine Healthy Beaches Conference</p> <p>4. 9/9/2015 Natural Resource Workshop</p> <p>5. 10/14-15/2015 Wastewater 101 Course</p> <p>6. 10/21/2015 Subsurface Wastewater Training</p> <p>7. 1/25/2016 NEWEA Conference/ Stormwater Committee Meeting.</p>	<p>inspections for sediment and erosion control on 12/7/2016.</p> <p>The interns and their four supervisors were trained on ditch inspections on 4/17/2017.</p>	<p>was effective, as evidenced by the fact that the staff used Q-alert several times during the cleaning events. The Q-alert items are documented under MCM3 for IDDE items and MCM 6 for maintenance items. The Public Works Director and Supervisor were in attendance.</p> <p>A 1.5 hour training was provided to 18 Public Works Employees on 5/22/2018. The training consisted of a brief overview of the MS4 program –a 3-page summary was provided to attendees and reviewed. After the review the attendees participated in a Jeopardy style game answering questions about their town. An evaluation form provided after the training .</p> <p>Attendees were not required to provide their</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>6/2014 Coastal Training Program Solstice at the Summit (Wells Reserve)</p> <p>The public works department was trained on the stormwater program in general, and on IDDE and PPGH issues on 6/23/2014.</p>	<p>NEIWPCC Nonpoint Source Pollution Conference (Freeport, ME)</p> <p>5/2015 Workshop Reviewing New DEP Shoreland Rules (Raymond, ME)</p>			<p>names on the forms to allow for honest feedback. Of the 18 attendees, 14 surveys were returned. All surveys indicated the training was informative, and that they learned something or were reminded of something that they would implement in their daily job to protect stormwater from pollution.</p> <p>Additional training included:</p> <p>The Town hosted the Non-Point Source Erosion Training for Contractors on 11/15/2017.</p> <p>The Stormwater Manager attended a NASSCO training and became certified in pipeline condition assessments on June 19 and 20, 2018</p> <p>The Stormwater Manager and Code Enforcement Officer attended the</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.2.1 Training					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					Maine Sustainability Conference on 3/29/2018.
Changes to Meas. Goal	None	None	None	None	None

### **BMP 6.3: Continue Street Sweeping Program**

*Measurable Goal 6.3.1* - Each Permit Year the York County MS4s will continue to sweep all publicly accepted paved streets and publicly owned paved parking lots at least once a year as soon as possible after snowmelt.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Public Works Director

Progress on the Measurable Goal is provided in the following Table. In permit year 3 the following details are provided as requested by the Maine DEP: information on whether or not municipal lots are swept, the volume of material collected in cubic yards and the disposal location/final disposition of material collected.

MG 6.3.1 Street Sweeping					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
Berwick	Street sweeping was conducted on April 23 and April 24, 2014 in the urbanized area of Town, as soon as possible after snow melt.	Street sweeping was conducted on April 15-16, 2015 in the urbanized area of Town.	Street sweeping of the roads and municipal parking lots was conducted on 4/27/2016 in the urbanized area of Town, as soon as	Street sweeping of the roads and municipal parking lots was conducted on 5/4/2017 in the urbanized area of Town, as soon as	Street sweeping of the roads and municipal parking lots was conducted on 4/20 and 4/21/2018, as soon as

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

<b>MG 6.3.1 Street Sweeping</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
			possible after snow melt. Additional sweeping of the downtown area was conducted on 5/19/2016. Approximately 3 cy of material was removed from the streets. Although normally this material is re-used as road fill, this year the Sewer district disposed of the material with their drying bed materials.	possible after snow melt. Approximately 2 cy of material was removed from the streets. Although normally this material is re-used as road fill, this year the Sewer district disposed of the material with their drying bed materials.	possible after snow melt. Approximately 6 cy of material was removed from the streets (an increase from past years due to sanding because of winter ice). This material had no observable litter or petroleum and was re-used for fill material in public works projects.
<b>South Berwick</b>	Street sweeping occurred from April 19, through April 24, 2014; in the urbanized area of Town; as soon as possible after snow melt. Additional sweeping was conducted on May 25, 2014 in select areas.	Street sweeping was conducted on April 8, April 11, April 16, May 23, and June 26, 2015 in the urbanized area of Town.	Street sweeping of the roads and municipal parking lots was conducted on March 14, 16, 17, and 18, 2016 in the urbanized area of Town. Additional limited sweeping was conducted on September 4, 2015; November 24, 2015 and May 29, 2016.  Approximately 8 cy of material was collected	Street sweeping of the roads and municipal parking lots was conducted on August 11 and 17, October 6, November 26 of 2016 and April 10, 11, 14, 18 and May 28 of 2017.  Approximately 4 cy of material was collected during sweeping. The material is placed within an area surrounded by erosion control mix for	Street sweeping of the roads and municipal parking lots was conducted on September 11 and October 6 of 2017, April 6 through 18 and May 24 of 2018.  Approximately 7 cy of material was collected during sweeping. The material is placed within an area surrounded by erosion control mix for

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.3.1 Street Sweeping					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			during sweeping. The material is placed within an area surrounded by erosion control mix for drying. Once dry it is beneficially re-used as road fill.	drying. Once dry it is beneficially re-used as road fill.	drying. Once dry it is beneficially re-used as road fill.
<b>Eliot</b>	Street sweeping was conducted May 21 through May 23, 2014 in the urbanized area of Town.	Street sweeping was conducted May 18-22 in the urbanized area of Town.	<p>Street sweeping of the roads and municipal parking lots was conducted by Kittery DPW May 26 in the urbanized area of Town.</p> <p>Approximately 8 cy (1 load) of material was collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p>	<p>Street sweeping of the roads and municipal parking lots was conducted by Kittery DPW 5/26/2017 in the urbanized area of Town.</p> <p>Approximately 8 cy (1 load) of material was collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p>	<p>Street sweeping was conducted by the Kittery Public Works on May 24-25 in the urbanized area of town.</p> <p>Approximately 16 cy (2 loads) of material was collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p>
<b>Kittery</b>	Street Sweeping was conducted throughout the summer and fall of 2013 and began again in early May 2014, as soon as snow melt occurred. The Town maintains a sweeping log documenting the streets swept and number of	Street Sweeping was conducted throughout the summer and fall of 2014 and began again on May 4, 2014. The Town maintains a sweeping log documenting the streets swept and number of	Street sweeping of the roads and municipal parking lots was conducted throughout the summer and fall of 2015 and began again on May 9, 2016 in the urbanized area of Town.	Street sweeping of the roads and municipal parking lots was conducted throughout the summer and fall of 2016 and began again on 4/24/2017 in the urbanized area of Town.	Street sweeping of the roads and municipal parking lots was conducted throughout the summer and fall of 2017 and began again on 4/18/2018 in the urbanized area of Town.

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

<b>MG 6.3.1 Street Sweeping</b>					
<b>Town</b>	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
	loads removed (47 for Permit Year 1).	loads removed (42 for Permit Year 2).	<p>According to the Town log, approximately 856 cy (107 loads) of material were collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p> <p>In addition to street sweeping, the Town conducted leaf removal and storm clean up from August 2015 to December 2015 removing an additional 536 cy (67 loads).</p>	<p>According to the Town log, approximately 504 cy (63 loads) of material were collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p> <p>In addition to street sweeping, the Town conducted leaf removal and storm clean up from October 2016 to December 2016 removing an additional 504 cy (63 loads).</p>	<p>According to the Town log, approximately 392 cy (49 loads) of material were collected during sweeping. The sweepings are deposited at the Kittery Recycling Center/Transfer Station.</p> <p>Leaf removal in the fall removed 144 cy from the streets.</p>
<b>York</b>	<p>Street sweeping was conducted on streets in the Short Sands Beach and Long Sands Beach area daily from Memorial Day to Labor Day in 2013, and began again Memorial Day 2014. All streets in the Urbanized Area of Town are swept annually.</p> <p>Street sweeping to remove winter buildup began on 4/14/2014, as</p>	<p>Street sweeping was conducted on streets in the Short Sands Beach and Long Sands Beach area daily from Memorial Day to Labor Day in 2014, and began again Memorial Day 2015. All streets in the Urbanized Area of Town are swept annually.</p> <p>Street sweeping to remove winter buildup began on 4/13/2015, as</p>	<p>Street sweeping was conducted on streets in the Short Sands Beach and Long Sands Beach area daily from Memorial Day to Labor Day in 2015, and began again April 18, 2016.</p> <p>All streets and municipal parking lots in the Urbanized Area of Town are swept annually.</p>	<p>Street sweeping was conducted on streets in the Short Sands Beach and Long Sands Beach area daily from Memorial Day to Labor Day in 2016, and began again April 14, 2017.</p> <p>All streets and municipal parking lots in the Urbanized Area of Town are swept annually.</p>	<p>Street sweeping was conducted on streets in the Short Sands Beach and Long Sands Beach area daily from Memorial Day to Labor Day in 2016, and began again April 5, 2018.</p> <p>All streets and municipal parking lots in the Urbanized Area of Town are swept annually.</p>



## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.3.1 Street Sweeping					
Town	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	soon as possible after snow melt.	soon as possible after snow melt.	<p>According to the Town log, approximately 200 cy of material were collected during sweeping. The sweepings are deposited at the Chases Pond Road Garage and are beneficially re-used as road material.</p> <p>Sand that is collected from the beaches is screen to remove litter and debris and is returned to the beach as allowed by Maine DEP rules.</p>	<p>According to the Town log, approximately 85 cy of material were collected during sweeping. The sweepings are deposited at the Chases Pond Road Garage and are beneficially re-used as road material.</p> <p>Sand that is collected from the beaches is screen to remove litter and debris and is returned to the beach as allowed by Maine DEP rules.</p>	<p>According to the Town log, approximately 87 cy of material were collected during sweeping.</p> <p>Sand that is collected from the beaches is screen to remove litter and debris and is returned to the beach as allowed by Maine DEP rules.</p> <p>The other sweepings are deposited at the Chases Pond Road Garage and are beneficially re-used as road material.</p>
Changes to Meas. Goal	None	None	None	None	None

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

### **BMP 6.4: Cleaning of Stormwater Structures Including Catch Basins**

*Measurable Goal 6.4.1* - Each permit year the York County MS4s will inspect at least 50% of their MS4 catch basins and will clean catch basins that accumulate more than three inches of sediment. The towns will clean catch basins more frequently if inspections indicate excessive accumulation of sediment. Excessive accumulation is greater than or equal to 50 percent filled.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Public Works Director

Progress on the Measurable Goal is provided in the following Table:

<b>MG 6.4.1 Catch Basin Cleaning</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Town inspected 97 catch basins in the urbanized area in PY1, and cleaned 79.	Berwick contracts catch basin cleaning to a third party. The contractor could not complete the cleaning before July 1, 2015. The cleaning was conducted on August 28, 2015. All catch basins were inspected and only 5 were not cleaned. Most of the remaining had less than ½ the sump full. The 12 that were full of sediment will be inspected again	Berwick inspected all catch basins and cleaned 36 basins on 4/11/2016 and 38 basins on 4/12/2016. 13 catch basin had excess sediment. Of those, two had excess sediment two years in a row (one at Sullivan square by the parking lot and one at the town garage).  Approximately 2 cubic yards of material was removed from catch	Berwick inspected all catch basins and cleaned 32 basins on 5/2/2017 13 catch basin had excess sediment. Of those, the same two that had excess sediment in PYs 2 and 3 also had excess sediment this year (one at Sullivan square by the parking lot and one at the town garage).  Two additional basins on Pine Hill Road had	Catch basins were not cleaned in Permit Year 5 because the third party contractor pushed the cleaning to July 2018 (they were originally scheduled to clean basins at the beginning of June).  The 41 basins that needed cleaning were all cleaned the week of 9/4/2018 (permit year 5a)

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.4.1 Catch Basin Cleaning					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		in the spring and cleaned if necessary.	basin cleaning and was disposed of by the Sewer District with their drying pad solids.	<p>excess sediment (one near #43 and one near Silvertail Rd)</p> <p>Approximately 4 cubic yards of material was removed from catch basin cleaning and was disposed of by the Sewer District with their drying pad solids.</p> <p>Post note PY5: the Sewer District disposes of the solids in the Rochester Waste Management Secure landfill.</p>	None of the basins had excess sediment.
<b>South Berwick</b>	The Town inspected and cleaned all 68 catch basins in the urbanized area in PY1.	The Town inspected all catch basins in the urbanized area in PY2 and cleaned 47 of them due to the presence of sediment on June 12 and June 15, 2015.	<p>The Town inspected all catch basins in the urbanized area in PY3 and cleaned 117 of them due to the presence of excess sediment in May 2016.</p> <p>Approximately 12 cy of material was removed during cleaning. The material was beneficially re-used as road fill.</p>	<p>25 additional catch basins were cleaned on 7/8/2016 based on the spring 2016 cleaning.</p> <p>The Town inspected 182 catch basins in the urbanized area between 4/11 and 4/19 2017 and cleaned the 41 basins that had excess sediment on 5/3/2017 and 5/4/2017.</p>	The Town changed catch basin cleaning contractors in 2018, and cleanings are scheduled for the fall of 2018. The Town inspected 269 catch basins in the urbanized area between 7/16 and 7/27/2018. Based on the inspections, 121 basins will require cleaning, which included the 41 basins that had excess

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.4.1 Catch Basin Cleaning					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>Approximately 15 cy of material was removed during cleaning. The material was beneficially re-used as road fill.</p> <p>Post note: the material was not beneficially used, it was stockpiled on-site. The DEP changed the beneficial re-use rules and the changes will be in effect in June 2018. According to Cindi Darling, Maine DEP Div. Waste Management, "Once the rule is effective, communities will be able to rely on visual and olfactory assessment of the material; no sampling will be required so long as the material is not obviously contaminated".</p>	<p>sediment on 5/3/2017 and 5/4/2017.</p> <p>115 of these basins checked had excess sediment this year. The increase in excess sediment is because of road work completed. The roads worked on were flagged for inspection to ensure cleaning if needed.</p>
<b>Eliot</b>	The Town inspected and cleaned all catch basins in the urbanized area in PY1.	The Town inspected and cleaned all catch basins in the urbanized area in October 2014.	The Town attempted to inspect all catch basins in the urbanized area in PY3 and was able to inspect and clean 102 of	The Town attempted to inspect all catch basins in the urbanized area in PY4 and was able to inspect 143 structures	The Town attempted to inspect all catch basins in the urbanized area in PY5 and was able to inspect 141 structures

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.4.1 Catch Basin Cleaning					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			<p>them from 10/14 to 10/19/2015.</p> <p>2 basins had excess sediment (CBs 5, 21 and 303). All basins will be inspected and cleaned if necessary again in PY 4. The Town is investigating the access issues for the 8 cbs that could not be inspected.</p> <p>Approximately 48 cy of material was removed and disposed of at the Kittery Recycling Center/Transfer Station.</p>	<p>and clean 107 of them from 9/26/2016-10/3/2016.</p> <p>15 basins had excess sediment. All basins will be inspected and cleaned if necessary again in PY 5.</p> <p>Approximately 140 cy of material was removed and disposed of at the Kittery Recycling Center/Transfer Station</p>	<p>and cleaned 102 of them from November 2 to November 16, 2017.</p> <p>The 15 basins from PY 4 that had excess sediment were cleaned again in PY 5. In PY 5, only 5 basins had excess sediment (171, 145, 69, 7 and 160). Of these, only basin 160 had excess sediment in both PYs 4 and 5.</p> <p>Approximately 136 cy of material was removed and disposed of at the Kittery Recycling Center/Transfer Station.</p>
<b>Kittery</b>	<p>The Town inspected and cleaned 413 catch basins in the urbanized area in PY1. Only three were identified as having excess sediment (more than 50% of sump filled). These two were jetted and cleaned. The town was not able to inspect 50% of the basins this</p>	<p>The Town inspected and cleaned 629 town catch basins (90%) in the urbanized area in PY2.</p> <p>81 of the basins had sumps that were ~50% full of sediment, and will be placed on priority to ensure they are</p>	<p>The Town inspected and cleaned 864 town catch basins (98%) in the urbanized area in PY3.</p> <p>81 of the basins had sumps that were ~50% full of sediment, and will be placed on priority to ensure they are</p>	<p>The Town inspected and cleaned all 892 MS4 catch basins and drain manholes (100%) in PY4 and 43 additional basins outside the MS4 area.</p> <p>55 of the basins had sumps that were ~50% full of sediment, and will be placed on priority to</p>	<p>The Town cleaned 703 catch basins removing 1,522 cubic yards of grit.</p> <p>The basins with excess sediment in PY 4 were inspected and cleaned again as part of the program.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.4.1 Catch Basin Cleaning					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	year because of a vacancy in management in Public Works which is being filled.	inspected again next year.	inspected again next year.  The cleaning resulted in removal of 984 cubic yards of material (123 loads). The material was deposited at the Kittery Recycling Center/Transfer Station. Sampling of the material in PY 3 showed less than 500 mg/l TPH so this material may be beneficially reused as road fill if needed.	ensure they are inspected again next year.  The cleaning resulted in removal of 1,256 cubic yards of material (157 loads). The material was deposited at the Kittery Recycling Center/Transfer Station. Sampling of the material in PY 4 showed less than 500 mg/l TPH so this material may be beneficially reused as road fill if needed.	
<b>York</b>	The Town of York inspected and/or cleaned all 727 catch basins in the urbanized area in PY1. Only 6 were observed to have excess sediment (i.e., the sump was more than 50% full of sediment). These are scheduled to be reinspected.	The Town inspected and cleaned 456 catch basins in the urbanized area in October 2014.	The Town inspected all 710 catch basins in the MS4 area during Permit Year 3. Of those, 132 were cleaned because they contained a measurable amount of sediment. None of these catch basins had "excess sediment" (sump more than 50% full).  The cleaning resulted in removal of 80 cubic	The cleaning resulted in removal of 80 cubic yards of material. The material was sampled on 10/27/2016 for TPH analysis and none was detected, which confirms this material may be beneficially reused as road fill if needed.	Of the 903 MS4 catch basins inspected in PY5, 218 were cleaned.  The October/November 2017 cleaning resulted in removal of 125 cubic yards of material. The material was not sampled this year because no beneficial use is planned for the near future, and the Maine DEP updated the Chapter 418 beneficial

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.4.1 Catch Basin Cleaning					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
			yards of material. The material did not exhibit any signs of petroleum products and will be sampled in PY 4 for TPH to confirm this material may be beneficially reused as road fill if needed.		Use Rule, so that analysis is no longer required. The material did not have any visible oil and so can be used beneficially as road fill if needed.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### **BMP 6.5: Maintenance and Upgrading of Stormwater Conveyances and Outfalls**

*Measurable Goal 6.5.1* – By June 30, 2015, the town of York will develop a prioritized schedule for repairing or upgrading the stormwater conveyances, structures and outfalls of the regulated MS4.

The towns of Berwick, South Berwick, Eliot and Kittery developed prioritized maintenance programs during the previous permit cycle, and will continue to implement those programs.

Responsible Parties:

Berwick – Public Works Director

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Public Works Director

Progress on the Measurable Goal is provided in the following Table:

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>Berwick</b>	Nominal maintenance was conducted on the storm drain system.	Two catch basins in the urbanized area were repaired. The remainder of the maintenance conducted was outside the urbanized area.	The Town developed a capital program for several major repairs and has prioritized the repairs. A design was completed for repairs to Outfalls 5 and 6 on Moulton Street. Insufficient funds were budgeted to complete construction of the repairs. The repairs may be conducted if the voters approve additional funding in the November 2016. election. No additional repairs were made to the storm drain system.	<p>No significant maintenance was completed on the storm drain system this permit year beside general cleaning and ditching.</p> <p>The Town voted to move forward on the construction. An RFP will be issued for construction in PY 5.</p>	<p>Reconstruction of Outfalls 05 and 06 on Moulton and Saw Mill Hill Road was completed in Permit Year 5.</p> <p>Planning for reconstruction of Outfall 8 on first street began in Permit Year 5. An RFP for design services was created in June 2018, but when the project was reviewed again in July 2018, the Highway Foreman and Town Manager decided to complete the project using operating funds. An RFP will be created to reconstruct OF7 on Moulton Road in the summer of 2018.</p>



## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
<b>South Berwick</b>	All maintenance identified during catch basin cleaning was conducted during Permit Year 1. Maintenance identified during outfall and ditch inspections has been scheduled for Permit Year 2.	Ditch and drainage maintenance was primarily on Agamenticus Road from Powderhouse Hill Driveway to the east (0.3 miles). Ditches were reshaped, culverts were changed out, one catch basin was added, and a portion of the road was redirected to allow runoff to sheet flow overland instead of being discharged directly into a stream.	Ditch and drainage maintenance was completed on the remainder of Agamenticus Road.	<p>The following maintenance was conducted in PY 4:</p> <ul style="list-style-type: none"> <li>Cleaned/pumped the oil/water separator at the Town Garage July 2016.</li> <li>Changed deteriorated culverts on Flynn's Lane and Waterside Lane.</li> <li>Ditched Liberty Street and changed or lined culverts</li> <li>Ditched Old Mill Road.</li> <li>Ditched Old South Road and lined ditches with erosion stone and replaced culverts where needed.</li> <li>Ditched Pine Street and lined ditches with erosion stone. Replaced or added culverts and catch basins where needed.</li> </ul>	<p>The following maintenance was conducted in PY 5:</p> <p>Inspected and cleaned portion of ditch on Dawson Street.</p> <p>Inspected and completely reworked ditches on Junction Road. Spread out the discharge at ditch outlets.</p> <p>Inspected and repaired as needed catch basins on Hickory Lane, Tamarack Drive, and Chestnut Drive.</p> <p>Inspected and reworked ditches on Clarks Lane and Vaughns Lane.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<ul style="list-style-type: none"> <li>Inspected Springtree Lane and Dogwood Drive catch basins and repaired where needed.</li> </ul>	
<b>Eliot</b>	<p>The following maintenance was conducted on the storm drain infrastructure during Permit Year 1:</p> <ol style="list-style-type: none"> <li>Leech Road. New cross culvert and catch basin with repair and installation of Outfalls 2 and 3.</li> <li>Houde Road. New driveway culvert and 100 linear feet of ditching with repair and installation of Rip Rap at Outfall 48.</li> <li>Removal of vegetation in attempt to locate Outfall 69 on Dixon Road.</li> <li>Inspection and camera of drain line system on Laurel</li> </ol>	<p>The following maintenance was conducted on the storm drain infrastructure during Permit Year 2:</p> <ol style="list-style-type: none"> <li>Park Street stormwater infrastructure was improved; six catch basins, two field inlets, and approximately 480 linear feet of pipe were installed.</li> <li>Invasive vegetation was removed from Mast Cove Road, and the stormwater drainage channel was cleaned and revegetated.</li> <li>A design to improve the stormwater infrastructure and incorporate green infrastructure on Pleasant Street was</li> </ol>	<p>The following maintenance was conducted on the storm drain system during Permit Year 3:</p> <ol style="list-style-type: none"> <li>Phase I of the Pleasant street project was constructed which included a first flush storage system was installed to allow infiltration.</li> <li>Ditching throughout town was conducted as part of road paving projects along Worcester, Cedar, Bradstreet Lane, Frost Hill road, Old Road and Old Field Road were inspected (approximately 6.8 miles).</li> <li>Riverview estates closed drainage system was televised and dye tested as part of</li> </ol>	<p>The following maintenance was conducted on the storm drain system during Permit Year 4:</p> <ol style="list-style-type: none"> <li>Phase II of the Pleasant street project was constructed which included two additional first flush storage systems.</li> <li>The design for the Wood and Leach Road system was completed.</li> <li>new basins were installed on Pleasant Road (outside the Phase II area), and Main Street and Lower Pleasant Street (from Maple</li> </ol>	<p>The following maintenance was conducted on the storm drain system during Permit Year 5:</p> <ol style="list-style-type: none"> <li>Phase I of the Staples/Wood/Leach road was constructed in the Fall of 2017.</li> </ol> <p>Additional ditching and a culvert replacement was completed at Governor Hill Rd and River Road.</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<p>and Heather lane seeking illicit discharge source.</p> <p>e. Installation of new catch basin structures within Riverview Estates.</p> <ul style="list-style-type: none"> <li>– (4) basins and associated drain line on Heather Lane/Drive</li> <li>– (2) basins and associated drain line on Bayberry Drive/Lane</li> <li>– (2) basins and associated drain line on North Crescent Lane/Drive</li> </ul> <p>f. Ditching</p> <ul style="list-style-type: none"> <li>o Frost hill Road 10,560 linear feet of ditching. Large 6-foot culvert replaced and other associated driveway and cross culverts replaced</li> <li>o Bolt Hill Road 3320 linear feet of ditching.</li> </ul>	<p>completed this year. The project will be constructed in two phases, 2015/2016, and 2016/2017.</p> <p>d. Ditching in the UA was conducted on Depot Road east of Rt 236 (6,920 feet plus 1 6-foot culvert and 2 driveway culverts were replaced), Depot Road west of Rt 236 2,750 feet of ditching, and Worster Road 4,654 feet and 2 cross culverts were replaced).</p>	<p>ongoing illicit discharge investigations. The televising helped inform significant maintenance activities which are being evaluated.</p>	<p>Avenue to the intersection of Main Street and Pleasant Street).</p>	

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	<ul style="list-style-type: none"> <li>o Maple Avenue 1270 linear feet of ditching. Installation of one (1) drywell for drainage.</li> <li>a. Grover Avenue 1620 linear feet of ditching. Replacement of one (1) cross culvert.</li> <li>b. Brixham Road 15,840 linear feet of ditching. Replacement of a 6-foot diameter culvert and other associated cross culverts and driveway culverts.</li> </ul>				
<b>Kittery</b>	Based on catch basin, ditch and outfall inspections, the Town repaired or replaced 9 catch basins, 4 culverts, and completed ~300 feet of ditching.	Based on catch basin, ditch, outfall, and opportunistic inspections, the Town repaired or replaced 21 catch basins, 2 culverts and conducted ditching on Bartlett, High Pasture Road, Chauncey Creek Road and Brave Boat Harbor Road (>180 feet).	Based on catch basin, ditch, outfall, and opportunistic inspections, the Town repaired or replaced 9 catch basins, 2 culverts and conducted ditching on Haley Road, Philbrick Road, Hartley Farm Lane, US Route 1, Love Lane, Pocahontas road, and Park Ave.	Based on catch basin, ditch, outfall, and opportunistic inspections, the Town repaired or replaced 4 catch basins, over 320 feet of drain line, completed 70 feet of ditching.  Additionally, through CWA 319 funding (not eligible for credit for	Based on catch basin, ditch, outfall, and opportunistic inspections, the Town repaired or replaced 9 catch basins, over 605 feet of drain line, completed 657 feet of ditching.

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
				<p>CWA permits), the Town installed filter traps for bacteria at three catch basins (two near Emery Field and one at DPW garage).</p> <p>Improvements to the Traffic Circle and DOT bypass began in the summer of 2017.</p>	<p>The following capital projects were completed which included stormwater infrastructure improvements:</p> <p>Emery Field Drainage Improvements,</p> <p>Memorial Traffic Circle</p> <p>DOT bypass (still in progress, but the Town will accept after the project is completed).</p>
<b>York</b>	No work required to be completed this permit cycle.	Improvements to the stormwater infrastructure were made on Church Street and Shore Road during Permit Year 2 (new catch basins and subsurface piping). Additional minor repairs to catch basins, culverts and ditches were	Improvements to the stormwater infrastructure were made on Shore Road including purchase of filter inserts to remove petroleum hydrocarbons and sediment prior to discharge to any water.	Improvements to the storm drain system during permit year 4 include Stormwater infrastructure at Broadway Airport Drive.	<p>Improvements to the storm drain system during Permit Year 5 included the following projects:</p> <p>Long Beach Avenue and the Long Beach</p>

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.5.1 Maintaining and Upgrading Stormwater Conveyances and Outfalls					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
		completed as prioritized with other Public Works activities.	<p>Sewer, road, sidewalk and drainage improvements were made on Main Street.</p> <p>Improvements were also made to stormwater infrastructure on Long Beach Avenue including installation of Tideflex valves to prevent flooding.</p> <p>Water, road and drainage improvements were made on Rt 91.</p> <p>Water, road, sewer and drainage improvements were also made on Bay Haven Road.</p> <p>Additional maintenance included minor catch basin repairs such as re-bricking and rim repairs, and culvert replacements.</p>	Additional maintenance included minor catch basin repairs such as re-bricking and rim repairs, and culvert replacements.	<p>Bath House (included new infrastructure at the Bath House, other structures along the road were just raised to match pavement).</p> <p>Connector Parkway (Rt 1 to Ridge Road) – minor ditching (mostly paving).</p> <p>Barrell Lane: installed one new catch basin and piping with an outfall.</p> <p>Harmon Park: new drainage installed.</p>
<b>Changes to Meas. Goal</b>	None	None	None	None	None

### **BMP 6.6: Stormwater Pollution Prevention Plans (SWPPP's)**

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

Measurable Goal 6.6.1 – By June 30, 2015 (the end of Permit Year 2), the town of York will prepare a Stormwater Pollution Prevention Plan for its Beach Garage, which is the only public works, transfer station or school bus maintenance facility in the Urbanized Area. The SWPPP will be prepared to conform to the conditions and requirements of the Maine Multi-Sector General Permit for Stormwater Discharge Associated with Industrial Activity published April 26, 2011 (MSGP).

By June 30, 2014 (the end of Permit Year 1), the towns of Berwick, Eliot and South Berwick will update their SWPPPs to conform to the MSGP.

During subsequent permit years, the towns will implement the SWPPPs, including conducting quarterly visual monitoring and quarterly housekeeping inspections.

Reporting - Annual reports to DEP each year will include a status report on the development of the SWPPP's.

Responsible Parties:

Berwick – Town Planner

South Berwick – Public Works Director

Eliot – Public Works Director

Kittery – Public Works Commissioner

York – Public Works Director

Progress on the Measurable Goal is provided in the following Table:

<b>MG 6.6.1 Stormwater Pollution Prevention Plans</b>					
	<b>Permit Year 1</b>	<b>Permit Year 2</b>	<b>Permit Year 3</b>	<b>Permit Year 4</b>	<b>Permit Year 5</b>
<b>Berwick</b>	The Town updated its SWPPP for the Public Works Garage in July 2013. No SWPPP is necessary for the transfer station because this facility is outside the urbanized area.	The Town implemented the SWPPP requirements in Permit Year 2.	The Town reviewed its Public Works Garage SWPPP in June 2016 and no changes were deemed necessary. The Town continues to implement the SWPPP.	The Town reviewed its Public Works Garage SWPPP in June 2017 and no changes were deemed necessary. The Town continues to implement the SWPPP.	The Town reviewed and updated the SWPPP for the Public Works Garage in April 2018 to reflect the new administrative assistant can help with inspections. The site figure was changed from a CAD design drawing for the building to an

## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.6.1 Stormwater Pollution Prevention Plans					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
					annotated aerial figure for ease of locating activities and materials referenced in the SWPPP. The Town continues to implement the SWPPP.
<b>South Berwick</b>	The Town updated its SWPPPs for the transfer station, public works garage and maintenance facility even though the transfer station and maintenance facility are outside the urbanized area.	<p>The Town implemented the SWPPP requirements in Permit Year 2.</p> <p>The Route 4 maintenance garage is now used only for fueling. The SWPPP has been retired, but the Oil SPCC Plan is still being implemented.</p>	<p>The Town updated their Public Works Garage and Transfer Station SWPPPs in March 2016 to reflect DEP Audit comments including: Team members, vehicle washing practices, corrective actions, drainage areas for each outfall and potential pollutants within each drainage area. The updated SWPPPs were provided to the DEP in March 2016.</p> <p>The Public Works Garage Oil SPCC Plan was also updated in June 2016 to reflect the addition of two ASTs.</p>	<p>No updates to the SWPPPS or SPCC Plan were needed.</p> <p>The Town continues to implement these plans.</p>	<p>The Transfer Station SWPPP was updated so that the inspection reports can be maintained at the Transfer Station.</p> <p>The Public Works SWPPP was also updated in April 2018 to correct a tank size on the figure.</p> <p>The Town continues to implement these plans.</p>
<b>Eliot</b>	The Town updated its SWPPP for the Transfer Station and Public	The Town continues to implement the SWPPP requirements.	The Town updated its SWPPP in June 2016 to reflect new traffic	The SWPPP was updated to include a new vehicle	The SWPPP figure was updated in January 2018. The PY 4 update



## MCM 6 POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

MG 6.6.1 Stormwater Pollution Prevention Plans					
	Permit Year 1	Permit Year 2	Permit Year 3	Permit Year 4	Permit Year 5
	Works Garage in July 2013.		patterns and relocations of a few items.	wash pad and holding tank.  The Town continues to implement the SWPPP.	was a hand annotation in the paper document.  The Town continues to implement the SWPPP.
<b>Kittery</b>	The Town updated its SWPPPs for the Recycling Center and Public Works Garage in October 2013.	The Town continues to implement the SWPPP requirements.	The Town updated its Recycling Center and Public Works Garage SWPPPs to identify drainage areas for each outfall and to reflect what potential pollutants are present within each drainage area.	No updates to the SWPPP were needed.  The Town continues to implement these plans.	NO updates were needed to the SWPPPs.  The Town continues to implement these plans.
<b>York</b>	No work required to be completed this permit cycle.	The Town completed the SWPPP for the Beach Garage, and began implementing its requirements in May 2015.	The Town continues to implement the SWPPP for the Beach Garage.	No updates to the SWPPP were needed.  The Town continues to implement this plan.	No updates to the SWPPP were needed.  The Town continues to implement this plan.
<b>Changes to Meas. Goal</b>	None	None	None	None	None

MS4 ANNUAL REPORT CERTIFICATION  
FOR THE PERIOD JULY 1, 2017 – JUNE 30, 2018

The General Permit requires that this Plan be certified by either a principal executive officer or ranking elected official. This section provides the necessary certification.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality: \_\_\_\_\_

MS4 ANNUAL REPORT CERTIFICATION  
FOR THE PERIOD JULY 1, 2017 – JUNE 30, 2018

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Signature: Perry A. Ellsworth

Printed Name: Perry A. Ellsworth

Date: 9-6-2018

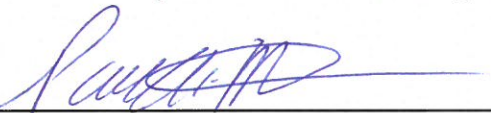
Title: Town Manager

Municipality: South Berwick

MS4 ANNUAL REPORT CERTIFICATION  
FOR THE PERIOD JULY 1, 2017 – JUNE 30, 2018

The General Permit requires that this Plan be certified by either a principal executive officer or ranking elected official. This section provides the necessary certification.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature: 

Printed Name: Patricia A. Moore

Date: 9/14/18

Title: Finance Director

Municipality: Town of Kittery

MS4 ANNUAL REPORT CERTIFICATION  
FOR THE PERIOD JULY 1, 2017 – JUNE 30, 2018

The General Permit requires that this Plan be certified by either a principal executive officer or ranking elected official. This section provides the necessary certification.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality: \_\_\_\_\_



MS4 ANNUAL REPORT CERTIFICATION  
FOR THE PERIOD JULY 1, 2017 – JUNE 30, 2018

The General Permit requires that this Plan be certified by either a principal executive officer or ranking elected official. This section provides the necessary certification.

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

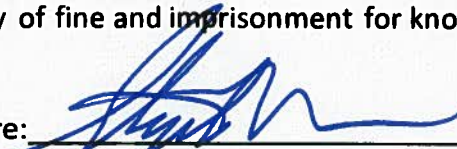
Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_

Municipality: \_\_\_\_\_

  
Stephen H. Burns  
9/13/2018  
Town Mgr.  
York, ME